

REQUEST FOR QUALIFICATIONS

Sealed Qualification Statements, addressed to the City of Carrollton, will be received at the office of the Director of Engineering, City Hall, 1945 E. Jackson Road, Carrollton, Texas 75006, until 5:30 p.m. on May 19, 2014 for the following work:

CITY OF CARROLLTON SANDY LAKE SERVICE CENTER ADMINISTRATION BUILDING

The City of Carrollton is currently accepting statements of qualifications from teams interested in assisting the city in a design-build project. The design-build contract will be for a comprehensive set of services to include design, preconstruction, construction, and close-out phases of the project. Services shall include but not limited to:

- Proposal of structural and construction alternatives
- Value engineering services
- Estimating/scheduling services
- Prime contractor administration
- Project supervision/quality control/project accounting
- Close out
- Warranty administration

This project will generally include all design, construction, labor, materials, testing, and associated activities necessary to deliver a fully functional Parks and Recreation service center administration building. The stand-alone structure is desired to be a minimum of 2,300 square feet, and include but not limited to one division manager office, two supervisor offices, clerical area plus front counter space, five paraprofessional cubicles, one 6-8 person conference room, training area/break room, along with supporting restrooms, mechanical and storage spaces. External elements include site work, demolition and removal of existing administration building, and utilities, breeze way connecting new building to adjacent existing maintenance building.

A design-build contract is desired to be secured and executed in June 2014. Total design and construction completion is desired by winter 2014. The total project budget is \$525,000.

A project data packet containing Design-Builder Qualification package, preliminary design layouts, site surveys, adjacent building original construction plans, General Design Standards and design-build contract documents is available for download by written request only from the offices of the Director of Engineering via carmella.flemming@cityofcarrollton.com. All documents are available for review in the Engineering Dept.

There will be a highly recommended, but not mandatory, pre-submittal meeting held at the office of the Director of Engineering, City Hall, 1945 E. Jackson Road, Carrollton, Texas 75006, at 10:00 a.m. on Thursday, May 8, 2014. A tour of the site will follow the meeting.

CITY OF CARROLLTON, TEXAS