

# Portable Snow Cone Stand Checklist

Per Ordinance 1713

*Do not place Snow Cone stand on property until permit is obtained.*

## Permitted Zoned Districts

LR-1    LR-2    LC    HC    C/W    FWY    LI    HI

## Prohibited Locations

Portable snow cone buildings shall not be located in, nor encroach upon the following:

- \_\_\_\_\_ Fire lanes
- \_\_\_\_\_ Maneuvering aisles
- \_\_\_\_\_ Stacking spaces
- \_\_\_\_\_ Required landscaping areas
- \_\_\_\_\_ Any location regulated by the traffic visibility obstruction ordinances

## Special Conditions

- \_\_\_\_\_ Shall be within 150' of a fire lane
- \_\_\_\_\_ 10" height building address numbers, illuminated at night
- \_\_\_\_\_ Application for food service permit must be made to CO application approval
- \_\_\_\_\_ Notarized disposal use agreement for liquid disposal facility located within 200' of snow cone building
- \_\_\_\_\_ Notarized lease agreement or property owner to sign permit application
- \_\_\_\_\_ Notarized agreement to use driveway access from property owner, if on a different property
- \_\_\_\_\_ Notarized use agreement for restroom facility within a 200' radius; note the time and dates that the restroom is available and the hours of operation of the snow cone stand
- \_\_\_\_\_ How many employees work at one time?

## Parking/Driveway Surface

- \_\_\_\_\_ Minimum of 4 parking spaces for stand plus 1 for every 2 employees on duty (5 minimum)
- \_\_\_\_\_ Drive up window (where applicable); 7 stacking places required



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**BUILDING INSPECTION  
DEVELOPMENT SERVICES**

1945 East Jackson Road, Carrollton, TX 75006 | 972.466.3225 | Fax: 972.466.3220  
P.O. Box 110535, Carrollton, TX 75011-0535 | [cityofcarrollton.com](http://cityofcarrollton.com)  
Office Hours: Monday – Thursday 7:30 a.m. – 5:30 p.m. Friday 7:30 a.m. – 11:30 a.m.

**Parking/Driving Surface**

- Concrete       Asphalt
- Gravel, 2” minimum (provide layout diagram)
- Permit is valid for 6 months from the date of issuance and a temporary Certificate of Occupancy shall be issued only for that time period.

**Electrical Services**

- Underground
- Overhead
- Height of utility company service wires above ground

**Special Equipment**

- 3 compartment sink (min. 12” x 12” x 10” depth) with drain boards (minimum 12” x 12” size)
- Separate water heater – 120° F minimum water temperature
- Window and door openings designed to prevent entrance of flying insects

**Water System – 15 P.S.I. minimum**

- Self contained
- Connected to City service

**Liquid Disposal System**

- Self-contained in building
- Building connected to city sewer service

**Employee Restroom Facility**

- Inside portable snow cone stand

**Fees**

Temporary Certificate of Occupancy	\$ 100.00
Snow Cone Stand removal deposit	\$ 350.00
<i>*Refunded in full if structure is removed at Certificate of Occupancy expiration</i>	
Food Service Establishment Permit	\$ 320.00
Investigation fee assessed if snow cone if stand set up before permit issued	\$ 100.00

**ALL APPLICATION FEES ARE NON-REFUNDABLE** All credit card transactions include a 3% Convenience Fee



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