

**CARROLLTON CITY COUNCIL
SPECIAL MEETING and WORKSESSION MINUTES**

AUGUST 6, 2007

The City Council of the City of Carrollton, Texas convened in a Special Meeting and Worksession on Monday, August 6, 2007, at 6:00 p.m. with the following members present: Mayor Pro Tem Matthew Marchant, Councilmembers Tim Hayden, Pat Malone, Terry Simons, Larry Williams and Herb Weidinger. Mayor Becky Miller and Councilmember John Mahalik were absent. Also present were City Manager Leonard Martin, Assistant City Managers Beth Bormann, Marc Guy, Bob Scott, Director of Managed Competition Tom Guilfooy, Workforce Services Director Erin Kasal, City Attorney Clayton Hutchins and City Secretary Ashley Mitchell.

******* SPECIAL MEETING *******

CONSENT AGENDA (**All items marked with a single asterisk are part of a Consent Agenda and require no deliberation by the Council. Each Council member has the prerogative of removing an item from this agenda so that it may be considered separately. Contracts and agreements are available in the City Secretary's Office.*)

Mayor Pro Tem Marchant pulled Agenda Item #3 for separate consideration. He would like to put that money towards TOD land acquisition since the additional money isn't programmed. Mayor Pro Tem Marchant stated that he rescinded his request to remove Agenda Item #3.

Councilmember Weidinger moved approval of Consent Agenda Item No. 1 - 5. Second by Councilmember Williams. The vote was cast 5-0 in favor of the motion.

CONTRACTS AND AGREEMENTS

- *1. Consider authorizing the City Manager to approve a **Renewal of a Contract with Genuine Parts Company (NAPA) For Fiscal Year 2008** in an amount not to exceed \$600,000.00.
- *2. Consider authorizing the City Manager to approve a **Second Amendment to the Management Services Agreement With Evergreen Golf Alliance Limited (EAGL) for the Installation of GPS (Pro-Link) on Golf Carts at Indian Creek Golf Club.**
- *3. Consider authorizing the City Manager to approve **Change Order #2 with RLB Contracting, Inc. for Additional Removal of Silt to the Woodlake Dredging Project** in an amount of \$381,625.00 for a revised contract amount not to exceed \$2,055,375.00 and increasing the additional construction time by 90 days for a revised total construction time of 360 days.

ORDINANCES

- *4. Consider an ordinance **Amending the Operating and Capital Budget For the Fiscal Year October 1, 2006 Through September 30,2007, Reallocating General Fund Fund Balance To The Operating Budget And Incorporating A Transfer Of Funds From The General Fund to a Capital Project Fund In the General Capital Budget For the Acquisition of A Municipal Court System.**

RESOLUTIONS

- *5. Consider a resolution Authorizing the City Manager to Enter Into Contracts With Tyler Technology For Implementation Of A Court Software System In An Amount Not to Exceed \$570,266.00, Brazos Technology For Implementation Of An Electronic citation Issuance System For An Amount Not To Exceed \$177,860.00, Orion Communications For Implementation Of An Automated Officer/Docket Scheduling System For An Amount Not To Exceed \$9,770.00, Perceptive Software For A Document Imaging System Not \$98,191.00 And With Premis Consulting Group For Consulting Services Not To Exceed \$53,856.00 to make a total cost of \$909,943.00.

*** WORKSESSION ***

6. Discuss Briefing Room Expansion.

Beth Bormann, Assistant City Manager and Carl Shelton, Facilities Manager stated that during the Council Strategic Planning work session in mid-July, City Council discussed the need for improved citizen access to the existing briefing room for work sessions.

During work sessions, there is limited space to accommodate individuals interested in some of the items/presentations on the agenda. The law library is located on the other side of the briefing room and could easily be redesigned to allow for the expansion of the room. Facilities staff has been working with Legal and City Secretary to find options for materials that they access that are currently located in the Law Library.

The City Council briefing room is utilized for several meetings that require a large workspace area for 30 people. Expanding the conference room doubles capacity for visitors from 18 to 36 for work sessions and other meetings. Board meetings such as Construction Advisory Board (CAB), Traffic Advisory Commission (TAC), Planning & Zoning Commission (P & Z), Parks and Recreation, Civil Service Commission, CIPAC and others would also benefit from improved access for their meetings. The proposed expansion includes a moveable partition that provides maximum space flexibility for the space to be used for other city meetings that are held in the Briefing Room.

Expenses for the expansion of the physical space has been estimated to be \$28,258.00. Information Technology is currently evaluating the options and costs to place cameras in the room that would enable future videotaping and broadcast of work sessions or other city meeting, should council provide that direction.

Councilmember Williams asked where the Law Library will be relocated. Mr. Shelton stated that the room would continue to serve as the Law Library.

Council concurred to move forward with this item.

7. Discuss Fiscal Year 2007-2008 Budget.

On March 20, 2007, staff presented to Council the Multi- year (five year) Budget and Financial Forecast beginning the budget preparation process for the fiscal year 2007-08 budget.

The fiscal year 2007-08 Preliminary Budget was distributed to Council on July 31, 2007. On August 6, 2007, a Council work session will be held to provide Council an opportunity for initial questions and deliberation. Two additional work sessions on August 14, 2007 and August 21, 2007 have been scheduled for Council to deliberate and provide further direction to staff on the 2007-08 Preliminary Budget. Two public hearings have been scheduled for September 4, 2007 and September 11, 2007 on the 2007-08 Proposed Budget and 2007-08 Proposed Tax Rate.

During this work session, Council received a presentation on the fiscal year 2007-08 Preliminary Budget distributed to them on July 31, 2007.

Councilmember Williams stated he is in favor of adopting pages 37-39 and not exempting items on page 40. Council concurred.

Mayor Pro Tem Marchant stated that he would recommend removing the US Conference of Mayors. Council requested additional information.

Allocate Code Officer Midyear and remainder goes to land acquisition for TOD. (pg 47)

Utility Fund Budget

Councilmember Williams requested additional information regarding generators for water distribution.

Mayor Pro Tem Marchant stated that he would like to look at Tex 21 and asking for more information on that.

Councilmember Williams asked that we analyze all memberships the city is affiliated with.

Councilmember Malone asked about Council training and conferences.

Mayor Pro Tem Marchant adjourned the Worksession at 7:18 p.m.

Matthew Marchant, Mayor Pro Tem

ATTEST:

Ashley D. Mitchell, City Secretary