Capital Improvements Plan Advisory Committee

October 20, 2010 Meeting 6:30 p.m. City Council Briefing Room, City Hall

Minutes

A meeting of the Capital Improvements Plan Advisory Committee (CIPAC) was held on Wednesday, October 20, 2010.

Members Present:

Dale Phillips Chairperson & Place 3

Scott Windrow Vice Chairperson & At- Large Representative

Robert Roy Place 1
David Halloin Place 5
Fritz Scharrer Place 7

Matt Garret
Peng Zhao
At-Large Representative
At-Large Representative
Joe Edwards
Parks Advisory Committee
Cindy Whitten
Library Advisory Committee
Kristen Taylor
Planning and Zoning Committee

Others in Attendance:

Andrew Combs Engineering CIP Facilities and Leisure

Thomas Geier Engineering CIP Infrastructure

Pamela Hodges Controller

Mike Martin Assistant Chief of Police Cesar Molina Director of Engineering

Priscilla Robinson Treasurer

Robert Scott Assistant City Manager/Chief Financial Officer

- 1. Dale Phillips opened the meeting at 6:32 p.m.
- 2. Bob Scott announced that the City Council has appointed two new members to CIPAC. New members appointments will be effective for the next meeting.
- 3. Dale Phillips reminded all of the Festival at the Switchyard event to be held October 22 -23.
- 4. Scott Windrow moved for approval of the July 21, 2010 minutes. Cindy Whitten seconded; unanimous approval.
- 5. Dale Phillips explained that he had presented the Fiscal Year 2011 CIPAC Recommendation to the City Council.
- 6. Bob Scott gave an update on the Fiscal Year 2011 Budget adopted by Council. Key points presented were:
 - Sales Tax revenue peaked in 2007.
 - Property Values peaked in 2008.
 - General Fund revenues are budgeted in Fiscal Year 2011 to be down about 2% from the Fiscal Year 2010 Budget.
 - Eliminated 43 positions.

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- Council is committed to a balanced budget, reducing expenditures to match revenues.
- City Council is committed to continuing the Capital Program.
- 7. Cesar provided members with a status on the construction of trails around the City and Transit Oriented District (TOD) area.
- 8. Cesar provided members with a briefing on the proposed hotel development on the Raiford Tract. Information presented included the status of the proposed development of up to three hotels on 12 acres and neighborhood concerns regarding the rezoning and development.
- 9. Thomas Geier provided members with an update on major infrastructure projects. Update include current and near future projects for roads, alleys, drainage and utility projects.
- 10. Andrew Combs gave members an update on Facilities projects. Projects included:
 - McInnish restrooms
 - Trails
 - Police Training facility
 - Service Center parking
 - Indian Creek Golf Course drainage and bridge rehabiliation
 - City Hall window replacements funded by federal grant
- 11. The next meeting is scheduled for January 19, 2011 at 6:30 p.m. in the Council Briefing Room of Carrollton City Hall.
- 12. Scott Windrow announced that he might be resigning from the committee due to a job assignment in South Africa. He should know by December.
- 13. Dale Phillips and Ping Zhao noted that this would be their last meeting on the Committee.
- 14. Scott Windrow moved to adjourn the meeting; Rob Roy seconded; unanimous approval. The meeting adjourned at 7:22 p.m.

Respectfully Submitted,	
Chairperson	Staff Liaison