

**MINUTES (DRAFT)**  
**NEIGHBORHOOD ADVISORY COMMISSION (NAC)**  
City of Carrollton

Thursday, January 14, 2010  
6:30 p.m.

Council Briefing Room  
Carrollton City Hall  
1945 E Jackson Road

The Neighborhood Advisory Commission of the City of Carrollton convened on Thursday, January 14, 2009 at 7:00 p.m. with the following members present: Chair Alan Overholt, Vice-Chair Horace Blake, Commissioner Melvin Chadwick, Commissioner Laura Philips, Commissioner Jan Stephens, Commissioner Debi Whitley, Commissioner Sanjay Pillai, Commissioner Christina Kitchens and Commissioner George Barnes. City staff present: Mr. Scott Hudson, Director of Environmental Services, Mr. Brian Passwaters, Division Manager, Community Services, Ms. Maleka Jiwani, Sr. Community Development Program Specialist, Mrs. Alina Ciocan, Community Development Program Specialist.

I. Call to Order.

Chair Overholt called the meeting to order at 6:30 p.m.

II. Introductions. – Item to introduce those present.

There were no introductions.

III. Review the Minutes of the November 12, 2009 Meeting. - Item to review and adopt the minutes from the November 12, 2009 meeting of the Neighborhood Advisory Commission.

There were no revisions to the minutes.

Chair Overholt asked for a motion on the minutes of November 12, 2009 meeting of the Neighborhood Advisory Commission. Commissioner Stephens made a motion to adopt the November 12, 2009 minutes. Commissioner Chadwick seconded the motion. The motion passed unanimously.

IV. Neighborhood Mentoring Program. – Item to share information on Neighborhood Advisory Commission contact with neighborhoods. Discuss the upcoming NAC event in Spring 2010.

Commissioner Overholt asked Commissioner Whitley to present her mentoring report. Commissioner Whitley presented her report. (*see attachments following the minutes*)

Commissioner Whitley briefed the Commissioners on the NAC Event scheduled for March 9, 2010 from 6:30 pm-8:30 pm. Tentative program includes speakers Mayor Ron Branson, City Manager Leonard Martin, Mr. Brian Passwaters – Environmental Services, Officer Travis Johnson, Officer Jeff Moore – Police Department and Ms. Cindy Baxley – Whitlock Warriors HOA President. Commissioner Whitley requested that each commissioner remind their HOA's about the event. Advertisement for the event will be in the form of flyers at the Library, Recreation Centers, City Hall, water bill inserts, the Police bucket truck and flashing signs. A request was made for NAC Event information to be sent out to Carrollton website E-News subscribers. At the Commissioners' request, Ms. Jiwani offered to email the Committee the link to subscribe to the E-News page.

- V. Program Updates. - Item to brief the NAC on the status of the neighborhood registration process, Neighborhood Enhancement Matching Grant Projects, Park Place N.O.T.I.C.E. Program, Minor Home Repair Program, and the Enhanced Code Enforcement in the Community Development Block Grant (CDBG) Targeted Area.

Ms. Jiwani provided the Commissioners with a summary sheet of the HOA's contacted regarding neighborhood registration and answered questions by the Commissioners. She stated that there are no new NEMGP projects at this time. Commissioner Whitley suggested the older neighborhoods that were not organized should be considered before newer neighborhoods when applications are submitted for NEMGP projects.

Commissioner Whitley has concerns about the decline of older neighborhoods and in particular graffiti in these neighborhoods. Mr. Hudson informed them of the abatement of graffiti on Thursdays by volunteers of the Citizen's Patrol using supplies provided by the Police Department.

Mrs. Ciocan updated the Commissioners on the Park Place project, Minor Home Repair Program and Enhanced Code Enforcement.

Mr. Hudson suggested forming a sub-committee to go over the NEMGP project application and guidelines and make recommendations to NAC. Chair Overholt asked for volunteers to form a sub-committee. Commissioners Pillai, Philips, Chadwick and Blake volunteered. Commissioner Pillai was appointed Chair of the sub-committee.

- VI. Visitors Comments & Other Business.

(Items not listed elsewhere on the agenda may be addressed at this time. No official action can be taken on any item discussed during this portion of the meeting.)

Commissioner Overholt asked about the schedule for the Code Revision Enhancements. Mr. Passwaters and Mr. Hudson gave an overview of the schedule and answered questions.

VII. Adjournment.

Chair Overholt adjourned the meeting at 7:55 p.m.

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Alan Overholt, Chair  
Neighborhood Advisory Commission

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Scott Hudson  
Director, Environmental Services