

**MINUTES**  
**NEIGHBORHOOD ADVISORY COMMISSION (NAC)**  
City of Carrollton

Thursday, October 14, 2010  
6:30 p.m.

Council Briefing Room  
Carrollton City Hall  
1945 E Jackson Road

The Neighborhood Advisory Commission of the City of Carrollton convened on Thursday, October 14, 2010 at 6:30 p.m. with the following members present: Chair Alan Overholt, Vice Chair Horace Blake, Commissioner Melvin Chadwick, Commissioner Debi Whitley and Commissioner George Barnes. Commissioner Christina Kitchens resigned prior to the start of the meeting. Commissioner Jan Stephens and Commissioner Sanjay Pillai were absent. City staff present: Mr. Scott Hudson, Director of Environmental Services, Ms. Maleka Jiwani, Sr. Community Development Program Specialist, and Ms. Alina Ciocan, Community Development Program Specialist. Mr. Brian Passwaters, Division Manager, Community Services was absent.

I. Call to Order

Chair Overholt called the meeting to order at 6:30 p.m.

II. Introductions – Item to introduce those present.

III. Review the Minutes of the August 12, 2010 Meeting - Item to review and adopt the minutes from the August 12, 2010 meeting of the Neighborhood Advisory Commission.

Chair Overholt asked for a motion on the minutes of August 12, 2010 meeting of the Neighborhood Advisory Commission. Commissioner Chadwick made a motion to adopt the August 12, 2010 minutes. Commissioner Barnes seconded the motion. The motion passed unanimously.

IV. Neighborhoods Networking – Fall 2010 Event – Item to update the NAC on Fall 2010 event feedback. Also, discuss Spring 2011 Citizens’ Evening at City Hall event.

Ms Jiwani presented the compiled feedback from the Neighborhoods Networking - Fall 2010 Event in a slide presentation to the commissioners.

Chair Overholt announced that the date for the Spring 2011 Citizens’ Evening event at City Hall would be on Thursday, February 24 and asked for someone to consider being the chair for the event. Commissioner Chadwick volunteered for the position. Chair Overholt appointed Commissioner Chadwick as the chair of the event planning committee which will include Commissioner Whitley and Vice Chair Blake.

Commissioner Chadwick suggested waiting until the next meeting to discuss the event so that the newly appointed commissioners could be included in the discussion.

- V. Neighborhood Mentoring Program – Item to share information on Neighborhood Advisory Commission contact with neighborhoods.

Chair Overholt asked Commissioner Barnes to present his mentoring reports. Commissioner Barnes presented his reports using a synopsis that was distributed at the meeting. Chair Overholt presented his mentoring reports. (*copies of reports included in the agenda packet*)

- VI. Program Updates - Item to brief the NAC on the status of the neighborhood registration process, Neighborhood Enhancement Matching Grant Projects, Park Place N.O.T.I.C.E. Program, Minor Home Repair Program, and the Enhanced Code Enforcement in the Community Development Block Grant (CDBG) Targeted Area.

Ms. Jiwani reported that there have not been any HOA registrations since the August 12, 2010 meeting. They are working on the information for HOA registration to be mailed out on January 1, 2011. She reported that the High Meadow of Indian Creek NEMGP project is partially complete due to delays because of rain. She is in communication with three HOA's about possible NEMGP grants.

Ms. Ciocan reported that N.O.T.I.C.E. project Park Place Phase 1 is complete and that Phase 2 was awarded to the same contractor and is expected to begin next month. She reported that they are 2 completed minor home repair projects, three projects under contract and has received 17 additional applications. She also reported that the CDBG Code Enforcement Officer closed approximately 2,600 cases for the year and all Code Enforcement Officers closed approximately 15,000 cases for the year.

- VII. Visitors Comments & Other Business

(Items not listed elsewhere on the agenda may be addressed at this time. No official action can be taken on any item discussed during this portion of the meeting.)

Commissioner Chadwick asked about Andy Olivo's inquiry about the possibility of the NAC sponsoring a "Meet the Candidate" forum in March at the Crosby Recreation Center. Mr. Hudson said that he had asked upper management and was told that this is not a role for the City because we conduct the elections and this would be a conflict of interest. Candidate forums would have to be independent of the City and its Board and Commissions and there are city facilities available to rent for such meetings. Mr. Hudson said that he attempted to contact Mr. Olivo and left him a message, but has not yet heard back from him.

Chair Overholt asked if December 3, 2010 would be a good evening for all to meet for the yearly Christmas party. He suggested meeting at "Sweet Olive" and instead of a gift exchange bring a donation for Metrocrest Social Services.



VIII. Adjournment

Chair Overholt adjourned the meeting at 9:15 p.m.

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Alan Overholt, Chair  
Neighborhood Advisory Commission

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Scott Hudson  
Director, Environmental Services