DATE	June 2011
JOB CODE	
FLSA	NON-EXEMPT
EEO	

JOB TITLE: Crossing Guard
DEPARTMENT/DIVISION: Police
REPORTS TO: Crossing Guard Coordinator

SUMMARY: Responsible for assisting children crossing streets as they walk to and from school. Most tasks require little supervision.

ESSENTIAL JOB FUNCTIONS:

- Assists school-aged children with crossing streets safely and in designated crosswalk zones.
- Monitors traffic flow, weather conditions, and other potential hazards at crossing site.
- Performs other duties as assigned.

SUPERVISORY/BUDGET RESPONSIBILITIES:

- None.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Knowledge of safe work methods;
- Skilled in providing customer service;
- Skilled in monitoring and identifying potential hazards near crosswalk zones;
- Skilled in communicating effectively with a variety of individuals.

MINIMUM QUALIFICIATIONS:

- Completion of the 8th grade.
- Must be 18 years or older.

PREFERENCES:

- None.

WORKING CONDITIONS:

- The employee is required to work outside with exposure to the elements, fumes and/or outdoor particles.
- The employee is frequently required to use hands and reach with hands and arms.
- The employee is frequently required to recognize gaps in traffic and step safely into and out of traffic.
- While performing the duties of this job, the employee is regularly required to stand, walk quickly, speak clearly, listen attentively, and occasionally speak/hear over the sound of traffic.
- Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, the ability to adjust focus and a minimum of 20/40 corrected vision.

CONDITIONS OF EMPLOYMENT:

- Must pass pre-employment drug test.
- Must pass criminal history check.
- Must pass motor vehicle records check.
- May be required to submit to and pass a fitness evaluation/physical.