REVISED MINUTES NEIGHBORHOOD ADVISORY COMMISSION (NAC)

City of Carrollton

Thursday, March 10, 2011 6:30 p.m.

Council Briefing Room Carrollton City Hall 1945 E. Jackson Road

The Neighborhood Advisory Commission of the City of Carrollton convened on Thursday, March 10, 2011 at 6:30 p.m. with the following members present: Chair Mel Chadwick, Vice Chair Horace Blake, Commissioner Nancy Putnam, Commissioner Marilyn Roppolo, Commissioner Debi Whitley, Commissioner George Barnes and Commissioner Gary Wooley. Commissioner Sanjay Pillai was absent. Commissioner George Barnes left at 7:27pm. City staff present: Mr. Scott Hudson, Director of Environmental Services, Mr. Brian Passwaters, Division Manager, Community Services, Ms. Maleka Jiwani, Sr. Community Development Program Specialist, and Mr. Drew Dietrich, Community Development Program Specialist.

I. Call to Order

Chair Chadwick called the meeting to order at 6:30 p.m.

II. <u>Introductions</u> – Item to introduce those present.

Chair Chadwick asked the guests to introduce themselves. Jamie Smith-Bull, Rosemeade Heights HOA Vice President of Architecture and Clarissa Lavalais, Rosemeade Heights President of Architecture introduced themselves to the Commission.

III. Review the Minutes of the January 13, 2011 Meeting - Item to review and adopt the minutes from the January 13, 2011 meeting of the Neighborhood Advisory Commission.

Commissioner Chadwick asked for a motion on the minutes of January 13, 2011 meeting of the Neighborhood Advisory Commission. Commissioner Putnam made a motion to adopt the January 13, 2011 minutes as revised with corrections. Commissioner Barnes seconded the motion. The motion passed unanimously.

IV. <u>Neighborhood Enhancement Matching Grant Program</u> – Item to present Rosemeade Heights HOA NEMGP proposal to the NAC.

Mr. Jamie Smith-Bull made a presentation on their proposal to enhance the two existing gateways into Rosemeade Heights subdivision. Mr. Smith-Bull answered questions from the commissioners. Commissioner Blake made a motion to approve the project. Commissioner Whitley seconded the motion. The motion to approve the project passed unanimously.

V. <u>Neighborhood Mentoring Program</u> – Item to share information on Neighborhood Advisory Commission contact with neighborhoods. Briefly discuss the spring and fall event.

Chair Chadwick asked Commissioner Putnam to present her mentoring reports. Commissioner Putnam presented her reports. (copies of reports distributed at the meeting)

Chair Chadwick began the discussion on the NAC Winter 2011 event by asking for input from the commissioners. Commissioner Blake said he was pleased with the Storm Water Presentation. Overall, the Commissioners enjoyed the event, and appreciated the expansion of the event from the second to the first floor. Several Commissioners commented on the length of the presentations made by Greta Calvary (Waste Management) and Police Chief Rex Redden. Commissioner Barnes felt that the presentation given by these speakers had been information; but exceeded the time allotted. Commissioner Wooley has agreed to chair the subcommittee for the fall event. Commissioner Barnes and Commissioner Putnam have agreed to be on the subcommittee for the fall event.

VI. <u>Program Updates</u> - Item to brief the NAC on the status of the neighborhood registration process, Neighborhood Enhancement Matching Grant Projects, Park Place N.O.T.I.C.E. Program, Minor Home Repair Program, and the Enhanced Code Enforcement in the Community Development Block Grant (CDBG) Targeted Area.

Ms. Jiwani reported that there have been 35 HOA registrations and 32 HOA's that have not yet registered. She is in communication with The Highlands and Oak Hills HOA's about possible NEMGP grants.

Mr. Dietrich reported that N.O.T.I.C.E. project Park Place Phase 2 has started and is expected to last until the end of the year. He reported that there are 5 active Minor Home Repair Program projects with another 2 about to begin. He also reported that there are 17 pending projects and he has received 3 new applications. CDBG Code Enforcement Officer closed approximately 192 cases and all Code Enforcement Officers closed approximately 1,514 cases in the month of January 2011.

Commissioner Wooley asked if Code Enforcement statistics could be reflected on a geographic map to show where the violations are in the City. Mr. Passwaters informed that we could not break the violations out by geographic areas but could do it by inspectors which could be represented on a map. Commissioner Wooley accepted that as a feasible resolution.

Commissioner Putnam asked about the status of the Francis Perry NOTICE project relating to the street work performed by Bowman Construction. Mr. Hudson stated that he didn't have the information available and would inquire with Engineering and get back to her.

VII. Visitors Comments & Other Business

(Items not listed elsewhere on the agenda may be addressed at this time. No official action can be taken on any item discussed during this portion of the meeting.)

A discussion took place about Seat 1 vacancy. Commissioner Wooley and Commissioner Whitley stated that they have possible individuals interested in filling the vacancy.

Chair Chadwick mentioned that Commissioner Wooley would be making a presentation relating to Yahoo Group immediately following the meeting and that attendance was optional. Commissioner Putnam, Commissioner Whitley, Commissioner Roppolo and Chair Chadwick did stay to attend the presentation.

VIII. Adjournment Chair Chadwick adjourned the meeting at 8:08p.m. Mel Chadwick, Chair Neighborhood Advisory Commission

Scott Hudson Director, Environmental Services