Carrollton Citizens are Encouraged to Apply for

2012 Public Service Opportunities

AN OVERVIEW OF CITY OF CARROLLTON BOARDS AND COMMISSIONS,
RESPONSIBILITIES AND MEETING SCHEDULES

Capital Improvements Plan Advisory Committee

Eleven members assist with developing a Capital Improvements Plan, prioritizing projects and assessing debt issuance plans. Meets as needed at 6:30 p.m. at. City Hall.

Historic Preservation Advisory Committee

Nine members make recommendations to preserve city landmarks and to protect architecturally and/or culturally significant resources. *Meets quarterly on Wednesdays at 7:00 p.m. at City Hall.*

Library Board

Nine members advise City Council on the development and improvement of library services. Meets six times a year on Mondays at 7:00 p.m. at the Carrollton Public Library at Josey Ranch Lake.

Museum Board

Nine members formulate policies and guidelines concerning museum operations and property maintenance; select items for museum exhibits. *Meets quarterly at 7:00 p.m. at A.W. Perry Homestead Museum.*

Neighborhood Advisory Commission

Nine members advise City Council on activities related to the U.S. Department of Housing and Urban Development Block Grant Program and Community Services.

Seat 1,2 & 4 is At– Large. **Seat 3 & 8** must reside between Whitlock Lane/ Keller Springs Road and Frankford Road.

Seat 5, 6 & 9 must reside south of Whitlock Lane/Keller Springs Road.

Seat 7 must reside North of Frankford Rd.

Meets six times a year on Thursdays at 6:30 p.m. at City Hall.

Parks and Recreation Board

Nine members advise City Council on park acquisitions, maintenance, operations and use of parks, playgrounds and open spaces. Meets six times a year on Mondays at 6:30 p.m. at the Carrollton Public Library at Hebron and Josey.

Planning and Zoning Commission

Nine members (one must be a representative of the real estate, development or building industry) review development proposals, rezoning cases, subdivision plats, replats and site plans; and update and revise land use assumptions.

Meets the first Thursday at 7:00 p.m. at City Hall.

(Special meeting may be called for the third Thursday of the month.)

Property Standards Board

Eleven members hear appeals of orders, decisions and determinations made by the Building Official and Fire Marshal regarding construction codes and visibility ordinance. This board also can meet as the Board of Adjustment when needed. Meets the fourth Thursday at 3:00 p.m. at City Hall.

Traffic Advisory Committee

Nine members receive and consider information for recommendations to the transportation division and coordinates projects by various organizations interested in traffic safety. *Meets six times a year on Mondays at 7:00 p.m. at City Hall.*

Selection Process

Applications must be submitted to the City Secretary's Office no later than Friday, August 17, 2012.

Appointments will be made by City Council in October 2012. Applicants will be notified of appointment by mail.

Those applicants not appointed will be considered for future assignments as vacancies occur. Applications will remain on file for one year.



For meeting agendas, minutes and more information, visit *Boards and Commissions* at www.cityofcarrollton.com or contact the City Secretary's Office at 972-466-3582.

2012 BOARDS AND COMMISSIONS APPLICATION

PLEASE PRINT OR TYPE Name: ______ Home phone: _____ Home address: Day phone: City/State:_____ Zip: _____ Email: _____ _____ Resident of Carrollton for _____ years; Resident of Texas _____ years Occupation: _____ Qualified voter of Carrollton: Yes \square No \square Carrollton Government Academy graduate: Yes \square Please indicate board, commission or committee preferences: 1st Choice ______ **2**nd Choice ______ **3**rd Choice _____ Provide the name and the date(s) of prior service, if any, on any Carrollton board: Are you currently holding any public office or appointment? If so, what? Please list any special knowledge, education or experience that qualifies you to serve in the areas you have indicated and explain why you are seeking an appointment. Also, list any business or personal relationships with the city that might create a conflict of interest or that may affect your ability to serve. What do you perceive to be Carrollton's two greatest strengths?______ What do you perceive to be Carrollton's two greatest weaknesses?_______

The City Council will receive this form <u>only</u>. Do not send resumes, photographs or letters of recommendation. Mail the completed form by Friday, August 17, 2012 to the City Secretary's Office, P.O. Box 110535, Carrollton TX 75011-0535 or fax to 972-466-3252. For more information, call 972-466-3582. Your application will be made available to the public upon request.

Public service opportunities are offered by the city of Carrollton without regard to race, color, national origin, religion, gender or disability.