

**MINUTES**  
**HISTORIC PRESERVATION ADVISORY COMMITTEE**  
Meeting of March 14, 2012, 7:00 p.m.

Room 1W2  
Carrollton City Hall

The following members were in attendance:

Jim Pipkin (Vice Chair)  
Julie Hall  
Linda Mayberry  
Lark Tribble (Chair)  
Pam Greenway

Sara Salmon (Member Emeritus)  
Loren Shapiro, AICP (Secretary)

The following members were absent:

Arlene Sterling  
Michael McPhaul  
Daniel Ogden  
Rachel Lewis

The meeting was called to order at 7:04 p.m., by Chairperson Tribble.

**Approval of Minutes for the February 8, 2012 meeting**

Tribble called for any corrections of the minutes.

There were minor corrections to the minutes.

*Motion by Pipkin, second by Hall, to approve the minutes of the February 8, 2012, meeting, as corrected.*

*Motion passed, 5 – 0.*

## **Oral History Interviews**

Tribble asked Shapiro to present his findings.

Shapiro said that the Library Department has agreed to allow HPAC to conduct interviews at the Josey Ranch Library. The interviews can be filmed on Thursdays when the library is closed. The Marketing Department has coordinated with the Library Department.

Sheri Chadwick, Marketing Director, said HPAC should list the dates that will be convenient for the timing of taping interviews. Shapiro listed Thursday dates in April and May. Shapiro suggested HPAC determine what Thursdays would be convenient for them and the interviewees.

Marketing will come up with questions for the interviewees. Shapiro will also come up with questions. The hope is that questions can be sent out shortly to HPAC so that it can be shared with interviewees.

Tribble asked who would be asking the interview questions. Tribble suggested that interviewees may be more comfortable with one interviewer. Shapiro suggested HPAC members.

HPAC discussed who would conduct the interviews and the number of questions to ask. HPAC discussed the possibility of having a professional interviewer, Milton Gravley, or someone familiar with Carrollton's history.

HPAC discussed the advantages and disadvantages of using a professional interviewer compared to someone who is familiar with Carrollton. HPAC discussed the importance of the interviewer being familiar with Carrollton to allow follow up questions or to keep the discussions going during filming.

Salmon asked about the time period of history to be covered by the interviews. HPAC discussed the time frame to be covered by interviews. HPAC expressed interest to focus on history as far back as interviewees can remember, as there are few people remaining who can share their stories.

There were discussions on other events and people in Carrollton, including mail service, floods, Jimmy Porter, high school football, and how Roe vs. Wade was relevant to Carrollton's history.

HPAC discussed what topics to focus on. There were concerns whether there was sufficient funding for interviews. There would be interviewees who could participate in more than one topic. The interviewees could discuss multiple topics in a single interview. This would reduce time and cost of conducting interviews.

HPAC discussed who would be interviewed. The following people said that they were committed to be interviewed:

1. Carolyn Sumner
2. Marcella McCoy-Hill
3. Tedalu McCoy-Carver
4. Tiny Thompson
5. Edwina Thompson
6. Milburn Gravley
7. Sylvia Gravley
8. John Lowrey?
9. G.A. Salmon
10. Sara Salmon
11. Linda Mayberry
12. Frank Johnson
13. Booker Jackson
14. Ray Clark
15. Margie Schaffer Lambert
16. Dave Oldfield
17. Paul Price
18. Bill Myers
19. Raymond Myers
20. Willie Rainwater

It was suggested to interview individuals who are knowledgeable of multiple topics. Therefore, some individuals could provide input on topics and events in a single interview.

HPAC discussed dates to conduct interviews. April appeared to be too early to conduct the interviews. HPAC discussed the possible months to conduct the interviews. There were concerns that some HPAC members or interviewees may be away on vacation as the summer approaches. In addition, the hotter weather may limit any outdoor filming at the library.

HPAC was concerned about when the questions will be prepared to share with interviewees. Shapiro will work with Sheri Chadwick, Marketing Director, to come up with questions to forward to HPAC. In addition, HPAC can begin to consider possible interview questions.

The summary of remaining concerns identified by HPAC for the oral history interviews:

What are the specific questions to ask, and when will standard questions be available.

When will the interviews be conducted.

The historical time frame of topics.

### **Discussion and Consideration of whether to hold a meeting in April**

HPAC discussed whether or not to have a meeting in April. Shapiro explained that the purpose of not holding a meeting was to allow time for the oral interviews to be conducted. It may be too

early to conduct interviews in April, as there is still coordination necessary between HPAC and interviewees. In addition, Shapiro will be leaving by the beginning of April and there is uncertainty on who will take over the duties of HPAC Secretary.

HPAC requested that Sheri Chadwick, Marketing Director, attend the May meeting to solidify what is needed for the interviews.

HPAC concluded that they should not meet in April due to the need to coordinate the oral interview process, schedule when the interviews will occur, and due to the uncertainty to who will be the new HPAC secretary, since Shapiro will be leaving the city next month.

*Motion by Pipkin, second by Mayberry, to approve not meeting in April.*

*Motion passed, 5 – 0.*

## **Other Projects and Items**

### **HPAC Bylaws**

HPAC asked when the bylaws will be forwarded to City Council. Shapiro said he would forward it to City Council in April.

### **Glidewell Curb Signage**

Tribble and Greenway will discuss the Glidewell Curb signage to be proposed.

### **Old Photographs**

HPAC asked about the old photographs staff has filed away which shows older buildings and people from decades ago. It was suggested that the old photographs can be shown to people who will be interviewed for the oral history to assist in identifying buildings and people. Hall suggested digitizing the older photographs.

### **HPAC Website and Inventories of Historical Cases**

Shapiro announced that Michael McPhaul has stepped down as HPAC member. Shapiro will need to request City Council find a new member to fill the vacancy. Staff will contact McPhaul to acquire the information he collected regarding the condition of past case narratives. McPhaul was involved in reviewing past narratives and determining any updates needed. In addition, there was discussion to place narratives on the web for the public to view. The topic will need to be reassigned in the future.

### **Annuals/Year Books/Photos**

Mayberry shared three annuals (yearbooks) with HPAC. In addition, Mayberry had old drawings of buildings including churches and schools.

Tribble had posters from the 1976 Bicentennial celebration showing posters of historical Carrollton. Tribble mentioned that posters were owned by Mary Anne Pruitt, owner of the Frameworks store on Belt Line Road. Ms. Pruitt was willing to donate the posters to the city.

**Visitor Comments**

*None.*

**Adjournment**

*Motion by Greenway, second by Mayberry, to adjourn at 8:00 p.m.*

*Motion passed, 5 – 0*

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Lark Tribble, Chair  
Historic Preservation Advisory Committee

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Loren Shapiro, AICP  
Secretary