

**CARROLLTON CITY COUNCIL
REGULAR MEETING and WORKSESSION MINUTES**

MAY 15, 2007

The City Council of the City of Carrollton, Texas convened in a Regular Meeting and Worksession on Tuesday, May 15, 2007, at 5:45 p.m. with the following members present: Mayor Pro Tem Larry Williams, Deputy Mayor Pro Tem John Mahalik, Councilmembers Pat Malone, Matthew Marchant, Terry Simons and Herb Weidinger. Mayor Becky Miller and Councilmember Tim Hayden were absent. Also present were City Manager Leonard Martin, Assistant City Managers Beth Bormann, Marc Guy, Bob Scott, Director of Managed Competition Tom Guilfooy, Workforce Services Director Erin Kasal, City Attorney Clayton Hutchins and City Secretary Ashley Mitchell.

******* PRE-MEETING / EXECUTIVE SESSION *******

5:45 P.M. – COUNCIL BRIEFING ROOM

1. Dinner
2. Mayor and Council **reports and information sharing.**
3. Receive **supplemental staff information** and responses to questions.
4. Council did not convene in Executive.

******* WORKSESSION *******

6:00 P.M. – COUNCIL CHAMBERS

5. Discuss **Retail Rehabilitation Grant Program.**

Brad Mink, Economic Development Director stated that the City Council Retail Redevelopment Sub-committee has developed a Retail Rehabilitation Grant program as part of the city's strategy to upgrade the appearance of aging and underperforming retail centers. The attached policy outlines the criteria established for this program. By utilizing the 380 Grant Program already established in the city's Economic Development Incentive Policy and by incorporating the draft policy, the city will have the ability to assist private development in upgrading the appearance of aging retail centers.

In accordance with the Economic Development plan of enhancing the tax base through new development and redevelopment, this draft policy meets the city's objectives of enhancing the tax base.

The draft policy outlines the terms and conditions of the Retail Rehabilitation Grant program. It is recommended that City Council review and add this policy to the Economic Development Incentive Policy.

Council directed staff to proceed.

6. Discuss **Satellite Tennis Courts Recommendations.**

Scott Whitaker, Parks and Recreation Director stated that Parks and Recreation staff hosted three neighborhood focus group meetings in April for Martha Pointer Park, Holman D. Rhoton Park, and Francis Perry Park. We also met with the Carrollton Tennis

Association (CTA). These meetings, led by Bill Kirkland, Parks & Recreation Advisory Board chairman, were to gain feedback from the residents and community that use the parks and tennis courts. Post cards were mailed to residents within 1,000 feet of each park. Information was posted on the city web page and parks web page, and post cards were delivered to an elementary school near one of the parks. Each meeting had less than ten citizens in attendance. Approximately thirty tennis players attended the CTA meeting. Comments from these meetings are attached. The majority at each meeting wanted the tennis courts to remain and be resurfaced. Additional comments are also noted regarding other amenities or improvements they would like considered at each park. For example, Mr. Kirkland visited Rhoton Park prior to the meeting and received a request to install an adjustable basketball goal for the smaller children. A suggestion was made at the Perry Park meeting to add basketball goals at Perry Park.

Staff has obtained cost estimates from a tennis court contractor who recommended overlaying the courts at Perry and Pointer but suggested resurfacing the courts at Rhoton. This pricing includes new windscreens, metal posts, and nets. The contractor felt all work could be completed within 90 days of awarding a contract. Again, this was an estimate but was within the \$150,000 budget staff communicated with City Council at an earlier work session. Staff would also replace some fencing and try to put up some basketball goals as well.

Staff would like to proceed with preparing bid documents to make these park improvements to Martha Pointer, Francis Perry, and Holman Rhoton parks. Staff will bring the bids to council for final approval.

7. Discuss **Appointments to Various Boards and Commissions.**

Ashley Mitchell, City Secretary stated that the Council needed to make recommendations on appointments to the Traffic Advisory Commission, Capital Improvements Advisory Commission, Library Board, Museum Board and Parks Board.

Traffic Advisory Commission - Cathy Henesey
Capital Improvements Advisory Commission – Daniel Jaworski
Library Board - Philip Laun
Museum Board - Readvertise
Parks Board – Aaron Hunsaker

Mayor Pro Tem Williams adjourned the Worksession at 6:31 p.m.

INVOCATION by Director of Community Outreach Bobby Fletcher of Covenant Church Carrollton.

PLEDGE OF ALLEGIANCE by Councilmember Malone.

PRESENTATIONS**8. Present a Proclamation Declaring May 20-26, 2007 as National Public Works Week and Presentation.**

Mayor Pro Tem Williams presented the proclamation. Bob Kopp, Public Works Director stated that this agenda item is to declare the week of May 20-26, 2007 as “National Public Works Week” (NPWW). Instituted as a public education campaign by the American Public Works Association in 1960, NPWW calls attention to the importance of public works in community life. The Week seeks to enhance the prestige of the often-unsung heroes of our society-the professionals who serve the public good every day with quiet dedication.

Whether it is keeping the traffic of the nation moving, ensuring the highest quality water and wastewater service, or building infrastructure for tomorrow, public works are vital to the growth and quality of the American community. This year’s theme of “Public Works: Moving Life Forward” reflects the efforts of public works professionals.

Representing the over 100 men and women of the city of Carrollton Public Works Department in accepting the proclamation are the members of the Public Works Week Committee. The members of the committee are Kevin Pike, Lori Davis, Jeff Bubak, Brett Wickenhauser, Karah Hosek (Marketing Services), Rex McMillen, and Shawn Dowdy. In celebration of “National Public Works Week”, the Public Works Department will host an Open House and Equipment Rodeo on Wednesday, May 23, 2007 from 11:00 a.m. to 3:00 p.m. The event will feature equipment demonstrations, employee competitions and informational booths showing how Public Works contributes to Carrollton’s safety and quality of life.

9. Present National Public Works Week Poster Contest Winners.

Mayor Pro Tem Williams presented the certificates and prizes to the recipients on behalf of the Public Works Department and the City. Mr. Kopp stated that this agenda item is to recognize the winners of the National Public Works Week Poster Contest highlighting the theme “Public Works: Moving Life Forward”. This contest was offered to all third graders within the city of Carrollton boundaries – attending either private or public schools.

FIRST PLACE: Arzu Dhanani, Kent Elementary School
Recipient of \$100.00 Savings Bond and Certificate

SECOND PLACE: Maricruz Soto, Central Elementary School
Recipient of \$50.00 Savings Bond and Certificate

HONORABLE MENTION: Ruth Ignancio, Central Elementary School
Recipient of \$25.00 Savings Bond and Certificate

Teachers of students receive \$100.00 for classroom supplies and a book entitled, “Water Education for Teachers”.

PUBLIC FORUM**10. Hearing of any citizen/visitor on items not listed on the regular meeting agenda.**

Citizens/visitors should complete an appearance card located on the table at the entrance to the City Council Chambers. Speakers must address their comments to the presiding officer rather than to individual Council members or staff; Stand at the podium, speak clearly into the microphone and state your name and address prior to beginning your remarks; Speakers will be allowed a maximum of 5 minutes for testimony; Speakers making personal, impertinent, profane or slanderous remarks may be removed from the room; Unauthorized remarks from the audience, stamping of feet, whistles, yells and similar demonstrations will not be permitted; No placards, banners or signs will be permitted in the Chambers or in any other room in which the council is meeting. In accordance with the State Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda. Action can only be taken at a future meeting.

Frank McFall, 2557 Fountain Lane of Carrollton stated that the HOA in his neighborhood is too strict and doesn't allow homeowners to park on the street in front of their home. He stated it is a public street and is not doing anything to that is against the law. He doesn't know where else to turn and is asking Council for help.

Denise Amm, 2216 Timberwood of Carrollton stated that she is concerned with the retaining wall on Kelly Boulevard and would like the wall to be an earth tone instead of a pink color.

Russell Tether, 2200 Southern circle of Carrollton stated that he represents the HOA and congratulated Council on the renovation of Kelly Boulevard. He also stated that he would like the color of the wall changed also from pink to an earth tone.

CONSENT AGENDA (**All items marked with a single asterisk are part of a Consent Agenda and require no deliberation by the Council. Each Council member has the prerogative of removing an item from this agenda so that it may be considered separately. Contracts and agreements are available in the City Secretary's Office.*)

Councilmember Mahalik moved approval of Consent Agenda Item No. 11 – 15. Second by Councilmember Simons. The vote was cast 6-0 in favor of the motion.

MINUTES

*11. Consider approval of the **March 20, 2007 Minutes.**

BIDS AND PURCHASES

*12. Consider approval of Bid # 07-033 for **Street Cleaning and Sweeping Services** in an amount not to exceed \$75,000.00.

*13. Consider approval of the purchase of **One Replacement Patrol Vehicle for the Police Department** through an Inter-Local Agreement with Houston Galveston Area Council (HGAC) in an amount not to exceed \$29,149.00.

CONTRACTS AND AGREEMENTS

*14. Consider authorizing the City Manager to approve **Change Order #1 with RKM Construction for Various Water Line Additions to Ridgcrest Addition No.1 and**

Woodlake Addition No. 4 in an amount of \$80,728.50 for a revised contract amount not to exceed \$879,565.50.

RESOLUTIONS

- *15. Consider a resolution **Accepting the Investment Officer’s Quarterly Report for Quarter Ended March 31, 2007.**

Mayor Pro Tem Williams adjourned the meeting at 7:24 p.m.

Larry Williams, Mayor Pro Tem

ATTEST:

Ashley D. Mitchell, City Secretary