MINUTES NEIGHBORHOOD ADVISORY COMMISSION (NAC)

City of Carrollton

Thursday, June 10, 2010 6:30 p.m.

Council Briefing Room Carrollton City Hall 1945 E Jackson Road

The Neighborhood Advisory Commission of the City of Carrollton convened on Thursday, June 10, 2010 at 6:30 p.m. with the following members present: Chair Alan Overholt, Vice Chair Horace Blake, Commissioner Melvin Chadwick, Commissioner Jan Stephens, Commissioner Christina Kitchens, Commissioner Sanjay Pillai, Commissioner Laura Philips and Commissioner George Barnes. Commissioner Debi Whitley arrived at 6:37pm and departed at 7:30pm. City staff present: Mr. Brian Passwaters, Division Manager, Community Services, Ms. Maleka Jiwani, Sr. Community Development Program Specialist, Ms. Alina Ciocan, Community Development Program Specialist, Ms. Vicki Gomez, Executive Assistant, City Manager's Office. Mr. Scott Hudson, Director of Environmental Services was absent.

I. Call to Order

Chair Overholt called the meeting to order at 6:30 p.m.

II. Introductions – Item to introduce those present.

Ms. Judy Caracheo was introduced.

III. Review the Minutes of the May 13, 2010 Meeting - Item to review and adopt the minutes from the May 13, 2010 meeting of the Neighborhood Advisory Commission.

Chair Overholt asked for a motion on the revised minutes of May 13, 2010 meeting of the Neighborhood Advisory Commission that had been distributed to all Commissioners. Commissioner Chadwick made a motion to adopt the May 13, 2010 revised minutes. Commissioner Stephens seconded the motion. The motion passed unanimously.

IV. <u>PY 2010 One-Year Plan of Action</u> – Item to formulate a recommendation to City Council on the draft Program Year (PY) 2010 One-Year Plan of Action.

Chair Overholt opened the Public Hearing to receive input on the PY 2010 One-Year Plan of Action. Chair Overholt asked staff to give an outline of the proposal. Ms. Jiwani informed the commission based on comments from Commissioners changes had been made to the plan and were then emailed to the Commissioners. She then walked them through all changes that had been recommended and questions were answered by staff.

Chair Overholt asked for a motion to close the public hearing. Commissioner Whitley motioned and Commissioner Kitchens seconded the motion. The motion passed unanimously.

Chair Overholt asked for a motion to accept the PY 2010 One-Year Plan of Action and send it to Council for approval. Commissioner Stephens motioned and Commissioner Blake seconded the motion. The motion passed unanimously.

V. <u>Neighborhood Mentoring Program</u> – Item to share information on Neighborhood Advisory Commission contact with neighborhoods. Discuss the upcoming NAC event in Fall 2010. Also, get an update from NEMGP sub-committee.

Chair Overholt asked Commissioner Chadwick to present his mentoring reports. Commissioner Chadwick presented his reports. (see attachments following the minutes)

Commissioner Chadwick asked if staff could provide a detailed description on why the City chose the current branding logo. He and other Commissioners have had inquiries as to why the City changed the logo and what the meaning is behind its design/colors. Commissioner Kitchens mentioned that HOAs would like to be able to put their link on the City website. Staff will look into both items for the Commission.

Chair Overholt asked Commissioner Kitchens to present her mentoring reports. Commissioner Kitchens presented her reports. (see attachments following the minutes)

Chair Overholt asked Commissioner Philips to present her report on the recent meeting of the NAC Fall 2010 Event sub-committee. Commissioner Philips said a format has been decided on and that the tentative date for the event is Saturday, September 18 and the time would be 8:45am-12:00pm at the Crosby Recreation Center. The four topics will be Communication, Neighborhood Beautification, Crime Watch and Code Enforcement. Speakers have been chosen for each topic and will be contacted soon.

Commissioner Pillai, Chair of the NEMGP Sub-Committee briefed the commission on their meetings. (see attachments following the minutes)

VI. <u>Program Updates</u> - Item to brief the NAC on the status of the neighborhood registration process, Neighborhood Enhancement Matching Grant Projects, Park Place N.O.T.I.C.E. Program, Minor Home Repair Program, and the Enhanced Code Enforcement in the Community Development Block Grant (CDBG) Targeted Area.

Ms. Jiwani reported that there have not been any HOA registrations since the May 13, 2010 meeting. High Meadow of Indian Creek HOA are currently surveying their residents about submitting a proposal for a NEMGP project. Ms Jiwani reported that the Code Enforcement closed 229 cases last month. She also reported that N.O.T.I.C.E. is continuing the work on replacing sewer and water lines on Heartside. Ms. Ciocan is currently working on several minor home repair projects.

VII. Visitors Comments & Other Business

(Items not listed elsewhere on the agenda may be addressed at this time. No official action can be taken on any item discussed during this portion of the meeting.)

Chair Overholt reported that Commissioner Stephens, Commissioner Chadwick, Commissioner Whitley and himself needed to reapply for commissioner status. Commissioner Overholt also asked the Commission to start thinking of ideas for the Spring Event. Chair Overholt asked Ms. Judy Caracheo if she had any comments. She commented on how impressed she was with the meeting and that she agreed with them about the issue of some neighborhoods not having common property. Chair Overholt thanked her for attending the meeting.

VIII. Adjournment Chair Overholt adjourned the meeting at 9:15 p.m. Alan Overholt, Chair Neighborhood Advisory Commission

Scott Hudson

Director, Environmental Services