

**MINUTES**  
**NEIGHBORHOOD ADVISORY COMMISSION (NAC)**  
City of Carrollton

Thursday, April 10, 2014  
6:30 p.m.

Council Briefing Room  
Carrollton City Hall  
1945 E. Jackson Road

The Neighborhood Advisory Commission of the City of Carrollton convened on Thursday, April 10, 2014 at 6:30 p.m. with the following members present: Vice Chair Pam Mulligan, Commissioner Nancy Putnam, Commissioner Anil Joseph, Commissioner Jeff Van Matre, Commissioner Eric Dick and Commissioner Joseph Marquez. Councilmember Jeff Andonian attended the meeting. Chair Mel Chadwick, Commissioner Armando Perez and Commissioner Marilyn Roppolo were absent. Commissioner Anil Joseph left at 7:50 p.m. Commissioner Joseph Marquez left at 8:00 p.m. City staff present: Scott Hudson, Environmental Services Director, Brian Passwaters, Division Manager Community Services, Tanya Ferencak, Sr. Community Development Program Specialist and Megan Tucker, Community Development Specialist.

Vice Chair Mulligan called the meeting to order at 6:30 p.m. She introduced the attending guest Tracy Eubanks, Metrocrest Services; Michelle Degrate and Dedra Brynn, Christian Community Action.

I. Presentation by Metrocrest Services:

Mr. Eubanks explained the mission and services provided by Metrocrest Services and their recent merger with Senior Adult Services.

II. Presentation by Christian Community Action:

Ms. Brynn and Ms. Degrate explained the services provided by Christian Community Action.

III. Neighborhood Mentoring Program:

Commissioner Dick presented his mentoring report.

Ms. Ferencak announced upcoming events – Hill ‘n Dale Neighborhood Outreach Event on April 26, 2014 from 1:00-3:00 pm and the National Pack the Parks Event scheduled on Saturday, July 12, 2014.

Mr. Hudson shared information on the Fall Citizen’s Event/Meet and Greet sub-committee meeting and also Council’s suggested date for the event. He asked the

commission if there would be any concerns on scheduling it on Tuesday, September 9, 2014. The commission agreed on this date for the event. Ms. Ferencak said they need a keynote speaker for the event and asked commissioners to contact her with suggestions. Vice Chair Mulligan suggested Mike Doocy, a Carrollton resident.

Ms. Ferencak reported on the Library subcommittee meeting and that NAC will be able to use a display case at the Library four times a year to promote events and activities.

Ms. Ferencak and Mr. Hudson thanked the commissioners for their work on the Community Development Block Grant program (CDBG) and announced this was the 40<sup>th</sup> Anniversary of the CDBG program nationwide and Carrollton has been receiving funding since 2001.

IV. Program Updates:

Ms. Tucker reported that she had received 13 Hill 'n Dale project surveys and that they met with the association group on April 3, 2014.

Ms. Ferencak announced that Savoy II has applied for an NEMGP for rehabilitation of the wall and landscaping/irrigation updates.

Ms. Tucker reported and showed pictures of recently completed minor home repair projects.

Mr. Passwaters reviewed the code enforcement report. He reported that the CDBG Code Enforcement Officer closed 188 cases in March 2014. In total, the Code Enforcement Officers closed 1,600+ cases in March 2014.

V. Review the Minutes of the March 6, 2014 Meeting:

Action on this item was deferred to the next meeting.

VI. Visitors Comments & Other Business:

Mr. Hudson reported on the success of the Animal Services pet vaccination/pet registration event on Saturday, March 22, 2014, recognizing Commissioner Mulligan for her service with the Animal Services Advisory Committee, housed in the NAC.

Vice Chair Mulligan adjourned the meeting at 8:30 p.m.

---

Pam Mulligan, Vice Chair  
Neighborhood Advisory Commission

Scott Hudson  
Director, Environmental Services