

MINUTES
NEIGHBORHOOD ADVISORY COMMISSION (NAC)
City of Carrollton

Thursday, November 13, 2014
6:30 p.m.

Council Briefing Room
Carrollton City Hall
1945 E. Jackson Road

The Neighborhood Advisory Commission of the City of Carrollton convened on Thursday, November 13, 2014 at 6:30 p.m.

Members present:

Pam Mulligan
Armando Perez
Marilyn Roppolo
Joseph Marquez
Anil Joseph
Nancy Putnam
Eric Dick
Scott Windrow
Jeff Van Matre

Members absent:

Staff present:

Scott Hudson, Environmental Services Director
Brian Passwaters, Division Manager
Community Services
Tanya Ferencak, Sr. Community Development
Program Specialist
Megan Tucker, Community Development
Specialist
Lindsay Jackson & Muzaib Riaz, Interns
Jeff Andonian, Council Liaison

Vice-Chair Mulligan called the meeting to order at 6:30p.m.

Vice-Chair Mulligan introduced the newly appointed Commissioner Scott Windrow and welcomed back reappointed Commissioners Roppolo, Perez and Joseph. She introduced the interns Lindsay Jackson and Muzaib Riaz asked them to tell the Commission about themselves.

I. Seating of Commissioners:

Vice-Chair Mulligan asked that everyone confirm their address/contact information.

II. Election of the 2014-2015 Chair and Vice-Chair:

Vice-Chair Mulligan opened the nominations for Chair and Vice-Chair. Commissioner Putnam nominated Pam Mulligan for the position of 2014-2015 Chair. Commissioner Putnam nominated Joseph Marquez for the position of 2014-2015 Vice-Chair. Commissioner Dick seconded both motions. There were no other nominations. Vice-Chair Mulligan opened the nominations for a vote. The nominations passed unanimously.

III. NAC Fall 2014 Planning Calendar:

Chair Mulligan asked for a motion to approve the planning calendar. Vice-Chair Marquez made a motion to approve the planning calendar as presented with exceptions to be made. Commissioner Dick seconded the motion. The motion passed unanimously.

IV. NAC Neighborhood Advisory Commission Territories reassignment discussion:

Ms. Ferencak mentioned that some Commissioners had expressed interest in a new assigned territory and opened this to discussion. Commissioners Marquez and Putnam wished to keep their same territory. Commissioner Windrow was assigned former Chair Chadwick's territory. Chair Mulligan wished to be assigned to the southern territory. Commissioner Joseph exchanged territories with Commissioner Van Matre. Ms. Ferencak will make the updates and distribute the updated territory maps at the holiday party.

V. Public Hearing on the PY 2013 Consolidated Annual Performance and Evaluation Report (CAPER) and Amendments to PY 2011, PY 2012 CAPERS and Action Plans.

Chair Mulligan asked for a motion to open the public hearing. Commissioner Putnam so motioned. Commissioner Dick seconded the motion. The motion passed unanimously. Chair Mulligan opened the discussion. Staff answered questions.

Commissioner Roppolo made a motion to close the public hearing. Commissioner Dick seconded the motion. The motion passed unanimously.

Chair Mulligan asked for a motion to vote on the CAPER. Commissioner Marquez made a motion to accept the CAPER and submit to City Council with the changes as directed. Commissioner Joseph seconded the motion. The motion passed unanimously.

Commissioner Marquez made a motion to accept the CAPER amendments as presented. Commissioner Joseph seconded the motion. The motion passed unanimously.

VI. Fall Citizens' Evening/Meet 'n Greet:

Chair Mulligan asked Councilmember Jeff Andonian what his thoughts were of the combined events. He thought it was fantastic and that Commissioners and staff did an outstanding job.

VII. Neighborhood Mentoring Program:

Chair Mulligan presented her mentoring report.
Vice-Chair Marquez presented his mentoring report.

Chair Mulligan announced the Spring Neighborhoods Networking is scheduled on February 21, 2015 8:00am-2:00pm at Newman Smith High School – Theme: Carrollton Cares.

Ms. Jackson reviewed the topics for the event and announced the keynote speaker will be Peter Baster, TOD Senior Manager.

Ms. Ferencak reported the Carrollton Cares program has not been officially unveiled, but they are officially registering churches and businesses that want to volunteer. She asked if the commissioners would help get the word out about registration.

VIII. Program Updates:

Mr. Riaz reported that the Savoy II project has begun which includes landscaping and irrigation. He also reported on the progress of the Parkside Estates project which includes landscaping and irrigation of their entry way.

Ms. Tucker reported that the Hill n' Dale phase II project has been completed. She reported that Jimmy Porter Park project has passed environmental review and that the design bid for updating the pavilion will be going out soon. She reported that they have received 50-60 surveys from the Rhoton Park National Night Out. They will review the surveys to determine what the residents would like.

Ms. Tucker reviewed and showed pictures of a completed minor home repair project. She said that there are two other projects that should be done soon and working on five new projects. She showed pictures of People Helping People completed projects.

Ms. Tucker mentioned meeting with a resident that applied for an Emergency Repair Grant.

Mr. Passwaters reviewed the code enforcement report. He reported that the CDBG Code Enforcement Officer closed 164 cases in October 2014. In total, the Code Enforcement Officers closed about 1,100 cases in October 2014.

IX. Review the Minutes of the August 14, 2014 Meeting:

Vice-Chair Marquez made a motion to approve the August 14, 2014 minutes as presented. Commissioner Dick seconded the motion. The motion passed with Commissioner Putnam abstaining because she had not attended that meeting.

X. Visitors Comments & Other Business:

Mr. Hudson shared that announcements would be made soon about sponsorship and donation opportunities for Animal Services. He announced that they would be reviewing the sign topper matching grant program and that there has been a suggestion to fund it at 100%. He mentioned that staff will be assessing potential beautification projects. He also announced that the shopping center at SE corner of Old Denton and Trinity will be redeveloped.

Chair Mulligan adjourned the meeting at 9:02 p.m.

Pam Mulligan, Chair
Neighborhood Advisory Commission

Scott Hudson
Director, Environmental Services