

MINUTES
NEIGHBORHOOD ADVISORY COMMISSION (NAC)
City of Carrollton

Thursday, January 8, 2015
6:30 p.m.

Council Briefing Room
Carrollton City Hall
1945 E. Jackson Road

The Neighborhood Advisory Commission of the City of Carrollton convened on Thursday, January 8, 2015 at 6:30 p.m.

Members present:

Pam Mulligan
Armando Perez
Marilyn Roppolo
Joseph Marquez
Anil Joseph
Nancy Putnam
Eric Dick
Scott Windrow

Members absent:

Jeff Van Matre

Staff present:

Scott Hudson, Environmental Services Director
Brian Passwaters, Division Manager
Community Services
Tanya Ferencak, Sr. Community Development
Program Specialist
Megan Tucker, Community Development
Program Specialist
Lindsay Jackson & Muzaib Riaz, Interns
Jeff Andonian, Council Liaison

Chair Mulligan called the meeting to order at 6:30 p.m.

I. Sign Topper Grant Application:

Mr. Kevin Falconer, a resident of the Cambridge Estates presented the grant application for sign toppers. The amount requested for the grant is \$400.00. Commissioner Putnam moved to approve the grant application. Vice-Chair Marquez seconded the motion. The motion passed unanimously.

II. Sign Topper Grant Application:

Ms. Frances Cruz, secretary of the Palisades Point neighborhood association presented the grant application for sign toppers. The amount requested for the grant is \$650.00. Vice-Chair Marquez moved to approve the grant application. Commissioner Dick seconded the motion. The motion passed unanimously.

III. Neighborhood Enhancement Matching Grant Application (NEMGP) Presentation:

Ms. Pat Cochran, project coordinator for the Savoy of Josey Ranch neighborhood association presented the grant application for landscaping and masonry work on monument wall. The amount requested for the grant is \$13,685.08. Vice-Chair Marquez moved to approve the grant application with additional funds as necessary to be provided in accordance with our grant process as defined by the City. Commissioner Joseph seconded the motion. The motion passed. Commissioner Roppolo abstained from the vote.

IV. Sign Topper Grant Changes:

Ms. Ferencak and Mr. Hudson discussed the possible changes for the commission to consider for the sign topper matching grant funding and application. NAC had intended for the Sign Topper application to be based on the NEMG application and 2:1 match, the NAC had also suggested that the Sign Topper program be designed as a 100% grant. Staff asked for feedback from NAC on both of these options in order to design the application. Chair Mulligan clarified the need to table the discussion until staff could make two applications, one based on the NEMGP 2:1 match and another set up as 100% grant. From those applications the NAC would make their recommendation. Chair Mulligan entertained a motion to table with Commissioner Putnam motioning to table this agenda item. Vice-Chair Marquez seconded the motion. The motion passed unanimously.

V. NAC Minutes:

Mr. Hudson reported that he'd gotten feedback from the public about the timeliness of the publication of the minutes. He asked if the commissioner would be in favor of publishing the minutes online in draft form until they are approved by the commission at a future meeting. Vice-Chair Marquez asked if the approved minutes could be sent to the registered HOA/NA's. Ms. Ferencak said she has a distribution list for them and could do this. The commissioners approved the posting of the minutes in draft form.

VI. Neighborhood's Networking Event:

Ms. Jackson shared the final marketing materials for the event scheduled on Saturday, February 21, 2015, 8:00am-2:00pm at Newman Smith High School. She also briefed them on the agenda.

VII. Neighborhood Mentoring Program:

Commissioner Perez postponed his report until the March 12, 2015 meeting.

Ms. Jackson distributed the new GIS map and sample business cards.

VIII. Program Updates:

Mr. Riaz reported that the Parkside Estates project has been completed. He also reported on the progress of the Savoy II project.

Ms. Tucker reported that she would be meeting with the Hill n' Dale neighborhood group next week to coordinate the upcoming NOTICE code enforcement sweep. She reported that the Jimmy Porter Park project completed the design phase in the bid process. She announced that the pre-bid construction meeting for the Carrollton Downs Phase 2 NOTICE project would be in 2 weeks.

Ms. Tucker announced a meeting with Rhoton Park was scheduled at 7:00pm on Tuesday, January 13 at the Crosby Recreation Center to go over survey results.

Ms. Tucker reviewed completed and upcoming minor home repairs. She reported on an Emergency Repair Grant project.

Mr. Passwaters reviewed the code enforcement report. Code Enforcement Officers closed a combined 1,109 cases in November and December 2014.

IX. Review the Minutes of the November 13, 2014 Meeting:

Commissioner Roppolo made a motion to approve the November 13, 2014 minutes as presented. Commissioner Joseph seconded the motion. The motion passed unanimously.

X. Visitors Comments & Other Business:

Chair Mulligan and Mr. Hudson shared information on the Animal Services "Tree of Life" donation program.

Mr. Hudson announced that Carrollton was one of 7 cities that received the American City & County "2014 Crown Communities Award".

Mr. Hudson announced an "Open Meetings Act" training would be scheduled later in 2015.

Chair Mulligan adjourned the meeting at 8:55 p.m.

Pam Mulligan, Chair
Neighborhood Advisory Commission

Scott Hudson
Director, Environmental Services