

MINUTES
NEIGHBORHOOD ADVISORY COMMISSION (NAC)
City of Carrollton

Thursday, April 9, 2015
6:30 p.m.

Council Briefing Room
Carrollton City Hall
1945 E. Jackson Road

The Neighborhood Advisory Commission of the City of Carrollton convened on Thursday, April 9, 2015 at 6:30 p.m.

Members present:

Pam Mulligan
Armando Perez
Marilyn Ropollo
Eric Dick
Scott Windrow
Nancy Putnam
Jeff Van Matre

Members absent:

Joseph Marquez
Anil Joseph

Staff present:

Scott Hudson, Environment Services Director
Brian Passwaters, Division Manager
Community Services
Tanya Ferencak, Sr. Community Development
Program Specialist
Megan Tucker, Community Development
Specialist
Lindsay Jackson & Muzaib Riaz, Interns

Chair Mulligan called the meeting to order at 6:31p.m.

I. Review the Minutes of the March 12, 2015 Meeting:

Commissioner Van Matre made a motion to approve the March 12, 2015 minutes with the stated corrections. Commissioner Windrow seconded the motion. The motion passed unanimously.

II. Sign Topper Grant Application:

Ms. Charlene Bader, Hill 'n Dale Neighborhood Association presented the grant application for sign toppers. The amount requested for the grant is \$1,266.53 for 26 sign toppers. Commissioner Van Matre motioned to approve the grant application. Commissioner Dick seconded the motion. The motion passed unanimously.

III. NEMGP(Neighborhood Enhancement Matching Grant Program) Application:

Ms. Frances Cruz, secretary and Mr. Wasemiller, vice president of the Palisades Point neighborhood association presented the grant application for improved landscaping along the west side of McCoy St between Golden Gate and Cemetery Hill Rd. The grant proposal includes irrigation landscaping enhancements around two (2) monument signs and 50 Crepe Myrtles to be planted along McCoy. The amount requested for the grant is \$25,000. Commissioner Putnam motioned to approve the grant application. Commissioner Windrow seconded the motion. The motion passed unanimously.

IV. NEMGP Application:

Mr. Mark Miller, Villages of Greenway Park homeowners association presented the grant application for the painting of 80 street lights. The amount requested for the grant is \$5,000. Commissioner Van Matre motioned to approve the grant application. Commissioner Dick seconded the motion. The motion passed unanimously.

V. NEMGP Application:

Ms. Ferencak and Ms. Pat Cochran, project coordinator for the Savoy of Josey Ranch neighborhood association reviewed the Savoy of Josey Ranch neighborhood association's initial \$15,000.00 grant application request and the issues that have come up since the grant was approved. They are requesting an additional \$5,000.00-\$8,000.00 for installation of a water meter, so that they will not have to rely on a neighboring association's water meter to water the newly installed landscaping. Commissioner Dick motioned to approve the amended grant application for additional funds. Commissioner Windrow seconded the motion. The motion passed unanimously.

VI. 2015 Neighborhood Registration:

Ms. Jackson reported that there are currently 45 registered neighborhoods and she's reaching out to those who have not yet registered.

VII. Citizens' Evening Subcommittee Update:

Ms. Ferencak announced the subcommittee would be meeting next week to discuss the Citizens' Evening/Meet n' Greet scheduled on Thursday, September 10th, 2015. The topic this year will be transportation. She said there has been discussion about incorporating volunteer recognition into the program going forward and asked them to be thinking of nominations.

VIII. Neighborhood's Networking Workshops:

Ms. Jackson reviewed the schedule of upcoming workshops that include controlling landscaping costs in your HOA, event planning, board responsibilities and duties, and HOA design landscape and maintenance.

IX. Neighborhood Networking Event:

Ms. Jackson presented the survey results from the event held on February 21, 2015 at Newman Smith High School. She also directed them where to view videos of the event on the city website.

X. Neighborhood Mentoring Program:

Commissioner Van Matre presented his mentoring report.

XI. Program Updates:

Ms. Ferencak announced that it was National CDBG Week and that there was a Council proclamation.

Mr. Hudson reported that 227 pets were registered & vaccinated at this year's Animal Shelter TCAP event.

Mr. Riaz reported on the Savoy I & Savoy II NEMGP projects.

Mr. Passwaters reported that Hill n' Dale neighborhood code sweep is scheduled on Saturday, April 18, 2015 with another sweep scheduled 3-4 weeks afterwards.

Ms. Tucker reported that the Jimmy Porter Park project was approved by Council. She said a contractor has been chose and demolition would be soon.

Ms. Tucker reported on the progress of the Carrollton Downs N.O.T.I.C.E. Program.

Ms. Tucker reviewed two (2) minor home repairs that had been completed since last month. She reported that there are currently four (4) minor home repair projects in progress.

Mr. Passwaters reviewed the code enforcement report. Code Enforcement Officers closed a combined 947 cases in March 2015.

XII. Visitors Comments & Other Business:

Mr. Hudson reviewed the pool inspection ordinance approved by Council and how it will affect homeowner and neighborhood associations.

Mr. Passwaters provided follow-up information on questions raised at last month's meeting. He reported that Utility Customer Service could provide a list of address for NAC events. He consulted the City Attorney about the serving of alcohol at a NAC sponsored event. He said the only city facility allowed alcohol use is the Senior Center and that use at another city facility would have to be approved by the Council. Another requirement would be that it is a cash bar due to liability issues.

He reported that the maintenance of the screening fence between Hunter Creek HOA and a gas station (corner of Old Denton & Branch Hollow) is the responsibility of the HOA. He also provided the HOA with information on the sidewalk program and who to contact at the Police department to set-up a crime watch program.

Mr. Passwaters spoke with Animal Services about having adoptions at NAC events. He was told that there would be a liability issue to bring the animals to the events, but they could set-up a laptop for people to view animals they would have for adoption.

Mr. Hudson announced that the TCEQ issued their notice of the preliminary decision for the Camelot landfill expansion application.

Chair Mulligan adjourned the meeting at 8:56 p.m.


Pam Mulligan, Chair
Neighborhood Advisory Commission


Scott Hudson
Director, Environmental Services