

MINUTES
NEIGHBORHOOD ADVISORY COMMISSION (NAC)
City of Carrollton

Thursday, May 14, 2015
6:30 p.m.

Council Briefing Room
Carrollton City Hall
1945 E. Jackson Road

The Neighborhood Advisory Commission of the City of Carrollton convened on Thursday, May 14, 2015 at 6:30 p.m.

Members present:

Pam Mulligan
Anil Joseph
Marilyn Roppolo
Eric Dick
Scott Windrow
Nancy Putnam
Jeff Van Matre
Joseph Marquez

Members absent:

Armando Perez

Staff present:

Scott Hudson, Environment Services Director
Tanya Ferencak, Sr. Community Development
Program Specialist
Megan Tucker, Community Development
Specialist
Lindsay Jackson & Muzaib Riaz, Interns
Jeff Andonian, Council Liaison

Chair Mulligan called the meeting to order at 6:30p.m.

I. Review the Minutes of the April 9, 2015 Meeting:

Commissioner Putnam made a motion to approve the April 9, 2015 minutes as presented. Vice Chair Marquez seconded the motion. The motion passed unanimously.

II. First Reading of the PY 2015 Action Plan:

Mr. Hudson presented the PY 2015 Action Plan. He said this would be on the June 11, 2015 agenda as a public hearing and then the recommended plan would go to Council for approval. Mr. Hudson and Ms. Ferencak answered questions.

III. Analysis of Impediments to Fair Housing:

Mr. Hudson announced that they would be working with BBC Research and Consulting on the analysis. Ms. Ferencak explained they are partnering with Mosaic to talk about accessible housing. She said they would invite apartment communities and real estate agents in the area to the public hearings. The first public hearing will be at Crosby Recreation Center, but the date has not yet been determined.

IV. Citizens' Evening Subcommittee Update:

Ms. Jackson reported that she spoke with a representative of 35-Express and that the planning of the event is moving along.

V. Neighborhood's Networking Workshops:

Commissioner Putnam said there was good information at the landscaping costs in your HOA workshop, but not a good turn-out.

Ms. Jackson reviewed the flyers containing information about the upcoming workshops. She asked for the commissioners to distribute to their neighborhoods. "Event Planning in Five Easy Steps" workshop is scheduled on June 4, 2015. She said they would be advertising the event on NextDoor and also will be working with marketing to get the word out in hopes of a better turn-out. "HOA Board Member Basics" workshop is scheduled on June 18, 2015. "HOA Landscaping Design and Maintenance" workshop is scheduled on August 20, 2015. "How to form a Neighborhood Association" workshop is scheduled on October 15, 2015.

VI. Neighborhood Mentoring Program:

Commissioner Roppolo presented her mentoring report. Chair Mulligan asked staff to address issues that were mentioned during the mentoring report.

VII. Program Updates:

Mr. Hudson reported that an intern has been hired to assist code enforcement with the pool inspections. He reported that there have been meetings with apartment managers and homeowners' leadership providing information and answering questions about the new ordinance. He said they will be working through the process of inspecting and issuing permits for 180+ pools.

Mr. Hudson reported that there were 147 code violations during the Hill 'n Dale Code Sweep on April 18, 2015.

Ms. Tucker reported there were no new updates on the Jimmy Porter Park project. They are waiting for the contractor to pick a date for construction to start.

Ms. Tucker reported on the progress of the Carrollton Downs N.O.T.I.C.E. Program and that completion is expected in October 2015.

Mr. Riaz updated and shared photos of the neighborhood enhancement matching grant projects.

Ms. Tucker reviewed and shared photos of two (2) minor home repairs that had been completed since last month.

Ms. Tucker reported and shared photos on the People Helping People project that had been completed. Church of Christ partnered on this project.

Ms. Tucker reported that there have not been any applicants for the Emergency Repair Grant.

Mr. Hudson reported that there are funds for code violations in the empowerment zones, but applications are on hold for city council approval.

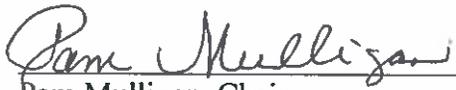
Mr. Passwaters reviewed the code enforcement report. Code Enforcement Officers closed a combined 147 cases in March 2015.

VIII. Visitors Comments & Other Business:

Ms. Ferencak and Chair Mulligan recognized Commissioner Anil Joseph and his company Careplus Health Services for their sponsorship of the neighborhood networking event in February 2015.

Chair Mulligan recognized Jeff Andonian for his service on the Council and as liaison on the NAC.

Chair Mulligan adjourned the meeting at 8:02 p.m.



Pam Mulligan, Chair
Neighborhood Advisory Commission



Scott Hudson
Director, Environmental Services