DRAFT ONLY - TO BE APPROVED AT THE NEXT SCHEDULED MEETING

MINUTES
NEIGHBORHOOD ADVISORY COMMISSION (NAC)
City of Carrollton

Thursday, October 8, 2015
6:30 p.m.

Council Briefing Room
Carrollton City Hall
1945 E. Jackson Road

The Neighborhood Advisory Commission of the City of Carrollton convened on Thursday, October 8, 2015 at 6:30 p.m.

Members present:
Pam Mulligan
Joseph Marquez
Marilyn Roppolo
Eric Dick
Armando Perez
Nancy Putnam
Jeff Van Matre
Scott Windrow

Members absent:
Anil Joseph

Staff present:
Scott Hudson, Environment Services Director
Brian Passwaters, Division Manager Community Services
Tanya Ferencak, Sr. Community Development Program Specialist
Meagan Tucker, Community Development Specialist
Lindsay Jackson, Intern
John Sutter, Council Liaison

Chair Mulligan called the meeting to order at 6:30p.m.

I. Review the Minutes of the August 13, 2015 Meeting:

Commissioner Dick made a motion to approve the August 13, 2015 minutes as presented. Commissioner Windrow seconded the motion. The motion passed unanimously.

II. Citizens' Evening Subcommittee Update:

Ms. Jackson reviewed the summary report, event surveys and answered questions.

III. Block Parties:

Ms. Jackson shared information on local businesses that are supporting block parties. She announced that Village of Greenway Park had won the September raffle from Twisted Root for their block party. She shared a list of upcoming block parties.

Ms. Jackson and Ms. Ferencak attended a few of the National Night Out neighborhood events on October 6, 2015 and shared their experience.

IV. Neighborhood's Networking Workshops:

Ms. Jackson and Ms. Ferencak shared information on the upcoming workshops: "How to Form a Neighborhood Association" scheduled on October 14, 2015 and "Neighborhood Enhancement Matching Grants" on November 5, 2015.

V. Review First Draft of PY 2014 CAPER:

Ms. Ferencak reviewed the new format of the PY 2014 CAPER.

Chair Mulligan welcomed Council Liaison John Sutter to the meeting. He briefed the commission on items on the FY2016 budget such as sidewalk improvements; and also updated them on the conditions of the golf course.

VI. Neighborhood Mentoring Program:

Commissioners Marquez, Putnam and Mulligan presented their mentoring reports.
Staff will look into concerns mentioned in the reports.

Chair Mulligan asked that the date scheduled for the event not conflict with T. Cap or school district spring break schedules. Chair Mulligan then asked for volunteers to serve on the Spring Citizen's Event sub-committee. Commissioners Van Matre, Marquez and Windrow volunteered to serve. A newly appointed commissioner will be added to the sub-committee at the November 12 meeting.

VII. Program Updates:

Ms. Tucker reported and shared pictures of the completed Jimmy Porter Park pavilion.

Ms. Tucker reported that Phase One of the Carrollton Downs N.O.T.I.C.E. Program is almost completed.

Mr. Ferencak updated and shared photos of the sign toppers for Parks of Carrollton. She reported the irrigation has been installed for the Savoy II NEMGP. She reported that Savoy I and Palisades Point are in their final stages and that Villages of Greenway Park should be painting their light poles soon.

Ms. Tucker reported and shared photos of (3) minor home repair projects that had been completed. She also reported that about 3,000 letters had been mailed advertising the minor home repair projects. She said they have had responses of interest from about 50-60 homeowners.

Ms. Tucker reported that Holy Covenant Church would be painting a home for a People Helping People project on October 10, 2015.

Ms. Tucker reported that an Emergency Repair Grant had been done for a homeowner's who needed a replacement A/C unit in September 2015.

Mr. Passwaters reviewed the code enforcement report. Code Enforcement Officers closed a combined 2,015 cases in August/September 2015. The CDBG officer closed 228 cases in August /September 2015.

Mr. Hudson reported on the fund raisers for Animal Services and its volunteer program. Ms. Ferencak reported that Animal Services was now on Next Door.

Mr. Hudson reported no positive samples for West Nile Virus this week and they are done spraying. He explained the department's procedures when they do find a positive sample of the virus.

VIII. Visitors Comments & Other Business:

Mr. Hudson announced the NAC Holiday Party would be on December 10, 2015

Chair Mulligan mentioned the new water tower design as a finalist in the Tank of the Year and the downtown square has been named a finalist of the 2015 Texas Downtown Association (TDA) President's Awards Program. She also recognized the marketing team winning three national awards.

Chair Mulligan announced the resignation of Anil Joseph. She also recognized outgoing Commissioners Eric Dick and Nancy Putnam.

Chair Mulligan adjourned the meeting at 8:55p.m.

Pam Mulligan, Chair
Neighborhood Advisory Commission

Scott Hudson
Director, Environmental Services