

MINUTES
NEIGHBORHOOD ADVISORY COMMISSION (NAC)
City of Carrollton

Thursday, March 10, 2016
6:30 p.m.

Council Briefing Room
Carrollton City Hall
1945 E. Jackson Road

The Neighborhood Advisory Commission of the City of Carrollton convened on Thursday, March 10, 2016 at 6:30p.m.

Members present:

Pam Mulligan
Joseph Marquez
Armando Perez
Lora Cormier
BJ Cadwalader
Frances Cruz
Marilyn Roppolo

Members absent:

Scott Windrow
Jeff Van Matre

Staff present:

Brian Passwaters, Division Manager
Community Services
Tanya Ferencak, Sr. Community Development
Program Specialist
Meagan Tucker, Community Development
Specialist

Chair Mulligan called the meeting to order at 6:30p.m.

I. Sign Topper Grant Application:

Carrollton Homestead HOA presented their application to the NAC which included 48 Signs at a total cost of \$2,046. Homestead provided \$190 of sweat equity and \$145 in cash donations. The city will provide a grant for the amount of \$1,710 and Homestead will be responsible to cover \$336. The NAC approved the grant with a vote of 7 to 0.

II. Review the Minutes of January 14, 2016 Meeting:

Commissioner Cruz made a motion to approve the January 14, 2016 minutes as presented. Commissioner Cadwalader seconded the motion. The motion passed unanimously.

III. Neighborhood Networking Workshop:

The networking workshops in January had 95 attendees. Positive feedback was received from the citizens who attended the Emergency Preparedness and the Active shooter workshops.

Ms. Ferencak went over the upcoming workshops

- a. Neighborhood Landscaping; Wednesday, March 30 Josey Ranch Lake Library
- b. Home & Hearth; Tuesday, April 19 Josey & Hebron Library
- c. Board Member Boot Camp, Tuesday, May 17 Josey & Hebron Library
- d. NEMGP Application Workshop, Wednesday, June 1 Josey Ranch Lake Library

To RSVP go to www.cityofcarrollton.com/nnworkshops

IV. CDBG Week People Helping People Project :

Ms. Tucker went over the project on April 2nd that will be on Kings Rd. The project will require some painting from the volunteers. Ms. Tucker mentioned that there will be a second project on April 9th depending on the turnout of volunteers. To volunteer for this People Helping People projects go to: <http://cityofcarrollton.com/index.aspx?page=2214>

V. 2016 Volunteer Awards:

Ms. Ferencak went over the volunteer awards. Nominations will be accepted starting April 1st and due on May 27, 2016. An awards ceremony will be held at the Citizens' Evening on Thursday September 8, 2016.

VI. Mentoring Report Policy Review:

Ms. Ferencak asked the NAC if they had any changes that they would like to make to the mentoring report. Commissioner Roppolo suggested that some of the questions on the registration form should be asked during the mentoring report. It would make the process of filling it out an easier task for the HOA members every year. Ms. Ferencak mentioned that the neighborhood registration outreach for this year will be in August. Mr. Passwaters mentioned that Environmental Services is currently looking at different software and in the future the form will be able to be filled out online.

VII. Neighborhood Mentoring Program:

Commissioner Windrow had no updates on his mentoring report.

Commissioner Roppolo did visit with the 2800 Keller Springs HOA. They may be interested in the sign topper program as well as Nextdor. They would like to pull together a link that will connect neighborhoods with landscaping crews as well as other services. Ms. Ferencak did refer them to www.dfwcai.org where they can find various services for Mandatory HOAs. Commissioner Roppolo had the opportunity to sit in the Country Villas HOA meeting where a citizen was voicing his concern of a tree that was causing damage to his property. Quorum View manager had some concerns about owners leasing condos without a background check.

VIII. Program Updates:

Ms. Tucker reported Carrollton Downs is still in the process due to some weather conditions and should be done within the next month and move on to phase 2.

Ms. Tucker reported that she has 8 projects in the bid process. Once a contractor gets chosen there will be 8 projects going on at the same time, with the majority of them being roof work.

Ms. Ferencak reported that the application due date for the Neighborhood Enhanced Matching Grant was March 4th with no applications received.

Ms. Tucker has A People Helping People project scheduled for March 19th on Chestnut, this will include some painting. Ms. Tucker has received a Single Family Rehab application that is for a fence.

Mr. Passwaters reviewed the code enforcement report. CDBG Code Enforcement Officer closed 100 cases for the month of January and 66 for the month of February. Mr. Passwaters did report that the CDBG officer will be out for the next few weeks therefore the numbers for next month may not be available. Mr. Passwaters did follow upon on a commissioners concern of a homeless person that was living under the bridge on Old Denton Drive. He was served notice by Code officers and everything under the bridge has been cleared out.

Mr. Passwaters did go over Mr. Hudson's Animal Service updates. Saturday March 19th will be their Pet Registration and Vaccination Event. Migratory bird watch will start from the end of March through the end of May. Citizens should contact Animal Services if they see any migratory bird activity in their neighborhood.

Commissioner Mulligan did mention that the pet photo contest has started with a \$5 registration fee and will run through August 1st.

Council member Sutter had updates to share. Council has approved over 500 million dollars on sidewalk repairs which will be a 3 year project. The first year about 2 million dollars will be focused on areas around schools. The target is to fix the sidewalks that have been rated very poorly.

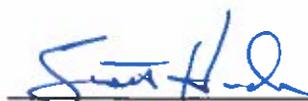
IX. Visitors Comments & Other Business:

The NAC presented the City of Carrollton staff with a special recognition award. Commissioner Marquez and Commissioner Mulligan emphasized the importance of collaboration and community reinvestment that the Community Development Department oversees.

Chair Mulligan adjourned the meeting at 7:46p.m.



Pam Mulligan, Chair
Neighborhood Advisory Commission



Scott Hudson
Director, Environmental Services