

## Capital Improvements Plan Advisory Committee

July 20, 2016

6:30 p.m.

City Council Briefing Room – City Hall

### *Minutes*

A meeting of the Capital Improvements Plan Advisory Committee (CIPAC) was held on Wednesday, July 20, 2016.

#### Members Present:

Harry Hunt	Vice-Chairperson & Place 3
Trent Teague	Place 1
Antonia Okafor	At-Large Representative
Margot Diamond	At-Large Representative
John Denholm	Traffic Advisory Committee
Lorri Goddard	Parks and Recreation Board
Barbara McAninch	Planning and Zoning Commission
Quinn Spann	Place 7
Connie Stewart	Library Board
Greg Kramer	At-Large Representative

#### Members Absent:

John Powell	Chairperson & At-Large Representative
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#### Others in Attendance:

James Lawrence	Councilmember, Place 1
Claudia Gallegos	City Treasurer
Jean Piasecki	Senior Accountant
Cesar Molina	Director of Engineering
Andrew Combs	Capital Improvements Projects Manager
Tom Hammons	Transportation Engineering Manager
Mike McKay	Civil Engineering Manager
Thomas Geier	Engineering CIP Infrastructure
John Crawford	Public Works Director
Mike Martin	Police Assistant Chief
Al Overholt	Visitor representing Woodcreek Neighborhood Association
Ted Bellah	Visitor representing Woodcreek Neighborhood Association
Russell Tether	Visitor representing Woodcreek Neighborhood Association

1. Harry Hunt opened the meeting at 6:31 p.m.
2. Cesar Molina delivered opening remarks stating that the primary purpose of the meeting will be to prepare CIPAC Recommendations to present to City Council.
3. Barbara McAninch moved for approval of the June 13, 2016 minutes. Quinn Spann seconded; unanimous approval.

4. Ted Bellah, Russell Tether and Al Overholt, visitors representing the Woodcreek Neighborhood Association, spoke to the committee about the neighborhood's concern over potential flooding from the Hutton drainage channel. They requested a larger culvert or work on the creek bed.
5. Andrew Combs updated the committee on the status of the Senior Center and Police Headquarters projects. The Senior Center is now open. Andrew presented the monthly construction report on Police Headquarters which included several photos. The steel work is now 95% completed. Anticipated completion will be in May 2017.
6. Mike McKay made a presentation to address the flooding concerns of the Woodcreek Subdivision homeowners. Staff does not recommend any improvements at this time. Erosion and sedimentation was minor and did not pose a threat to the homes due to reduced flow capacity in the channel. Cesar indicated that the city will assess the area when the entire drainage system is evaluated. It was also noted that the culverts are owned by the railroad.
7. Tom Hammons made a presentation related to traffic flow improvements. Construction plans are in progress for the intersections of Hebron Parkway at Josey Lane and Hebron Parkway at Old Denton Road. A concept plan has been developed for the intersection of Josey Lane at Trinity Mills Road. Other high volume intersections are being evaluated for future improvements.
8. Cesar presented the draft capital improvement plan for committee review. He also presented a draft of CIPAC Recommendations. James Lawrence addressed the committee and encouraged them to brainstorm in coming up with the recommendations.
9. The committee addressed Policy Recommendations. After much discussion concerning the bond election and debt funding, a motion was made by Quinn Spann and seconded by Barbara McAninch to approve the Policy Recommendations of

**1) Calling of 2017 Bond Election**

- 2) Long Term Debt.** As ad valorem capacity allows and without causing delays in completion of projects, CIPAC recommends shortening individual year's debt issuance to a fifteen (15) year repayment term. This strategy will reduce overall debt and related interest over time.

Unanimous approval.

10. The committee discussed various funding recommendations. A motion was made by Barbara McAninch and seconded by Connie Stewart to approve the Funding Recommendations of
  - 1) Add \$150,000 in additional sidewalk funding from any surplus, year-end non-recurring sources.
  - 2) Any additional surplus, year-end non-recurring funds available after #1 is addressed should be allocated to existing street projects.

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- 3) Any additional surplus, year-end non-recurring funds available after #2 is addressed should be allocated to existing parks (non-golf) projects.

Unanimous approval.

11. Tom Geier reviewed a listing of Major Capital Improvement Infrastructure Projects.
12. Cesar informed CIPAC that the updated Recommendations will be presented to Council on Tuesday, August 2nd.
13. The next meeting is scheduled for Wednesday, October 19, 2016 at 6:30 p.m. at Carrollton City Hall.
14. Greg Kramer moved to adjourn the meeting at 8:51 p.m. Trent Teague seconded; unanimous approval.

Respectfully Submitted,

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Chairperson

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Staff Liaison