

**Carrollton Public Library Advisory Board
Meeting Minutes for
Monday, May 02, 2016**

Attending:

Connie Stewart, Chair	Curtis Claypool
Donna Manchester, Vice-Chair	Dan Huehn
Amy Burgoyne, Secretary	Gretchen Biery
Amber Lasseigne	Pat Cochran
Candace Morgan	

Absent: Lynette Jones, Branch Manager, Hebron & Josey Library, was not able to attend.

Staff:

Ashley Mitchell, Interim Library Director	Lydia Willms, Municipal Librarian
Terri Allison, Branch Manager, Josey Ranch Lake Library	Kelly Moore, Adult Librarian

Council Liaison: James Lawrence notified Sue Haas that he would not be able to attend due to a meeting conflict.

Visitors: none

MEETING MINUTES

Approval of Minutes

Connie Stewart, Chair, called the meeting to order at 6:30 p.m. She asked if there were any corrections to the March 14, 2016 minutes. There were no changes. Amy Burgoyne, Secretary, made the motion to approve the minutes. Curtis Claypool seconded the motion.

Educational Briefing

❖ **Demonstration of LearningExpress Library Online Resources**

Lydia Willms, Municipal Librarian, presented the online demonstration for Learning Express. This is a database provided through the TexShare program of the Texas Library & Archives Commission, made possible by a grant from the US Institute of Museum & Library Services.

Amber Lasseigne asked if CFBISD also has this online resource. Curtis Claypool suggested this needs to be marketed. Gretchen Biery asked about considering advertising in Leisure Connection magazine. Pat Cochran asked if it covers state level exams. Lydia explained the functionality of the database.

Technology Update

❖ **Sierra 2.2**

The software upgrade was completed to increase speed for internal reporting.

❖ **SelfCheck**

A new option has been introduced to the Self Check Out machine so customers can choose to receive receipts via email instead of printing receipts. This will be a cost saving effort.

Information Sharing and Updates

- ❖ Terri Allison introduced Ashley Mitchell as Interim Library Director and provided information about the recruitment process for the Library Director position.

Amy Burgoyne, Secretary, asked if the Library Board will have a role in the interview process. Terri Allison stated that she was unaware of this happening in the past, but that she would inquire.

- ❖ Kelly Moore, Adult Librarian, introduced the Adult Summer reading program. Gretchen Biery bragged to the group that she was so impressed with the Library owning the new title "Measure of a Man."
- ❖ Terri Allison reported the library meeting room will serve as "command central" for Fire and Police during the July 4th fireworks show.
- ❖ Terri Allison reported that the library will continue focusing on sustainability by reupholstering high quality library furniture pieces as funding allows.
- ❖ Amber Lasseigne, suggested the Library use social media more often and keep the content moving and includes databases.

Announcements

- ❖ The Friends of the Library Summer Book Sale is scheduled for June 29th and 30th, 2016.
- ❖ The Library is sponsoring genealogy classes at Josey Ranch Location with local resident and expert J. T. McKinney teaching the class.
- ❖ The Library's Collection Development Statement was recently revised and will be reviewed at a future date. Terri distributed new copies of the revised Collection Development Statement.
- ❖ Amy Burgoyne, Secretary, announced she may not be available for the July 11th meeting.

Adjourn:

Donna Manchester, Vice-Chair, made the motion to adjourn. Amy Burgoyne, Secretary, seconded the motion. There being no further business the meeting adjourned at 7:00 p.m., on May 02, 2016.

Minutes respectfully submitted by:


Shawna Eikenberry Library Director


Connie Stewart, Chair