

**Carrollton Public Library Advisory Board
Meeting Minutes for
Monday, September 12, 2016**

Attending:

Connie Stewart, Chair	Pat Cochran
Donna Manchester, Vice-Chair	Amber Lasseigne
Gretchen Biery	

Staff:

Shawna Eikenberry, Library Director
Lynette Jones, Branch Manager, Hebron & Josey Library
Rachel Young, Branch Manager, Josey Ranch Lake Library
Laurie Garber, Administrative Services Manager, City Secretary's Office

Absent:

James Lawrence, Councilmember	Dan Huehn
Curtis Claypool	Candace Morgan

Visitors: None

MEETING MINUTES

Approval of Minutes

Connie Stewart, Chair, called the meeting to order at 6:30 p.m. She asked if there were any corrections to the May 02, 2016 minutes. There were no changes. Donna Manchester, Vice-Chair, made the motion to approve the minutes. Amber Lasseigne seconded the motion. Motion passed unanimously.

Introduction of New Leadership

Shawna Eikenberry, Library Director, and Rachel Young, Library Branch Manager, Josey Ranch Lake Library both introduced themselves to the Library Advisory Board.

Budget Update

Shawna attended the City Council meeting last week, no final action until next meeting. Library budget requests remain on track at this time:

- ❖ New iPads
- ❖ Wireless printing
- ❖ Facility Improvements

Information Sharing and Updates

Lynette Jones, Library Branch Manager, Hebron & Josey Library, announced 3M was purchased by Bibliotheca last year. They are transitioning their logos for apps and will update automatically to the new Cloud Library logo.

Pat Cochran asked what libraries use Nextdoor, as personal marketing tool? Shawna said the library staff will be reviewing all social media and work towards being more cohesive in the future. She encouraged the Board to push out messages about the library on their social media such as Twitter, Facebook, Instagram and Nextdoor.

Donna Manchester asked about the Pocket Library Status – Office for PARD with staff member downtown? Employee was delayed because of construction cost; expectation to start in January. Cart is currently stored in C2 Coffee shop downtown and rolled out every day. Library staff person is responsible for maintaining it.

Laurie Garber, Administrative Services Manager, City Secretary's Office, introduced herself and asked Library Advisory Board members to please submit applications for Boards and Commissions, if you haven't already – Due September 16th at 10:30am. Advised members reapply at the end of each term, which is every 2 years. Board members can serve consecutively up to 3 terms. She confirmed members' terms were correct and up to date. Laurie also provided information regarding the upcoming Citizens Evening, September 15, 2016.

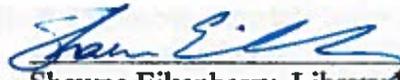
Announcements

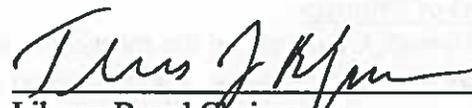
- ❖ Amy Burgoyne, Secretary, submitted her resignation in August 2016.
- ❖ The Friends of the Library Fall Book Sale is scheduled for October 13th and 15th, 2016.

Adjourn:

Amber Lasseigne made the motion to adjourn. Pat Cochran seconded the motion. There being no further business the meeting adjourned at 7:00 p.m., on September 12, 2016.

Minutes respectfully submitted by:


Shawna Eikenberry, Library Director


Library Board Chairperson