

**MEETING SUMMARY
CITY OF CARROLLTON
TRAFFIC ADVISORY COMMITTEE
October 10, 2016**

Committee Members Present

John P. Denholm III
Peter Sharrow
Sam Courtney
Robin Chavez
Howard Saltzman
Michelle Inzunza

Committee Members Absent

Elayne Fairchild
Joe Dewey

Staff Members and City Officials

Tom Hammons – Engineering
Carmella Flemming - Engineering
Fernando Villarreal – Engineering
Roger Wheeler - Engineering
Sgt. Gordon Putnam – Carrollton Police Department

1. **Call to Order** – John Denholm called the meeting to order at 7:02 P.M.
2. **Introduction of the New Tac Member Michelle Inzunza (Tom Hammons)**
3. **Approval of minutes for May 9, 2016.** The meeting Summary of the **May 9, 2016** TAC meeting was reviewed by Committee members. A motion to approve the Meeting Summary as written was made by Peter Sharrow. Seconded by Robin Chavez. All in favor. Vote was unanimous.
4. **Fall 2016 School Crossing Guard Index Summary and Locations (Roger Wheeler)**

Roger Wheeler explained that the crossing guard index summary is completed twice a year, once during the fall and once during spring semester. The evaluation provides an opportunity to assess the current school crossing guard locations and determine if they still meet minimum requirements. The city currently has twenty-seven crossing guards located throughout the city who assist with pedestrian crossings. In addition, traffic counts and site visits by Engineering Department staff determine if any substantial changes in operational conditions have occurred. This information is evaluated and a school crossing guard index (SCGI) value is determined which is one of the criteria necessary to retain the school crossing guard and school zone, the other being a total of ten students crossing per day. If the crossings do not meet the minimum SCGI value or the ten students crossing, the location will be placed on probation for a minimum of one school year (2 semesters), before it is subject to removal.

Roger also spoke to the request staff received for a School Crossing/Crossing Guard at the intersection of Holy Grail Drive and Mars Drive which is adjacent to Polser Elementary. A temporary school crossing guard was assigned to the intersection of Holy Grail Drive and Mars Drive for the study period of September 12-16, 2016. The study results indicated only one (1) pedestrian crossed during the study and did not meet minimum requirements to justify a crossing guard.

Staff recommended that the twenty-seven current locations remain on active status and that staff review the Holy Grail Drive at Mars Drive location next year.

Resident Sharon Adcox, 3103 Sugarbush Drive addressed the committee. She spoke to the possibility of a School Crossing/Crossing Guard at the intersection of E. Peters Colony Road and Standridge Drive adjacent to Charles Blalack Middle School. Tom Hammons explained that by City Policy, crossing guards are only provided for elementary schools. Tom explained further that middle and high schools have the option to provide crossing guards if they choose too, and suggested contacting the school district to make that request.

Howard Saltzman made a motion to approve staff's recommendation that the 27 crossing guard locations remain on active status. Peter Sharrow seconded the motion. All in Favor. Vote was unanimous.

5. Briefing – Neighborhood Traffic Management Program (Fernando Villarreal)

Fernando Villarreal provided background on the Neighborhood Traffic Management Program (NTMP), explaining that its purpose is to try and reduce speeding and traffic cut through problems on residential and collector streets throughout the city, when passive methods such as speed limit signage and high police enforcement have not sufficiently addressed the problem.

He summarized the criteria for a street segment to be included in the NTMP, including previous projects, procedures for the installation of projects and the current ranking of street segments. He completed a review of the two NTMP prioritization lists, one with street segments that have greater than 50% residential frontage (segments where speed humps can be installed) and one with street segments with less than 50% residential frontage (where speed humps are not installed). A list of streets where speeding complaints have been received, but do not meet the minimum criteria for the NTMP was also addressed. He reported to the committee that the average 85th percentile speeds were reduced by more than 13 mph after the installation of speed cushions on Province Drive between Hebron Parkway and Ridgecrest Trail.

Discussion among committee members included the criteria for inclusion in the NTMP and questions regarding accident experience along the NTMP street segments. The committee also discussed the segments of streets with less than 50% residential frontage and how much less than 50% frontage some of these street segments have.

Residents Sarah Price 1510 E. Peters Colony Road, James Lomax 3307 Luallen, Lisa Smith 3405 Luallen, Robert Adcox 3103 Sugarbush, Larry Kivioja 4112 Province, Bart & Nga Gresbrink 1508 Peters Colony, addressed the committee.

They spoke about the speed of traffic and accidents on Peters Colony between Old Denton and Luallen, the need for speed reduction measures and the possibility of additional enforcement in the area. Aubrie Baack 4114 Province, and Robert Boriack 4108 Province Drive, addressed the committee, they expressed their appreciation for the installation of speed humps on Province, the effectiveness of the speed humps, and asked about available options for speed reduction devices on the southern portion of Province. Steve Ruff 4238 Arbor Creek addressed the committee with concerns about speeding on Arbor Creek. Councilmember James Lawrence provided a letter from resident David Harris 4211 Harvest Hill Drive, which discussed speeding on Arbor Creek, and Harvest Hill Drive.

The committee requested that Staff add accident data for all street segments evaluated through the NTMP process and quantify the percentage of houses fronting the street segments which have less than 50% frontage. Staff indicated that the data could be compiled and added to the evaluation process by the December TAC meeting. No action was taken by the committee as this was a briefing item.

Other Business (John Denholm)

Tom Hammons advised the committee that Council will appoint new committee members during their October meeting, staff will provide training and we could have a meeting in November to introduce the new members and elect a Chairperson and Vice-Chair.

Resident Aubrie Baack 4114 Province addressed the committee requesting that a protected left turn signal be installed at the intersection of Medical Parkway and Hebron.

Resident Robert Boriack 4108 Province Drive addressed the committee discussing the accident that occurred at Hebron and Furneaux and requested that the speed limit on Hebron Parkway be reduced.

Robin Chavez made a motion to adjourn. Sam Courtney seconded the motion. All in favor. Vote was unanimous.

6. Adjourned – Meeting adjourned at 8:51.

Chairperson

Tom Hammons
Transportation Engineering
Division Manager