



DATE	May 2007
JOB CODE	
FLSA	NON-EXEMPT
EEO	

JOB TITLE: Signs & Markings Technician
 DEPARTMENT/DIVISION: Public Works
 REPORTS TO: Traffic Operations Supervisor

SUMMARY: Responsible for serving as a lead in performing work related to installing traffic signs, banners, and pavement markings in accordance with standards and regulations. Duties include assigning and monitoring work and instructing others in methods and procedures. Work is performed with limited supervision.

ESSENTIAL JOB FUNCTIONS:

- Serves as a lead to lower level signs and markings staff, which includes: prioritizing, assigning, and monitoring work; providing direction; and/or, performing other related activities.
- Installs and maintains traffic signage and banners.
- Installs and maintains pavement markings and permanent barricades.
- Prepares and maintains a variety of records, data, and/or other related information.
- Participates in/on a variety of meetings, committees, and/or other applicable groups to receive and convey information related to division activities and/or projects.
- Participates in overseeing the work of external contractors, ensuring that contract terms and specifications are met.
- Performs other duties as assigned.

SUPERVISORY/BUDGET RESPONSIBILITIES:

- Lead responsibility over Signs & Markings Crew Members.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Knowledge of construction principles associated with traffic signs and markings;
- Knowledge of advanced maintenance principles;
- Knowledge of Manual of Uniform Traffic Control Devices;
- Knowledge of applicable laws, codes, ordinances, policies, procedures, and regulations;
- Skilled in prioritizing and assigning work to lower level employees;
- Skilled in performing basic mathematical calculations;
- Skilled in performing manual labor;
- Skilled in performing advanced maintenance and repair activities;
- Skilled in applying independent judgment, personal discretion, and resourcefulness in interpreting and applying guidelines;

- Skilled in utilizing applicable tools and equipment of the trade;
- Skilled in communicating effectively with a variety of individuals.

MINIMUM QUALIFICATIONS:

- High School Diploma or G.E.D.
- One year of signs and marking experience.
- Requires a valid Texas Driver's License.
- Work Zone Safety Certification.
- IMSA Level II Certification.

PREFERENCES:

- None.

WORKING CONDITIONS:

- Frequent climbing, balancing, reaching, sitting, standing, walking, stooping, kneeling, crouching, talking, seeing, hearing, and manual dexterity.
- Occasional lifting and carrying up to 100 pounds.
- Work is typically performed in both standard office and outdoor environments, with potential exposure to adverse weather conditions.
- Work is performed in high and precarious places and near moving mechanical parts.
- Potential exposure to risk of electrical shock, vibration, fumes, and airborne particles.

CONDITIONS OF EMPLOYMENT:

- Must pass pre-employment drug test.
- Must pass criminal history check.
- Must pass motor vehicle records check.