

MINUTES
NEIGHBORHOOD ADVISORY COMMISSION (NAC)
City of Carrollton

Thursday, March 6, 2014
6:30 p.m.

Room C1W2
Carrollton City Hall
1945 E. Jackson Road

The Neighborhood Advisory Commission of the City of Carrollton convened on Thursday, March 6, 2014 at 6:30 p.m. with the following members present: Chair Mel Chadwick, Vice Chair Pam Mulligan, Commissioner Nancy Putnam, Commissioner Marilyn Roppolo, Commissioner Anil Joseph, Commissioner Jeff Van Matre and Commissioner Joseph Marquez. Commissioner Armando Perez and Councilmember Jeff Andonian arrived at 6:40pm. Commissioner Eric Dick was absent. City staff present: Scott Hudson, Environmental Services Director, Brian Passwaters, Division Manager Community Services, Tanya Ferencak, Sr. Community Development Program Specialist and Megan Tucker, Community Development Specialist.

Chair Chadwick called the meeting to order at 6:30p.m.

I. Public Hearing on Amendments to PY 2012 and PY 2013 Action Plans:

Ms. Ferencak explained the amendments and answered questions about the proposed changes to the PY 2012 and PY 2013 Action Plans.

Commissioner Mulligan motioned to approve the amendments as presented. Commissioner Putnam seconded the motion. The motion passed unanimously.

II. 2014 Neighborhood Leadership Event Review:

Ms. Ferencak shared positive emails and feedback that she'd received about the event.

Chair Chadwick asked that two or three sign-in forms be available for the attendees in order to start the event on time. He also suggested a larger venue should be considered, mentors stay in their assigned room, more time be allotted between speakers, better signage and someone familiar with audio/visual be present when needed.

Ms. Ferencak reported that the surveys mentioned that more time was needed for each session.

Mr. Hudson asked if there were any thoughts on the subject matters presented. Commissioner Putnam did not feel that the “What do you mean you’re not covered” was relevant. She also suggested that the topics should indicate whether they are for “mandatory” or “voluntary” HOA’s. She also thought there should be better communication about filling out the surveys and time should be given to attendees prior to their going onto the next topic. She also mentioned that she noticed business cards being handed out and felt there should not be any solicitation. Ms. Ferencak said that was mentioned in surveys and she has spoken with CAI about it.

Ms. Ferencak suggested that tables be sold in order to fund the food provided at the event. She said that CAI said this was the best event that they had in the region and they want to partner again in the future.

III. Neighborhood Mentoring Program:

Chair Chadwick presented his mentoring report. He mentioned that some of the associations he spoke with were doing away with their newsletters and websites because of NextDoor.

Chair Chadwick asked if mandatory neighborhood associations could pay the cities 60/40 sidewalk replacement program for a homeowner in their community. Mr. Hudson replied “Yes”.

Ms. Ferencak said she would be meeting on Monday, March 10, 2014 in order to reinvigorate the Carrollton Highlands Homeowners Association. All are welcome to attend.

A Neighborhood Outreach Event (like the one held in Rhoton Park last May) is being planned in April/May 2014 and that the Hill ‘n Dale neighborhood was being considered. The purpose of the event would be to spark interest in a neighborhood becoming an association and create better relationship with the Police, Fire and City departments in a typically underserved neighborhood.

Ms. Ferencak shared information on the City of Carrollton Pack the Parks Event scheduled on Saturday, July 12, 2014. She suggested collaboration efforts by the NAC members to organize something in their neighborhoods and register with the Parks department.

Chair Chadwick appointed Vice Chair Mulligan as chair of the Fall Citizen’s Event/Meet and Greet and Commissioner’s Putnam and Van Matre to serve on the sub-committee.

Mr. Ferencak reviewed the updated 2014 neighborhood registration list.

IV. Program Updates:

Ms. Ferencak reported that Savoy I is in the process of applying for an NEMGP and that Country Place is interested in the sign toppers. She shared pictures of the Woodgate and Nottingham Estates sign toppers.

Ms. Tucker shared information on the Jimmy Porter Park updates and about the project survey being sent to residents of Hill 'n Dale.

Ms. Tucker reported that a minor home project had begun and that there were several other projects she was waiting on bids. She also reported that Habitat for Humanity would like to partner on 3 to 5 A Brush With Kindness Projects in Carrollton a year. Ms. Ferencak said that a business and a church were interested in volunteering for our partnership with Habitat.

Mr. Passwaters reviewed the code enforcement report and reported on the actions taken on the neighborhood issues discussed at the January 9, 2014 meeting.

Ms. Ferencak reported that she would be working with Marketing on community communication efforts regarding National CDBG Week planned for April 21-27, 2014. This year is the 40th anniversary of CDBG.

V. Review the Minutes of the January 9, 2014 Meeting:

Vice Chair Mulligan made a motion to approve the January 9, 2014 minutes as presented. Commissioner Roppolo seconded the motion. The motion passed unanimously.

VI. Visitors Comments & Other Business:

Chair Chadwick mentioned the Metrocrest Services Keyholder Breakfast fundraiser on Tuesday, March 18, 2014.

Mr. Hudson distributed a handout about the Animal Services pet vaccination/pet registration event on Saturday, March 22, 2014.

Mr. Hudson reported that Animal Services has been meeting about the upcoming egret & mosquito season.

Mr. Hudson reported that Council passed an Ordinance to establish a demolition grant program for commercial property. He said that Council would be considering residential incentives for rehabilitation of homes.

Chair Chadwick adjourned the meeting at 8:05 p.m.

Mel Chadwick, Chair
Neighborhood Advisory Commission

Scott Hudson

Director, Environmental Services