MINUTES
HISTORIC PRESERVATION ADVISORY COMMITTEE
Meeting of November 10, 2010, 7:00 p.m.

Room 1W2
Carrollton City Hall

The following members were in attendance:

Arlene Sterling
Robert Boston (Chair)
Jim Pipkin
Lark Tribble (Vice Chair)
Linda Mayberry
Michael McPhaul
Rachel Lewis

Sara Salmon (Member Emeritus)

Loren Shapiro, AICP (Secretary)

The following members were absent:

Julie Hall

The meeting was called to order at 7:02 p.m.

Arlene Sterling is introduced as new committee member. Arlene Sterling and Michael McPhaul are sworn in as HPAC members.

Approval of Minutes for the October 13, 2010 meetings

Boston called for any corrections of the minutes.

There were no comments.

Motion by Tribble, second by McPhaul, to approve the minutes of the October 13, 2010 meeting as submitted.

Motion passed, 6 – 0.

Discussion regarding Marzullo cases.

Tribble mentions that Marzullo is working on flood events and would like to continue to assist and contribute to HPAC on the research. Tribble asks if this is okay. HPAC decides that Marzullo should to continue her efforts on research and interviews for the floods.

Discussion & Consideration of the Rainbow Grill

HPAC went over the case narrative. Some content was identified as inaccurate. Boston said he will review his notes, but it appears that there is some information that needs to be verified and corrected.

Descriptions were removed from photos and there are now footnotes instead of captions for the exhibit photographs.

Shapiro will provide HPAC with the latest narrative as well as the previous 3 editions of the document so that the content can be read and corrections made. This will assist in ensuring the information is accurate and formatting is consistent.

Shapiro will insert round photograph with the marker text.

Lewis arrived at meeting.

Discussion & Consideration of the Blanton Grain Elevator

HPAC went over the time line, narrative, and marker text.

Shapiro distributed the corrected time line which included the header and additional information about Booker T. Jackson and the explosion at the facility.

> *McPhaul makes a motion to approve, second by Mayberry to approve the narrative, time line, marker text.*
>
> *Approved 7-0.*

McPhaul mentioned that the formatting for Blanton Grain Elevator should be used for future narratives.

Tribble has been unable to change the dates of birth for a couple of family members on the Blanton family tree. McPhaul volunteered to try to insert the dates. HPAC will need to verify dates.

Shapiro will send out the family tree to McPhaul to allow him to add the birth dates.

Discussion regarding City Council Briefing Item on December 16th for Carrollton Train Depot

Shapiro said that staff received the background and staff report from the Parks Department. He will distribute the Parks Department report and support documents via email for the upcoming discussion regarding the Carrollton Train Depot.

The discussions will involve identifying options the City has to utilize the Train Depot including funding. Shapiro reiterated that the City Council briefing on November 16th will be for discussion only between Council and staff. Council will likely provide staff direction on what to do with the Depot.

HPAC continues to have interest on the utilization of the Carrollton Train Depot. HPAC members are encouraged to attend the City Council briefing, which begins at 5:45 p.m.

Discussion & Consideration of the Glidewell Well Curb

Tribble asked Shapiro about the status of City Council accepting the well-curb. Shapiro said he plans to write a memo on the consent agenda to request City Council accept the donation on the Glidewell Well Curb. City Council will discuss this item at their December 7, 2010 meeting.

Discussion & Consideration of Other Current Projects

HPAC Documents of other historical places and what to add to website:

McPhaul found copies of historical documents for historical places in the library. The different documents are in a variety of conditions regarding depth of information. Most have a crude map showing location and narrative descriptions, but many without time lines. Other separate files do contain photographs, but were not attached to documents. McPhaul suggested adding supporting material to make each of the items more complete and in-depth. McPhaul also suggested adding three categories of entries onto the website including the narratives, marker text, and time line (for projects that contain them). Photographs could also be added.

McPhaul passed around the copies he found at the library.

McPhaul has a lot of material from the different cases. McPhaul will provide copies of his findings, which he has collected. The files he acquired from the City contain complete minutes.

Salmon has copies of the files from past cases.

McPhaul is seeking documents from Peggy Oliver to collect.

In summary the information collected can be scanned and placed online at some time in the future.

Tribble found a website which list Texas and Carrollton historical markers. It may help in providing background.

Shapiro will need to ultimately meet with Marketing to determine how and what can be placed on the city website once historical information is compiled.

Carrollton Historical Project (CD/DVD)

Tribble has CDs from Mia, originating from Ron Park. The CDs were interviews conducted in 2000. Tribble and Boston said they were unable to copy CDs. McPhaul suggested converting to mp3 files.

Shapiro mentioned that staff has DVDs. Salmon mentioned that the DVDs were for each interview.

Tribble was not sure on how the DVDs were labeled. Tribble was not sure if Christopher Barton or Ron Park had the originals. Boston and Tribble asked Shapiro to talk to Barton or Park about the DVD originals.

Salmon said that Pat Malone did the interviews and made the videos. Salmon converted the vhs tapes to DVDs.

Salmon talked about the interview she had recently with the newspaper.

Mayberry shared the *Elm Fork Settlement – Farmers Branch and Carrollton* with HPAC. A number of members were interested in acquiring a copy of the book. HPAC discussed different sites across the city that can be revisited to update historical information.

HPAC discussed interviewing residents with much knowledge of Carrollton.

Carrollton Depot

Shapiro distributed a draft of possible invitations to be sent for the dedication on December 11, 2010. HPAC decided on the middle invitation. Shapiro will be forwarding the invitation to Julie Hall and find out who else may want to be invited to the dedication.

Shapiro will contact Marketing to ensure that the newspaper will write a story about the dedication. Shapiro wants to mail out invitations by late next week.

December/January meeting

HPAC discussed either cancelling the December or January HPAC meeting due to Christmas and New Year's holidays. Traditionally, the January meeting was cancelled due to falling on the first Wednesday of the month, close to New Year's Day.

> *Tribble makes a motion to have the next HPAC meeting on Wednesday January 12th,2011 and cancel the December 8th, 2010 meeting. Second by Lewis to approve the next scheduled HPAC meeting to January 12, 2011.*
>
> *Approved 7-0.*

Blanton Grain Elevator

Tribble asked when will City Council be able to accept and move forward on the historic recognition of the grain elevator. Shapiro said he will request the historical recognition from City Council at their December 7, 2010 meeting.

Visitor Comments

None.

Adjournment

> *Motion by McPhaul, second by Sterling, to adjourn. 8:05 p.m.*
>
> *Motion passed, 7 – 0.*

_____
Robert Boston, Chair
Historic Preservation Advisory Committee

_____
Loren Shapiro, AICP
Secretary