

MINUTES
NEIGHBORHOOD ADVISORY COMMISSION (NAC)
City of Carrollton

Thursday, March 8, 2012
6:30 p.m.

Council Briefing Room
Carrollton City Hall
1945 E. Jackson Road

The Neighborhood Advisory Commission of the City of Carrollton convened on Thursday, March 8, 2012 at 6:30 p.m. with the following members present: Chair Mel Chadwick, Vice Chair George Barnes, Commissioner Debi Whitley, Commissioner Pam Mulligan, Commissioner Marilyn Roppolo, Commissioner Elida Munoz, Commissioner Anil Joseph and Commissioner Nancy Putnam. Commissioner Eric Dick was absent. City staff present: Mr. Scott Hudson, Director of Environmental Services, Mr. Brian Passwaters, Division Manager, Community Services, Ms. Maleka Jiwani, Sr. Community Development Program Specialist and Mr. Thomas Geier, Capital Improvement Projects Manager.

I. Call to Order

Chair Chadwick called the meeting to order at 6:30 p.m.

II. Introductions – Item to introduce those present.

Chair Chadwick recognized Thomas Geier, Capital Improvement Projects Manager. Mr. Geier updated the Commission on the trench failures at Francis Perry and Ross. He explained that in the last three years the contractor has twice tried to fix the issue, but both times it has failed. He reported that in the fall of 2011 a Geotech study was performed. Geotech concluded that the backfill material was not moist enough, which caused the settling. The solution would be to do another backfill and lay concrete with an overlay of asphalt. The work will be completed in a couple of months by Jim Bowman Construction Company, the original contractor. Mr. Geier then answered questions.

Chair Chadwick welcomed Commissioner Anil Joseph, who had been sworn in on March 7, 2012. Commissioner Joseph introduced himself to the Commission.

III. Citizens' Storm Water Advisory Committee – Item to discuss appointment to this committee.

Mr. Hudson presented an overview of the Texas Pollutant Discharge Elimination System Permit that is now required for the City storm water system. The Citizens' Storm Water Advisory Committee is comprised of representatives from various sectors of the community and is required under that permit. It is responsible for providing public perspective to influence implementation of pollution control measures established by the

storm water permit. The committee typically meets annually. Mr. Hudson answered questions and asked for a volunteer to be the NAC liaison filling the position left by former Commissioner Horace Blake. Commissioner Putnam volunteered and Chair Chadwick appointed her to the committee.

- IV. Review the Minutes of the February 9, 2012 Meeting - Item to review and adopt the minutes from the February 9, 2012 meeting of the Neighborhood Advisory Commission NAC.

Chair Chadwick asked for a motion on the minutes of February 9, 2012 meeting of the NAC. Vice Chair Barnes made a motion to adopt the February 9, 2012 minutes with revisions. Commissioner Roppolo seconded the motion. The motion passed unanimously.

- V. Neighborhood Mentoring Program – Item to share information on Citizens’ Evening at City Hall and consider a fall event proposal from the sub-committee.

Chair Chadwick asked for a report on the Citizens’ Evening at City Hall. Mr. Hudson reported that the Council had very positive feedback on the Citizens’ Evening event. Ms. Jiwani reported that 110 citizens signed in for the event. She then presented a PowerPoint presentation covering the feedback from the 16 cards that had been turned in. There were a number of suggestions for future event topics and the feedback ratings were either marked “Helpful” or “Very Helpful”. Commissioners gave their feedback on the event and staff answered questions.

Chair Chadwick asked for a report on the upcoming fall event. Commissioner Mulligan distributed handouts with a choice of topics to be included in a survey for the event. Vice Chair Barnes suggested the email survey be done prior to the May 10th meeting, so it could be decided at that meeting whether or not to have a fall event. Commissioner Mulligan will be working with Ms. Jiwani on putting together the survey. Ms. Jiwani has suggested including a choice of venue in the survey. Commissioner Joseph suggested adding “Emergency Preparedness” as another topic choice. Chair Chadwick suggested that the results of the survey be published and accessible to those who completed the survey.

- VI. Visitors Comments & Other Business

(Items not listed elsewhere on the agenda may be addressed at this time. No official action can be taken on any item discussed during this portion of the meeting.)

Mr. Hudson reported that the Animal Adoption Center Advisory Commission will be meeting on April 9, 2012.

Chair Chadwick asked the commissioners to make contact with their neighborhoods that have not yet registered.

VII. Adjournment

Chair Chadwick adjourned the meeting at 7:59 p.m.

Mel Chadwick, Chair
Neighborhood Advisory Commission

Scott Hudson
Director, Environmental Services