

MINUTES
HISTORIC PRESERVATION ADVISORY COMMITTEE
Meeting of February 8, 2012, 7:00 p.m.

Room 1W2
Carrollton City Hall

The following members were in attendance:

Arlene Sterling
Jim Pipkin (Vice Chair)
Julie Hall
Linda Mayberry
Lark Tribble (Chair)
Pam Greenway
Rachel Lewis

Loren Shapiro, AICP (Secretary)

The following members were absent:

Michael McPhaul
Daniel Ogden
Sara Salmon (Member Emeritus)

Visitor:

Sheri Chadwick, Director of Marketing

The meeting was called to order at 7:08 p.m., by Chairperson Tribble.

Approval of Minutes for the January 11, 2012 meetings

Tribble called for any corrections of the minutes.

There were no comments.

Motion by Greenway, second by Pipkin, to approve the minutes of the January 11, 2012, meeting.

Motion passed, 5 – 0. (Mayberry abstained from voting, as she has not yet taken oath to her new term).

Oral Interviews and 2000 Interview Update of DVDs

Chairperson Tribble introduced Sheri Chadwick, Director of Marketing. Chadwick brought HPAC copies of the 2000 Carrollton History Project on DVDs. The medium was recorded from Video-8 tapes and a VHS tape. The DVDs are the only copies.

Chadwick suggested splitting up the DVDs between HPAC members to review to look at the interviews, get ideas, and determine the condition of the recordings. HPAC can watch the 2000 interviews to help in how to conduct the interviews this spring.

The recording quality is not satisfactory. However, Marketing has a program that can transcribe the videos from the older interviews from 2000.

HPAC reviewed and discussed the different DVDs (from 2000) and individuals who were interviewed. Some of the people interviewed are now deceased or not in good health.

HPAC discussed options for the interview process.

Chadwick suggested schedule 2 to 3 days, spacing several interviews over 3 to 4 hours sessions, each day.

HPAC asked how long the interviews should be for the interviewees. Chadwick suggested that they express what the interviewees recollect, but the event needs to be structured. Chadwick said it depends on the questions. She suggested scheduling 30-45 minute blocks so that there is some overage. Suggested 30 minute sessions with some breaks in between interviews.

Chadwick's other suggestion is to have a video booth during an event (KC's Run, Festival at the Switchyard) in conjunction to our 100 year anniversary for the incorporation of the city. This would allow people to share their stories, briefly, of their lives and connection to Carrollton. The video booth idea is a separate and different means of capturing people's viewpoints of the city. The concept covers people of all ages.

Chadwick also suggested placing information on the website requesting any interest to participate in the interview process. This could encourage people to participate or share photos or other historically significant items.

HPAC asked how much money is budgeted for the interviews. Chadwick said that \$5,000 is budgeted, from the Hotel-Motel tax, specifically for the interviews. Chadwick briefly explained the Hotel-Motel tax. The money will provide approximately 3 afternoons plus editing and the location of interviews (or approximately 12 people). Many factors, including the number of locations and people participating, influence the ultimate cost of interviewing.

Chadwick mentioned other cost saving options that may reduce overall costs.

Another idea to save time and money is grouping people together and focus on subjects.

Chadwick mentioned that the Josey Ranch Library would be an ideal location for interviews. The library provides many locations to film.

Groups could be interviewed in the morning and in the afternoon, with a break in-between. People who cannot travel could be interviewed at their homes.

Chadwick asked when she should start contacting the library for the interviews.

Chadwick suggested having interviews on Thursdays at the library (as the library is closed to the public). HPAC determined that March was too early, but April and May would be the ideal time to have the interviews at the Josey Ranch Library. Other alternative locations could be determined at a later date.

Chadwick will make arrangements with the Josey Ranch Library and let Shapiro know.

Other additional locations could be the Downtown Square or Perry Museum.

Standard questions should be asked to all interviewees before the subject matter is discussed at length.

Shapiro will send Chadwick the subject and contact interviewees.

HPAC will review the DVDs and make any edits with a felt-tip pen.

Shapiro suggested two meetings. The first would involve meeting with interviewees to go over what the interview will be about and what to expect. This would make the people participating more comfortable. The second meeting would be the actual interview with the filming.

Another idea brought up by HPAC is to have the interviewees attend a HPAC meeting.

Other items mentioned needed any Downtown photos to help in the research and interviews.

Shapiro asked about the type of questions that should be asked during the interviews. Chadwick said she would provide a list of questions. Chadwick suggested the questions be written out so that the questions are provided to the interviewees in advance. Chadwick will provide the questions by March.

HPAC also discussed working closely with people in interviews, and from the interactions questions can be created.

Chadwick left the meeting.

HPAC discussed whether there are more names and subjects to add to the list (see below).

HPAC mentioned the idea to identify the location of some of the historical places on a map (existing or not).

A list was compiled last month and has been revised at this meeting. The following are the subjects and recommended persons who could participate in the interviews:

<u>Subject</u>	<u>Recommended interviewees</u>
Agriculture	Carolyn Sumner Deanna Averitt (Berndt) Marcella McCoy-Hill & Tedalu McCoy-Carver
Josey Ranch	Tiny Thompson Edwina Thompson Milburn Gravley Ken Marchant
School District	G.A. Salmon Sara Salmon Bernice Chapman (her children/family)
Schools (may want to combine with School district)	Marcella McCoy-Hill Tedalu McCoy-Carver
Post Office	Linda Mayberry Tiny Thompson Carolyn Sumner
Police	Frank Johnson
Fire Department/Volunteer	Marcella McCoy-Hill Tedalu McCoy-Carver
Fire event in the Grain Tower	Booker Jackson
Railroad/Depot	Ray Clark James Noel
Flood	John Lowrey G.A. Salmon

Downtown Square

John Lowrey
G.A. Salmon
Margie Schaffer Lambert
Dave Oldfield
Linda Mayberry

Other local businesses

Icehouse
Brick factories (Marian Blanton)
Mattress factory/Cannery (Lark Tribble/Sara Salmon)
Godfrey's Department Store
Washateria (Bill and Raymond Myers)
Western Auto
Russell's Cleaners
Waggoner's Carpet
Rainbow Pharmacy
Weatherford's Five and Dime

Town Government

Milburn Gravley

Carrollton Dam

Sylvia Gravley

Carrollton and World War II

Kenny Marchant
VFW (Veterans of Foreign Wars)

Families

Paul Price (Perry Family)
Edwina Thompson (Whitlock Family)
Bill and Raymond Meyers (Myers Family)

Churches

Union Baptist Church (Fred Blair)

Culture/History

Joanna Shield (English influence)
Willie Rainwater
Jessie James Arnold

What needs to be accomplished before the March meeting?

HPAC will start contacting people on the list compiled;
View the DVDs from the 2000 interviews; and
Provide a list or update of people and subjects (to be emailed to Shapiro).

Other Projects and Items

Gravley Hardware Store

Pipkin contacted the owner, Tim O'Hare about possibly recognizing the building as historical.

Mr. O'Hare said he has no interest in having the old Gravley Hardware building designated historical. Mr. O'Hare is concerned he would have limited abilities to make changes to the building.

Pipkin will still update the narrative on the Gravley Hardware Store to keep background up-to-date.

Glidewell Curb

Tribble and Greenway will work on potential signs for the well curb.

Other Topics to update:

HPAC removed the following topics from future discussion, as historical designations had been completed or the topic is no longer a subject to discuss:

Gravley Hardware (owner does not want to pursue historic designation)

Black Cemetery (State marker designated over the past two years)

Historic Resource Survey (Insufficient funding for update)

Student Interviews (was once reviewed by former HPAC member and now is inactive)

Visitor Comments

None.

Adjournment

Motion by Pipkin, second by Sterling, to adjourn at 8:20 p.m.

Motion passed, 6 – 0 (Mayberry abstained, as she has not yet been sworn in).

Lark Tribble, Chair
Historic Preservation Advisory Committee

Loren Shapiro, AICP
Secretary