

This section office use only			
Application #		Receipt #	
Cash <input type="checkbox"/>	CC <input type="checkbox"/>	Phone order <input type="checkbox"/>	
Check #		Balance due	
Permit type		Plan #	TIFF #
Fire Marshal: Approved <input type="checkbox"/> Disapproved <input type="checkbox"/>			

Tents/Air-Supported Structures

Date	
<p> <input type="checkbox"/> All application fees are non-refundable • All credit card transactions include a 2% convenience fee • Permits and approved plans must be posted on site as failure to post may result in re-inspection fee • City will call when permit is ready for pickup <input type="checkbox"/> Application must be completed in its entirety prior to submittal </p>	

Type of structure:	Tent <input type="checkbox"/>	Air-supported structure <input type="checkbox"/>	Other <input type="checkbox"/> (list)
Address of proposed tent/structure location			
Date of setup		Date of dismantle	
Business/organization name			
<input type="checkbox"/> Owner is performing the work		<input type="checkbox"/> Contractor is performing the work	

Contractor (contact person)		Carrollton ID#	
Company Name		Expiration	
Company Address		Phone	

Application shall include:

- An 8 1/2" x 11" drawing showing all property lines, existing buildings, parking spaces, driving aisles and fire lanes
- A copy of the Certificate of Flame Retardancy for each tent and that indicates:
 - Trade name of chemical used to treat fabric
 - Name of person or firm treating the fabric
 - Name and address of the owner of the tent
 - Date fabric was last treated

Tent requirements:

- Vehicles and internal combustion engines are not permitted within 30 ft. of floor areas 0-500 sq. ft.
- No smoking, open flames, explosive material or gas are permitted in or near tent
- Provide at least one 2A:10BC fire extinguisher with current tag for each tent that is up to 500 sq. ft. Tents 501-1000 sq. ft. require two (2) extinguishers. Each additional 2000 sq. ft. or fraction thereof requires one (1) additional extinguisher
- Exits shall be marked. Aisle shall be at least 44" wide
- Areas within and adjacent to tent or air-supported structure shall be maintained clear of all combustible materials or vegetation that could create a fire hazard within 20 feet from the structure
- Grounds (inside and outside) must be kept clear of combustible waste
- All tents must comply with Chapter 24 of the International Fire Code
- Call the Carrollton Fire Marshal's office at 972-466-3210 24 hours in advance of requested inspections

By signing below, I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any state or local law regulating construction or the performance of construction. The issuance of any permit neither exempts nor modifies any covenants, deed restrictions, city ordinances and/or state or federal laws, whether herein specified or not.

To have the City mail the permit and plans, please provide a correctly-sized, stamped, self-addressed envelope.

Name		Signature	
Phone		Email	