

**Request for Proposal
for an Integrated
Police Information Management
and Jail System
RFP# 18-014**

for

Carrollton and Addison, Texas



Submission due: Tuesday, March 6, 2018
2:00 PM CST

Contact:

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Table of Contents

<u>Section Description</u>	<u>Page Number</u>
1.0 Introduction.....	1
2.0 Project Overview.....	2
3.0 Scope of Work.....	3
4.0 Vendor Qualifications and Experience	8
5.0 Financial Stability and Resources	8
6.0 Client References	8
7.0 Instructions for Proposal Submission.....	9
Attachments:	
A. Response Format.....	14
B. Price Sheets	16
C. Hardware Specifications	21
D. Deliverable Documentation	24
E. Certifications and Affidavits	30
F. Existing systems' data to be migrated.....	35
G. Application Capabilities.....	44
Police Information Management System	47
Jail Functions and Features	58
Intel.....	62
Mobile/Field non-CAD Functionality	62
Linkages, interfaces, exports and imports	63

1.0 Introduction

- 1.1 The Texas cities of Carrollton and Addison are interested in obtaining proposals from experienced information technology companies that are capable of addressing the current and future technology processing needs of the two cities' Police Departments. The intent is to obtain products and services relating to the implementation of an integrated Police Information Management and Jail system(s) that will provide more functionality, improve productivity, and reduce annual operating costs over the current systems in operations.
- 1.2 Carrollton and Addison are committed to a competitive procurement to select the best company from Proposals submitted by tasks described in this RFP. The Purchasing Department of Carrollton is responsible for the RFP process. In the RFP, the name 'Carrollton' will be used, but it refers to both Carrollton and Addison.
- 1.3 The estimated RFP timeframe is as follows:

RFP Published	February 8, 2018	
Proposers meeting / site visit / inspection (telephone access will be available by request. Email Jerry.Byrd@FortiumPartners.com indicating the request)	February 22, 2018 2:00 pm CDT Carrollton City Hall Council Briefing Room, 2nd Floor	Participation is not mandatory, but strongly advised, either in person or by phone
Proposals receipt deadline	Tuesday, March 6, 2018	
Proposals Review complete	Monday, March 12, 2018	
Company presentations	Tues-Wed, March 20-21	
Demos with demo data	Mon-Wed, April 2-4, 2018	
Site visits completed	Friday, April 13	
Contract negotiation complete	Friday, April 20	
Council's presentation for approval	Tuesday, May 1	
Implementation begins	Monday, June 18	
1 st modules go Live	Saturday, December 1	

- 1.4 Sealed Proposals must arrive no later than **2:00 PM CDT on Tuesday, March 6, 2018** and shall be addressed to the following designated submittal contact: **(LATE PROPOSALS WILL NOT BE ACCEPTED)**

Vince Priolo
Purchasing Manager, City of Carrollton
1945 E. Jackson Road
Carrollton, Texas 75006

- 1.5 Proposals must be marked on the outside of the packaging, "Response to RFP# 18-014". Vendors do not need to come to the opening, but are welcome, if so desired. At the opening, the name of responding vendor will be identified. No other information will be provided. The responding vendors will be listed on the RFP website with 24 hours.

2.0 Project Overview

2.1 Project Background

Four cities in the northern section of the Dallas-Ft. Worth Metroplex have cooperated to create a joint dispatch center commonly called NTECC.

The cities are Addison, Carrollton, Coppell, and Farmers Branch.

Carrollton and Addison have decided to proceed cooperatively with this RFP, while the other two cities have elected to proceed on their own.

2.2 Project Environment

2.2.1 Carrollton and Addison are part of the Metroplex in North Texas commonly called the Metrocrest and participate with other neighboring cities in many ways. Policing and safety are very interconnected and important for both cities.

2.2.2 Carrollton currently has a population of approximately 135,000. Located in the heart of the Dallas-Fort Worth area, the City of Carrollton is a vibrant corporate and residential community. The City's location and business cost advantages attract and support a diverse local economy with over 10,000 businesses calling Carrollton home. Residents are drawn to the City for its high quality of life, abundant parks, schools and safe neighborhoods.

2.2.3 Addison has an estimated residential population of 15,500 that increases to more than 125,000 during the daytime, due to its central location and thriving commercial, shopping and entertainment presence. Addison is also home to one of the busiest general aviation airports in the nation, which encompasses about one quarter of the total land mass and provides a substantial economic boost to the entire region.

2.3 Project Vision

The Cities wish to capitalize on updated technology and capabilities to realize their vision of improved productivity and services and also provide the system infrastructure that includes the capability to support online public access to select government information. The new system is also envisioned to improve and optimize operational performance, provide a high-availability and maintainable system while maximizing the utilization of existing information technology resources and infrastructure within the Cities.

2.3.1 Although both cities are represented in this RFP, the vendor responses need to be clearly separated for a portion of the response.

2.3.2 Carrollton will be procuring all the application software, the implementation of the systems and comprehensive training for its own department employees. In addition, the conversion of the legacy systems will be Carrollton's financial responsibility.

Carrollton has 173 officers and approximately 60 civilians to be trained.

2.3.3 Addison will contract separately with the selected vendor for implementation of their instance of the RMS as well as training for its own staff and conversion of its legacy data into the selected system.

Addison has 64 officers and 10 civilians to be trained.

3.0 Scope of Work

3.1 Project Tasks and Services

The selected Vendor will be responsible for the design, development, and testing of all software, hardware, and network components required to support the implementation of an Integrated Police Records systems Project and Jail systems as described below. The vendor will coordinate with the City IT department for procurement and installation activities.

3.1.1 Project Management Services

The selected Vendor's Project Manager will have responsibility for the day-to-day management of the Vendor's project team. The Project Manager will be responsible for development of all Project Deliverables, and will be responsible for preparing and submitting Monthly Status Reports, Presentation Materials, Technical Interchange Meeting Notes, or other documentation as required. Attendance at Monthly Status Meetings, Community Meetings, and Technical Interchange Meetings will also be required. Microsoft Project is the scheduling software package preferred for this project.

3.1.2 Software Design and Development Services

The selected Vendor will be responsible for the design, development and implementation of the Integrated Police and Jail systems. Any software code that is required to fulfill the specifications of this RFP must be integrated into the base code set of the product and maintained *in perpetuity* by the vendor.

3.1.3 Systems Integration / Interface service

A key component of the vendor's responsibilities is to provide integration/interface services to the regional, multi-city dispatch and communications center, NTECC (North Texas Emergency CC). More information regarding NTECC can be found at www.NTECC.org.

The NTECC system operates on a Microsoft SQL database.

At an absolute minimum, the Calls for Service (CFS) data will be exported to and updated with a similar portion of the vendor's RMS database. It is strongly preferred that other important datasets also be integrated/interfaced/synchronized, including:

- Master name index
- Vehicle index
- Street data
- Location index

3.1.4 Database Design and Development Services

The selected Vendor will be responsible for the design, development and implementation of the Integrated Police and Jail system's database. Carrollton will consider only vendors who use an industry standard database (i.e. MSSQL). No proprietary database or marginally supported databases will be considered.

3.1.5 Data Conversion Services

The selected Vendor will be responsible for the design and development of data conversion scripts to transfer data from the existing system(s) to new target database system in the Integrated Police and Jail systems within the first 60 days of the agreement. These data conversion scripts must be tested with a sampling of the City's data to be followed with a timing benchmark for all of the City's data by the end of the 60-day period.

Existing systems are identified in Attachment F, "Existing systems' data .to be migrated"

Vendors should describe the methodology to import historical data into your system and identify the associated costs in Attachment B, "**Price Sheets**"

3.1.6 Hardware Services

The Vendor's recommendation for the workstations, printers, scanners, and servers should be included in the response. The selected Vendor will work with the City IT department to purchase, install and configure all workstations, printers, scanners, servers and cabling, as needed.

3.1.7 Network Services

The selected Vendor will work with the City IT department for the design, procurement, installation and configuration of Vendor's recommended network beyond Carrollton's existing network, as needed.

3.1.8 System Training

The selected Vendor will be responsible for providing classroom training for all primary users in each office / department within Carrollton and Addison for the general functionality of the Integrated Police and Jail systems and will cover core functionality essential to the operation and maintenance of the individual components. The training need to take place in and out of typical office hours to accommodate various shifts. On-line Help features will be required throughout the entire Integrated systems. Training Plan, application manual and Training Material deliverables will be required for Carrollton review within the first 30 days of the agreement. Training for all users will be conducted by the vendor on-site.

3.2 Project Deliverables

The selected Vendor will be required to prepare and submit the deliverables described below. A description and table of contents for each deliverable is contained in Attachment F: *Deliverable Documentation*. The schedule for deliverables submission will be determined during contract negotiations. The selected Vendor will also be required to prepare presentation materials and participate in community meetings and technical interchange meetings as needed to provide progress updates to interested parties throughout the life of the project.

- ◇ Project Management Plan (MGT.01)
- ◇ Regular Status Reports as requested by the City (MGT.02.X)
- ◇ Technical Review Meeting Material and Minutes (MGT.03.X)
- ◇ System Requirement Specification (DEV.0 1)
- ◇ System Design Description (DEV.02)
- ◇ Database Design Description (DEV.03)
- ◇ Data Dictionary (DEV.04)
- ◇ Application Software (DEV.05)
- ◇ Physical Database (DEV.06)
- ◇ Commercial Software and Licenses (DEV.07)
- ◇ Conversion Plan (DEV.08)
- ◇ Conversion Modules (DEV.08)
- ◇ Version Description Document (DEV.09)
- ◇ System Test Plan and Procedures (DEV.10)

- ◇ System Test Report (DEV. 11)
- ◇ System Installation Plan (SPT.01)
- ◇ Configuration Audit Report (SPT.02)
- ◇ Software User Manual (SPT.03)
- ◇ Training Plan (SPT.04) Updates may need to include hands on training
- ◇ Training Material (SPT.05)
- ◇ 3rd Party Vendor Documentation (e.g., CDs and manuals for Software and Hardware Components) (SPT.06)
- ◇ Network Design Document
- ◇ Hardware/Network Configuration Drawings, Tables and Component List
- ◇ Hardware/Network Maintenance Manual(s)
- ◇ Computer User Manual

3.3 Application Specifications

The selected Vendor will be responsible for demonstrating their product's ability to meet or exceed the specific application requirements as outlined in Attachment G: *Application Specifications*. Failure to demonstrate a stated specification is not a cause for rejection. Additional feature and functionality will be considered, but not weighted as heavily in the decision process.

3.3.1 System Interfaces: It will be incumbent on the vendor to declare and demonstrate their ability to provide robust, sustainable interface and/or integration with the external systems indicated in Attachment G.

3.3.2. Police Information System Capabilities as listed in Attachment G.

3.3.2. Jail Operations: Features and functionality as listed in Attachment G.

3.4 Alternative Solutions

Vendors may identify alternative hardware/software/network products and components based on the Vendor's experience in similar projects and the Vendor's understanding of the project requirements, as long as the proposed deviations are consistent with the stated objectives and overall vision for the Integrated Police and Jail systems project as described in this RFP. Any deviation from the specifications described in this RFP

must be explained in detail in the Vendor's Proposal, with specific justification for each deviation.

3.5 Independent Verification and Validation

Carrollton may choose to utilize the services of a third party vendor to provide Independent Verification and Validation (IV&V) services to insure that all software, hardware and network components have been properly installed, configured, documented, and are working according to specifications. The selected Vendor will be required to provide all documentation and assistance deemed necessary by the IV&V vendor to conduct this independent assessment.

4.0 Vendor Qualifications and Experience

The Vendor's proposed project team must meet the minimum qualifications outlined below. The qualifications, experience (specifying number of years), educational background, and any certifications achieved/maintained, must be provided for each member of the proposed project team (resume format preferred). The individuals offered to perform the services must be available to begin work by TBD, 2018.

5.0 Financial Stability and Resources

The Vendor shall provide a description of the company history and financial stability with certified financial statements for the last two (2) years. The application must be stable and mature with multiple installations completed. It is preferred that installations exist in Texas.

6.0 Client References

The Vendor shall provide a list of all installations similar to the proposed system, indicating modules purchased, the date of initiation of installation and the date all components went live. Organizations no longer using the system must also be included.

7.0 Instructions for Proposal Submission

7.1 Procurement Administration

- This procurement is being conducted by the City of Carrollton. The contact for Vendors questions (**only email questions will be accepted and only until February 26, 2018**) regarding procurement is:

Name: Jerry Byrd, Fortium Partners LP

Email address: Jerry.Byrd@FortiumPartners.com

All contact with Carrollton must be made through this designated contact. All questions by prospective Vendors related to this RFP must be submitted in writing to the designated contact. Vendors are required to submit their questions by email to the address listed above. All questions will be answered and published on-line at

www.FortiumGovernment.com/CarrolltonRFP/ and also at

www.cityofcarrollton.com/purchasing, then click on "Current Bids".

7.2 Method of Procurement

The method of procurement used herein by Carrollton is described as the "*Competitive Sealed Proposal*" method. This method differs from the traditional "sealed bid" method in that the "*Competitive Sealed Proposal*" method allows for discussions with competing Bidders and allows for adjustments in their initial Proposals. It also allows comparative judgmental evaluations to be made when selecting among acceptable Proposals for award of contract.

Any contract resulting from this RFP will be a Fixed Price, Deliverables-based Contract, with such final Fixed Price to be determined during contract negotiations. All Services, to include hardware, software, and network components, shall be billed by the selected Vendor to Carrollton upon a schedule negotiated during selection process.

7.3 Procurement Restrictions

Vendors shall not, under the penalty of law, offer any gratuities, favors or anything of monetary value to any officer, employee or Agent of Carrollton in connection with this competitive procurement. Failure to observe these

restrictions will result in the disqualification of a Vendor from continuing any involvement in the procurement process. This restriction does not preclude discussions between affected parties for the purpose of discussing business not related to this RFP.

7.4 Treatment of Trade Secrets and Proprietary Information

All materials submitted as a part of a Vendor's response will be confidential until the procurement is concluded, after which time such materials will become a matter of public record to the extent permitted under Texas law.

7.5 Right to Withdraw RFP or to Reject Offers or Waive Defects

Carrollton reserves the right to withdraw this RFP at any time, to reject any and all Proposals deemed to be non-responsive or not in the best interests of the City, and to waive any insignificant defect or informality in any Proposal procedure.

7.6 Right to Contact Vendors for Clarification

Carrollton reserves the right to contact Vendors for clarification and further discussion any time prior to the award of a contract. Carrollton reserves the right to consider such additional information as part of the evaluation and selection process.

7.7 Right to Reject Sections of Vendor's Proposal

Carrollton reserves the right to reject specific portions of a Vendor's Proposal as it relates to particular end user services or equipment components such as workstations and printers. Carrollton does not intend to reject any portions containing core software modules, components and services that are critical to the implementation of the integrated government system.

7.8 Proposal Withdrawals and Modifications

A Proposal may be withdrawn in person by a Vendor's authorized representative at the address of the designated submittal contact (see Section 1.4, above), provided the identity of the person withdrawing the

Proposal is established by an original, notarized letter from the Proposal's organization and a receipt for the Proposal is signed.

A Proposal may be modified by a Vendor at any time prior to the submission deadline by submitting written notice to the designated submittal contact. The Vendor is solely responsible for ensuring that Proposal modifications are received by Carrollton prior to the submission deadline. Proposals may not be modified after the submission deadline.

7.9 Cost of Proposal Preparation

Carrollton shall not be liable for any costs incurred by Vendors prior to entering into a formal agreement or contract. The costs of Proposal preparation, providing clarifications, and contract negotiations are entirely the responsibility of the Vendor, and shall not be reimbursed in any manner by City.

7.10 Responses Become the Property of City.

All materials submitted regarding and in response to this RFP become the property of Carrollton.

7.11 Agreement Governed by the Laws of Texas

The Proposal process, the award procedure, the validity, interpretation and performance of this RFP and the resulting contract shall be governed by the laws of the State of Texas and interpreted according to Texas law.

7.12 Proposal Submission

It is the Vendor's responsibility to ensure that a sealed Proposal in response to this RFP is received by the designated submittal contact no later than 2:00 pm Central Standard Time on March 6, 2018, at the location specified in Section 1.3. The Vendor must submit one (1) original (so marked), one (1) electronic (CD containing a PDF version and the corresponding source version – e.g. Word), and seven (7) paper copies of the Vendor's Proposal by the Proposal submission deadline. The sealed package containing the Proposal should be clearly marked as ***"Proposal for Integrated Police and Jail systems – Proposal Enclosed"***.

Proposals must remain valid for a period of one hundred fifty (150) days.

Late Proposals will not be considered under any circumstances. All late Proposals shall be returned to the sender unopened.

Proposals should be prepared simply and economically, providing a concise and clear description of the Vendor's ability to meet the requirements of this RFP. It is the responsibility of the Vendor to examine this entire RFP, to seek clarification of any item or requirement about which the Vendor is unclear, and to check all responses for accuracy and completeness before submitting a Proposal.

The preferred response format for Proposals is outlined in Attachment A: *Response Format* of this RFP. The Vendor must indicate in Attachment B: *Price Sheet* the total price for all Software, Hardware, Network components, and related services to be provided by the Vendor. Any assumptions used by the Vendor in preparing the Price Sheet should also be identified and included. The Vendor must also include all certifications and affidavits required pursuant to this RFP (see Attachment E: *Certifications and Affidavits*).

7.13 Selection Process

7.13.1 Selection and award shall be made based on demonstrated competence and qualifications to perform the services for a fair and reasonable price. In evaluating a Proposal, Carrollton reserves the right to accept or reject all or part of any Proposal, waive minor technicalities, and award the contract to best serve the interests of the City. Vendors should include any additional information that may indicate superior services.

7.13.2 Carrollton shall employ the following evaluation criteria in the selection of a vendor pursuant to this RFP.

Percentage	Evaluation Criteria
25%	Demonstrated Competence of proposing vendor to achieve City Government requirements including data conversion
25%	Qualifications (company and proposed project team members)
20%	Price
30%	Capabilities of Proposed Application Software

7.13.3 A Project Team will review the Proposals using these evaluation criteria to determine which Proposal provides the best value to Carrollton. The City may conduct simultaneous discussions with finalist Vendors regarding scope, terms and conditions, cost and other issues. Carrollton Council will approve the ultimate selection.

7.13.4 After a Proposal has been selected as the finalist, Carrollton will enter into negotiations with the selected Vendor to execute the project contract. The selected Vendor must negotiate in a timely manner and in good faith with the City. Carrollton reserves the right to discontinue negotiations with a particular Vendor if it determines that it is in the best interests of the City.

7.13.5 Contract award will be made with reasonable promptness to the Vendor whose Proposal and qualifications best conform to the specifications in this RFP and will be most advantageous to Carrollton. An award may be made to other than the lowest priced Proposal.

ATTACHMENT A
RESPONSE FORMAT

**ATTACHMENT A
RESPONSE FORMAT**

All responses should be formatted as follows:

Volume I Technical and Management Response

- I. Transmittal Letter: This document should contain the date of the Proposal and the period for which it is valid in letter form on original company letterhead, signed by a representative of the Vendor's company who is authorized to bind the Vendor to the Proposal. Any other pertinent information the Vendor deems appropriate to the Proposal may be included. If any portion of the Proposal, to include the entire Proposal, is deemed by the Vendor to be proprietary or confidential for purposes of public disclosure, this should be stated here. The Vendor must include the name, address, INTERNET electronic mail address, telephone number, and FAX number of a contact person who is able to respond to inquiries from Carrollton
- II. Table of Contents
- III. Vendor's Understanding of the Scope of Work (See Section 3 and Attachments)
- IV. Vendor Qualifications and Experiences (See Section 4)
- V. Financial Stability and Resources (See Section 5)
- VI. Client References (Section 6)
- VII. Exceptions to the Specifications and Requirements in the RFP (including a detailed explanation of any and all deviations to the Scope of Work, and any Standard Terms and Conditions delineated in Attachment G to which the Vendor takes exception)

Submittal Requirements:

The vendor must submit one (1) original, one (1) electronic and seven (7) copies of the Proposal. Each printed response volume must be separately bound with a method to delineate each section. The electronic copy should be placed inside binder of the original copy.

ATTACHMENT B
PRICE SHEETS

Network components (list by device)	<u>Quantity</u>	<u>Unit Price</u>	<u>Extended Price</u>
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
Sub-total Network			\$0
Miscellaneous Items (including annual maintenance)	<u>Quantity</u>	<u>Unit Price</u>	<u>Extended Price</u>
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
Sub-total Misc.			\$0
Total Part A			\$0

Data Conversion (list by module)	<u>Quantity</u>	<u>Unit Price</u>	<u>Extended Price</u>
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
Sub-total Data Conversion			\$0

Training (list by module / department)	<u>Quantity</u>	<u>Unit Price</u>	<u>Extended Price</u>
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
Sub- Total Training			\$0

ATTACHMENT C

HARDWARE SPECIFICATIONS

**Attachment C
Hardware Specifications**

General Specifications

- ◆ Vendor may submit more than one cost response to accommodate different components and configurations
- ◆ Include one year and three year maintenance options for all components unless otherwise specified
- ◆ Clearly state all hardware assumptions in the RFP response

Additional Hardware Specifications

- ◆ The following hardware specifications represent upgrades and/or replacements to the City's current infrastructure.
- ◆ These items and associated components are necessary regardless of the system solution accepted.
- ◆ Barcode printer, scanner
- ◆ Signature capture pad

Workstation and Mobile Device Specifications

- ◆ Carrollton requires the software vendor to provide the optimal workstation configuration to be procured for the project
- ◆ This workstation must be optimal for a minimum of 4 years
- ◆ Major brand is preferred
- ◆ Proposed specifications:
 - Processor: _____
 - Intel chip sets: _____
 - Memory: _____
 - Hard Drive: _____
 - CDRW and/or DVDRW: _____
 - Monitor: _____
 - Video Card: _____
 - Sound Card: _____
 - NIC: _____
 - Keyboard/Mouse: _____
 - Operating System: _____
 - Applications: _____
 - Anti-virus software: _____
 - Warranty: 4 year parts and labor
 - Note: Each computer must have a unique serial number

Server Specifications

- ◆ Carrollton requires the software vendor to provide the optimal server configuration to be procured for the project
- ◆ Rack-mounted
- ◆ This server must be optimal for a minimum of 5 years
- ◆ Major brand is preferred

- ◆ Provide the following specifications for each server:
 - Purpose: _____
 - Processor(s) : _____ Cores per processor _____
 - Intel chip sets: _____
 - Memory: _____
 - Hard Drive (RAID ____) : _____
 - CDRW / DVDRW: _____
 - Tape Drive: _____
 - NIC: _____
 - Warranty: 5 year parts and labor
 - Operating System with CALS: _____
 - Backup Software: _____

Printer Specification

- ◆ Carrollton requires the software vendor to provide the optimal printer configuration to be procured for the project
- ◆ Major brand is preferred
- ◆ Proposed specifications:
 - Print Type: _____
 - Speed: _____
 - Print Quality: _____
 - Paper Capacity: _____
 - Print Size: _____
 - Network: _____

Network Specification

- ◆ Due to the investment that Carrollton is making in the new Integrated Police and Jail System, all (new and existing) network components must be compatible and be configured to be the most effective and best communication times as possible.
- ◆ The vendor is permitted to make changes with the type and quantity of any or all components to improve the overall design and functionality of the network architecture in coordination and with approval of the City's Technology group.
 - Optical Network Switches: _____
 - Fiber Backbone Switches: _____
 - Fiber Network Extension Switches: _____
 - Network Switches: _____
 - Firewall / Routers / Router: _____
 - Wireless Bridges: _____
 - Distance Wireless Locations: _____
 - Network Management: _____

ATTACHMENT D
DELIVERABLE DOCUMENTATION

Attachment D
Deliverable Documentation
(set of relevant deliverables each for Addison and Carrollton)

- ◆ Project Management Plan (MGT.01)
- ◆ Status Reports at regular intervals as requested by City (MGT.02.X)
- ◆ Risk Management Plan
- ◆ Maintenance and Support Plan (including service levels)
- ◆ Technical Review Meeting Material and Minutes (MGT.03.X)
- ◆ System Requirement Specification (DEV.01)
- ◆ System Design Description (DEV.02)
- ◆ Database Design Description (DEV.03)
- ◆ Data Dictionary (DEV.04)
- ◆ Application Software (DEV.05)
- ◆ Physical Database (DEV.06)
- ◆ Commercial Software and Licenses (DEV.07)
- ◆ Conversion Plan (DEV.08)
- ◆ Conversion Modules (DEV.08)
- ◆ Version Description Document (DEV.09)
- ◆ System Test Plan and Procedures (DEV. 10)
- ◆ System Test Report (DEV. 1 1)
- ◆ System Installation Plan (SPT.01)
- ◆ Configuration Audit Report (SPT.02)
- ◆ Software User Manual (SPT.03)
- ◆ Training Plan (SPT.04)
- ◆ Training Material (SPT.05)
- ◆ 3rd Party Vendor Documentation (e.g., CDs and manuals for Software and Hardware Components) (SPT.06)
- ◆ Network Design Document
- ◆ Hardware/Network Configuration Drawings, Tables and Component List
- ◆ Hardware/Network Maintenance Manual(s)
- ◆ Computer User Manual

“X” designates a version number for a work product with multiple deliverables (i.e., there will be many status reports and multiple installation sites).

All deliverables are subject to tailoring as long as the core work product requirements are addressed by the selected Vendor. Any deviation from the template must receive approval from the City Project Manager.

Sample Documentation

Project Management Plan (MGT.I)

1.0 Introduction

This section of the PMP shall provide an overview of the project and the product, a list of project deliverables, the plan for development and evolution of the PMP, reference materials for the PMP, and definitions and acronyms used within the PMP.

1.1 Project Overview

This subsection of the PMP shall provide a concise summary of the project objectives, the product to be delivered, major work activities, major work products, major milestones, required resources, and master schedule and budget. The project overview shall also describe the relationship of this project to other projects, as appropriate.

1.2 Project Deliverables

This subsection of the PMP shall list all of the items to be delivered to the customer, the delivery dates, delivery locations, and quantities required to satisfy the terms of the project agreement. This list of project deliverables shall not be construed as an official statement of project requirements. Where a deliverable contains multiple copies, then show the number of copies, e.g., Status Reports. Both a hardcopy and software copies of the deliverables are required. The PMP will indicate the number of copies that are to be provided for each deliverable.

1.3 Reference Materials

This subsection of the PMP shall provide a complete list of all documents and other sources of information referenced in the PMP. Each document should be identified by title, report number, date, author, and publishing organization. Other sources of information, such as electronic files, shall be identified in an unambiguous manner using identifiers such as date and version number. Any deviations from referenced standards or policies shall be identified and justifications shall be provided.

1.4 Definitions and Acronyms

This subsection of the PNIP shall define, or provide references to, the definition of all terms and acronyms required to properly interpret the PMP.

2.0 Project Organization

This section of the PMP shall specify the process model for the project, describe the project organizational structure, identify organizational boundaries and interfaces, and define individual responsibilities for the various project elements.

2.1 Staffing Plan

This subsection of the PMP shall specify the numbers and types of personnel required to conduct the project. Required skill levels, start times, duration of need, and methods for obtaining, training, retaining, and phasing out of personnel shall be specified.

3.0 Managerial Process

This section of the PMP shall specify management objectives and priorities; project assumptions, dependencies, and constraints; risk management techniques; monitoring and controlling mechanisms to be used; and the staffing plan.

3.1 Assumptions, Dependencies, and Constraints

This subsection of the PMP shall state the assumptions on which the project is based, the external events the project is dependent upon, and the constraints under which the project is to be conducted.

3.2 Risk Management

This subsection of the PMP shall identify and assess the risk factors associated with the project. This subsection shall also prescribe mechanisms for tracking the various risk factors and implementing contingency plans. Risk factors that should be considered include contractual risks, technological risks, risks due to size and complexity of the product, risks in personnel acquisition and retention, and risks in achieving customer acceptance of the product.

3.3 Monitoring and Controlling Mechanisms

This subsection of the PMP shall define the reporting mechanisms, report formats, information flows, review and audit mechanisms, and other tools and techniques to be used in monitoring and controlling adherence to the PNIP. Project monitoring should occur at the level of work packages. The relationship of monitoring and controlling mechanisms to the project support functions shall be delineated in this subsection of the PMP.

4.0 Technical Process

This section of the PMP shall specify the technical methods, tools, and techniques to be used on the project. In addition, the plan for software documentation shall be specified, and plans for project support functions such as quality assurance, configuration management, and verification and validation may be specified.

4.1 Methods, Tools, and Techniques

This subsection of the PMP shall specify the computing system(s), development methodology(s), team structure(s), programming language(s), and other notations, tools (number of licenses and designated users), techniques, and methods to be used to specify, design, build, test, integrate, document, deliver, modify or maintain or both (as appropriate) the project deliverables. In addition, the technical standards, policies, and procedures governing development or modification or both of the work products and project deliverables shall be included, either directly or by reference to other documents.

4.3 Project Support Functions

This subsection of the PMP shall contain, either directly or by reference, plans for the supporting functions for the project. These functions may include, but are not limited to, configuration management; quality assurance, and change control. Plans for project support functions shall be developed to a level of detail consistent with the other sections of the PMP. In particular, the responsibilities, resource requirements, schedules, and budgets for each supporting function shall be specified. The nature and type of support functions required will vary from project to project; however, the absence of a quality assurance or configuration management shall be explicitly justified in project plans that do not include them.

5.0 Work Packages, Schedule, and Budget

This section of the PMP shall specify three major measurement control mediums that will be required on a regular basis. These are:

- Microsoft Project Plan (Project Schedule showing planned versus actuals)
- Cost versus Schedule plan (Burn rate profile showing planned versus actuals)
- Labor versus Schedule plan (Staffing profile showing planned versus actuals)

6.0 Additional Components

Certain additional components may be required. These may be included by appending additional sections or subsections to the PMP. However, the numbering scheme for the required sections and subsections must adhere to the format specified in this standard. Additional items of importance on any particular project may include user help plans, subcontractor management plans, security plans, independent verification and validation plans, training plans, hardware procurement plans, facilities plans, installation plans, data conversion plans, system transition plans, or the product maintenance. If present, additional components must be developed in a format and to a level of detail consistent with the required sections of the PMP.

6.1 Index

An index to the key terms and acronyms used throughout the PMP is optional, but recommended to improve usability of the PMP.

6.2 Appendices

Appendices may be included, either directly or by reference, to provide supporting details that could detract from the PMP if included in the body of the PMP.

Regular Status Reports as required by the City (MGT.2.x)

The format for this deliverable will be finalized during the Project Initiation phase. The Status Reports should include at least the following:

- ◆ A current update of the work plan including the Gantt chart.
- ◆ A description of the overall completion status such as percent completion per task
- ◆ A description of upcoming weekly activities
- ◆ A status of all deliverables with percentage of completion and timeframe
- ◆ Problems and issues encountered, proposed and actual resolutions

ATTACHMENT E

CERTIFICATIONS AND AFFIDAVITS

ATTACHMENT E
CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER
RESPONSIBILITY MATTERS

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 34 CFR Part 85, Section 85.510, Participants' Responsibilities. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 191 60-1 921 1).

PLEASE READ INSTRUCTIONS BELOW BEFORE COMPLETING
CERTIFICATION:

1. The vendor certifies to the best of its knowledge and belief that it and its principals:
 - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - b. Have not within a three year period preceding this offer been convicted or had a civil judgment entered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, falsification or destruction of records, making false statements, or receiving stolen property;
 - c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission or any of the offenses detailed in paragraph 1.b of this certification; and
 - d. Have not within a three-year period preceding this Proposal had one or more public transactions (federal, state or local) terminated for cause or default.
2. Where the vendor is unable to certify to any of the statements in this certification, such prospective vendor shall attach an explanation to this offer.

Vendor Name

Vendor ID#

Name and Title of Authorized Representative

Signature

Date

Attachment E
NONCOLLUSION AFFIDAVIT

STATE OF _____ }

COUNTY OF _____ }

_____, of lawful age,
being first duly sworn, on oath says that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a part of any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any city official or employee as to quantity, quality, or price in the prospective contract, or any other terms of the prospective contract; or any other discussions between bidders and any city official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

Subscribed and sworn before me this _____ day of
_____ 200_.

Notary Public, Commission
No. _____

My Commission Expires:

Attachment E
AGREEMENT BY BIDDER

THESE TERMS APPLY TO AND BECOME PART OF THE TERMS AND CONDITIONS OF BID. ANY EXCEPTION MUST BE IN WRITING.

1. Bids must be submitted on the attached form only. Each bid must be placed in a separate envelope. Each envelope must be completely and properly identified and sealed, showing the date of bid opening and the subject advertised.
2. The City of Carrollton reserves the right to reject any and all bids, to waive any technicalities in the bidding, and to award each item to different bidders or all items to a single bidder.
3. No bidder may withdraw his bid within a period of thirty (30) days after the date and hour set for the opening of bids. A bidder may withdraw his bid at any time prior to the time fixed for the opening of bids.
4. All bids must be accompanied by bidder's bond or cashier's check in the amount of 5% of the proposed total pricing amount. This amount may be retained by the City of Carrollton as liquidated damages in the event the successful bidder (or bidders) fails to comply with the terms of this bid. The City Clerk will return the deposits to the unsuccessful bidders after the contract has been awarded.
5. All prices shall be quoted F.O.B. Carrollton, Texas, and delivery to City of Carrollton location shall be without additional charges unless otherwise stated in specifications.
6. The bidder shall attach the manufacturer's name of the equipment or materials to be furnished, type, model numbers, manufacturer's descriptive bulletins and specifications. All guarantees and warranties must be clearly stated. This data shall be in sufficient detail to describe accurately the equipment or material to be furnished. Manufacturer's specifications in respect to the successful bidder shall be considered as part of his contract with the City of Carrollton.
7. The bidder shall show in the bid both the unit prices and total amount, where required, of each item listed. In the event of error or discrepancy in the mathematics, the unit prices shall prevail.
8. Any exceptions to these items or conditions or deviations from written specifications shall be shown in writing and attached to the bid form.
9. In the event cash discounts are offered by the bidder, the discount date should begin with the date of invoice or the date of receipt of all material covered by the purchase order.
10. The bidder's attention is directed to the fact that the purchase of certain items of equipment or material by the City of Carrollton is exempt from Federal Excise Tax. In such cases the bidder shall quote prices which do not include Federal Excise Tax. The City of Carrollton will execute exemption certificates upon presentation by the bidder at the time of purchase.
11. Information to bidders and specifications are on file in the office of the City Clerk and copies may be obtained from the Municipal Building, Carrollton, Texas.
12. Bids must show number of days required for delivery under normal conditions. Failure to state delivery time obligates bidder to complete delivery in fourteen (14) calendar days. Unrealistically short or long delivery promises may cause bid to be disregarded. Bidder must keep Purchase Department advised at all times of status of order. Default in promised delivery or failure to meet specifications authorizes the City of Carrollton to purchase bid items elsewhere and charge full increase of cost and handling to defaulting contractor. Consistent failure to meet delivery promises without valid reason may cause removal from bid list.
13. Bidder agrees to defend and save the City of Carrollton harmless from and against all demands, claims, suits, costs expenses, damages and judgments based upon infringement of any patent relating to goods specified in this order or the ordinary use or operation of such goods by the City or use or operation of such goods in accordance with bidder's direction.
14. Bidder may bid on one or all items but bids may not be tied together unless specifically stated in specifications.
15. The specifications are complete as written. No oral representation made by any agent or employee of the City, or its affiliate agencies, shall be of any force or effect unless reduced to writing and submitted to all prospective bidders at least 24 hours in advance of the bid opening.

Attachment E
AGREEMENT BY BIDDER

THESE TERMS APPLY TO AND BECOME PART OF THE TERMS AND CONDITIONS OF BID. ANY EXCEPTION MUST BE IN WRITING.

16. Any protest of the award of this proposed contract by a bidder on the contract shall be in writing, shall specify the grounds for the protest in specific terms and shall be received by the City within three (3) business days after the award of the contract by the governing body. All other provisions of these specifications shall also apply.
17. The city of Carrollton is tax exempt from state and local sales taxes, and a tax exempt certificate will be provided to the awarded vendor. No state or local sales taxes should be charged to the city for products or services in compliance with this contract.
18. Each bidder when affixing his signature to the "Invitation for Sealed Bids" states that he has not, directly or indirectly, entered into any agreement, express or implied, with any other bidder or bidders, having for its object the controlling of the price, or amount of such bids, the limiting of the bids of bidders or the paying to any one any money for promotion expenses. the parceling or farming out to any bidder or bidders or other persons of any part of the contract or any part of the subject matter of the bid or the profits thereof.
19. Texas has recently passed H.B. 89 and S. B 252, which may affect your company. H.B 89 prohibits any Texas government from doing business with any company who boycotts doing business with Israel, and S.B. 252 prohibits any Texas government from doing business with Iran or any terrorist entity. The Texas Comptroller maintains a list of these companies, and this list will be checked before Carrollton chooses a company for this bid award.
No bidder shall divulge the information in his sealed bid to any person whomsoever, except those having a partnership or other financial interest with him in said bid, until after the sealed bids are opened.

A violation of any one of the foregoing provisions on the part of a bidder shall be sufficient reason for the rejection of his bid or making void any contract made by him with the City based upon such bid.

Insurance

The Company must maintain Worker's Compensation Insurance, and \$1,000,000.00 in Commercial General Liability Insurance. Proof of insurance will be provided when so required by the City.

Other Insurance Provisions

1. The City is to be named as an additional insured on the Commercial General Liability Insurance policy. These insurance policies shall contain the appropriate additional insured endorsement signed by a person authorized by the insurer to bid coverage on its behalf.
2. Insurance is to be placed with insurers with a Best rating of no less than A. The company must also be duly authorized to transact business in the State of Texas.
3. Workers' Compensation and Employers' Liability Coverage: Statutory. The insurer shall agree to waive all rights of subrogation against the City, its officials, employees and volunteers for losses arising from the activities under this contract.
4. Certificates of Insurance and Endorsements effecting coverage required by this clause shall be forwarded to the Purchasing Manager upon award of the contract(s).
5. Insurance Certificate must be submitted and issued with the City listed as the certificate holder.
6. During the duration of any agreed contract, the contractor shall maintain, at its sole cost and expense, Professional E&O Liability insurance with a minimum policy limit of \$1,000,000. The insurance policy must name the City of Carrollton as an additional insured. A certificate of insurance evidencing such coverage shall be furnished to the City prior to the commencement of any work for the City.

CONFLICT OF INTEREST QUESTIONNAIRE

Effective January 1, 2006, Chapter 176 of the Texas Local Government Code went into effect which requires that any vendor or person considering doing business with a local government entity disclose in the Questionnaire Form CIQ, the vendor or person's affiliation or business relationship that might cause a conflict of interest with a local government entity. By law, this questionnaire must be filed with the City Secretary of the City of Carrollton not less than the 7th business day after the person becomes aware of facts that require the statement to be filed.

A recent amendment to this state law that went into effect on September 1, 2007 now allows for two changes to the original statute:

1. The Conflict of Interest Questionnaire only needs to be filled out and returned with your bid if you or your company are aware of a conflict, and,
2. If the amount of the conflict exceeds \$2,500

It is the responsibility of every vendor filling out and returning this bid to determine if there is a conflict meeting the parameters listed above. If so, **the City of Carrollton requires that this Questionnaire be completed and turned in with your bid.** If there is no conflict, or if the amount of the conflict is less than \$2,500, then you are not required to submit the Questionnaire with your bid.

See Section 176.006, Local Government Code which reads "A person commits an offense if the person violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor."

CONFLICT OF INTEREST QUESTIONNAIRE For vendor doing business with local governmental entity		FORM CIQ
<p>This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.</p> <p>This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).</p> <p>By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.</p> <p>A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.</p>	OFFICE USE ONLY	
<p>1 Name of vendor who has a business relationship with local governmental entity.</p>	<p>Date Received</p>	
<p>2 <input type="checkbox"/> Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)</p>		
<p>3 Name of local government officer about whom the information is being disclosed.</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Name of Officer</p>		
<p>4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.</p> <p style="margin-left: 40px;">A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?</p> <p style="margin-left: 80px;"> <input type="checkbox"/> Yes <input type="checkbox"/> No </p> <p style="margin-left: 40px;">B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?</p> <p style="margin-left: 80px;"> <input type="checkbox"/> Yes <input type="checkbox"/> No </p>		
<p>5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.</p>		
<p>6 <input type="checkbox"/> Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).</p>		
<p>7</p> <p style="text-align: center;"> _____ Signature of vendor doing business with the governmental entity </p> <p style="text-align: right; margin-right: 100px;"> _____ Date </p>		

CERTIFICATE OF INTERESTED PARTIES

A new law in the state of Texas went into effect on January 1, 2016, which requires your firm to submit a Form 1295 (Certificate of Interested Parties attached) through the Texas Ethics Commission's website, and a notarized original form as printed from the website to the Town prior to approval of the contract. More information can be found at the following link:

https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm.

https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

https://www.ethics.state.tx.us/whatsnew/FAQ_Form1295.html

Once bid evaluations take place by city staff, you will be notified that an award to your company is pending and that this form is mandatory. You will need to provide this form to the city before City Council approval can be considered.

You can fill out the form online, get a certificate number, and that number goes in the upper right box.

CERTIFICATE OF INTERESTED PARTIES		FORM 1295	
Complete Nos. 1 - 4 and 6 if there are interested parties. Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.		OFFICE USE ONLY	
1 Name of business entity filing form, and the city, state and country of the business entity's place of business.			
2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.			
3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.			
4		Nature of Interest (check applicable)	
Name of Interested Party	City, State, Country (place of business)	Controlling	Intermediary
5 Check only if there is no Interested Party. <input type="checkbox"/>			
6 UNSWORN DECLARATION My name is _____, and my date of birth is _____. My address _____ (street) _____ (city) _____ (state) _____ (zip code) _____ (country). I declare under penalty of perjury that the foregoing is true and correct. Executed in _____ County, State of _____, on the _____ day of _____, 20____. (month) (year) <div style="text-align: right; margin-top: 10px;"> _____ Signature of authorized agent of contracting business entity (Declarant) </div>			
ADD ADDITIONAL PAGES AS NECESSARY			

ATTACHMENT F

EXISTING SYSTEMS'S DATA TO BE MIGRATED

Addison Existing RMS System

Currently using the following TC RMS (previously called RMS 2000) modules:

1. Incident/Offense
 - a. Master Name
 - b. Master Vehicle
 - c. Master Location
2. Case management
3. Property/Evidence (Web Prop) with barcode
4. Pawn entry
5. Special Flags
6. Gang
7. Field Interview
8. UCR National
9. Citation (for reference only-no new records currently being entered)
10. Mobile Field Reporting (ARS)
11. Juvenile
12. Web Query (Browser based RMS query system)

Interfaces:

The NTECC CAD interface (basic incident information is imported into RMS for Offense report entry)

Carrollton Existing RMS & Jail Data Sources

Accurint	PD Operated (web service)
Adobe Acrobat / Photoshop / Adobe Li	City Hall
AFIX	IT outsource company / PD
AMAG	PD
Avid Media	PD
BgInfo	Jail
Blackboard	PD Operated (web service)(being phased out)
Brazos	PD/Courts
Callyo	PD / Phone App
CarFax	North Central Texas Fusion / PD
Cellebrite	PD
ClearID	PD
COBAN / BO Client (legacy cameras)	IT outsource company/PD
CODY C.Tac	NTECC (web service)
CopLink	North Central Texas Fusion / PD
Court Notify	Dallas County Courts (web service)
CRIS Crash	State of Texas (web service)
Crystal Reporting	IT outsource company
Dallas County eFile	Dallas County (Web service)
Denton County eFile	Denton County (web service)
DSAdmin	Jail
Enroute CAD Roster	IT outsource company/ PD staff
Enroute Field Based Reporting (FBR)	IT outsource company/ PD staff
Enroute iStatus	IT outsource company/ PD staff
Enroute Law Records Management	IT outsource company/PD staff
Everbridge	Emergency Management (web service/app)
Foray/Digital Acquire/Digital Workplace	IT outsource company/PD
GovPay	IT outsource company / Courts / PD / Jail
GovQA	City Hall (web service)
IPro/Blue Team	PD Internal Affairs
INCODE Municipal Court	IT outsource company/PD/Courts
Infor Lawson	City Hall
iINPUT-ACE	PD
KeyTrak	PD
Kronos Telestaff	City Hall
Kronos TimeKeeper	City Hall
Lattice	PD
LeadsOnline	PD (web service)

LegiStar	City Hall
Mentalix	IT outsource company / PD
Milestone Cameras	City Hall
MS Access	Personnel information
MC SharePoint	Training
Ncite	PD
NEC	IT outsource company / PD
Omnivore	PD
OMNIXX	State of Texas
Perceptive Content	City Hall
Power ISO	Denton County
PowerDMS	PD Operated (web service)
Rimage	PD
S2	PD
Scan All Pro	IT outsource company / PD
Scansnap	PD / Hardware
SGR Learning	City Hall
TimeGate	NTECC?
TLO	PD (web service)
Topaz Fingerprint	PD (hardware)
Tracker	PD / IT outsource company
UpNoter	Denton County
VI Monitor	Lewisville ISD
Vigilant Client / LEARN	PD
Visio	City Hall
Vision CMS	IT outsource company
WASP	IT outsource company
Watchguard / Watch Commander	IT outsource company/PD
Welland	IT outsource company / PD
WIntegrate	IT outsource company / PD

ATTACHMENT G

APPLICATION CAPABILITIES

Attachment G Application Capabilities

The purpose of the following grid is to allow vendor responses to be evaluated as to the breadth of the proposed system. It is expected that few, if any, vendors will have every capability identified.

Any capability marked as “**Included**” or “**Can be added**” are included in the pricing presented. Vendors should indicate capabilities which are **included** (and installed in a release currently being used in the field) in the proposed systems, which capabilities **can be added** at *no additional cost* and which capabilities are **not available**, and thus not included in the pricing provided.

It is not necessary to mark any capability as “**Can be added.**”

Capability	Included	Can be added	Not available
<u>General system capabilities</u>			
◆ Multi-agency support			
◆ Provides all State of Texas capabilities and reports			
◆ Provides all federally mandated capabilities and reports			
◆ User definable and manageable workflow is a very high priority			
● Task management and alarms			
● Process			
● Alarms			
● Data management/validation			
◆ Single sign-on			
◆ Robust role-based security model			
● Menu level			
● Screen forms and fields			
● Records level			
● Fields level			
◆ Fully integrated modules/ systems			
◆ User-definable fields			
◆ Functional area user-definable dashboards			
◆ Tablet and smart phone screen sizing options or dedicated applications for them			
◆ Unlimited attachments for all base record sets			
● Any file type			

Capability	Included	Can be added	Not available
<ul style="list-style-type: none"> • Document/records management information 			
<ul style="list-style-type: none"> ◆ Modern database structure <ul style="list-style-type: none"> • Data not used for linkage, instead a hidden record number links various tables 			
<ul style="list-style-type: none"> • Data warehouse 			
<ul style="list-style-type: none"> • Robust linkage of function numbering (e.g. CFS, Offence Report, Arrest, Case, etc.) 			
<ul style="list-style-type: none"> ◆ Ability to design and print custom forms and merge data into them 			
<ul style="list-style-type: none"> ◆ CJIS 			
<ul style="list-style-type: none"> • Auditing, including failed attempts, logins, locations, users 			
<ul style="list-style-type: none"> • Log recording (IP Addresses, users, two factor authentication, etc.) 			
<ul style="list-style-type: none"> ◆ Custom alerts based on data, queries or data entries 			
<ul style="list-style-type: none"> ◆ Robust auditing and reporting, including provided reports and user-defined and sharing reporting capabilities 			
<ul style="list-style-type: none"> ◆ Track Change History via log files 			
<ul style="list-style-type: none"> ◆ Interface/merge/export to Microsoft Word 			
<ul style="list-style-type: none"> ◆ Export to Microsoft Excel 			
<p><u>Modules desired</u></p> <ul style="list-style-type: none"> ◆ General Offense/Incident 			
<ul style="list-style-type: none"> ◆ Permits 			
<ul style="list-style-type: none"> ◆ Calls for Service (imported from CAD) 			
<ul style="list-style-type: none"> ◆ Jail 			
<ul style="list-style-type: none"> ◆ Electronic Document Imaging 			
<ul style="list-style-type: none"> ◆ Intel <ul style="list-style-type: none"> • Confidential informants management 			
<ul style="list-style-type: none"> ◆ Indexes (common usage in all modules and synced with CAD-equivalent indexes) <ul style="list-style-type: none"> • Master name • Vehicle • Business/Place/Location <ul style="list-style-type: none"> ■ Warning/caution notes • Criminal / Non-Criminal Organizations 			
<ul style="list-style-type: none"> ◆ Mobile/Field Functionality 			

Capability	Included	Can be added	Not available
<u>Senior management</u>			
◆ Document version control of polices and SOPs			
◆ Log of staff receiving updates			
◆ Debriefing documents			
◆ Operations planning			
● Critical incident planning			
● Evolving incident plan adjustment			
● Associated with critical incidents. A warehouse/format for post incident debriefing forms			
● Form/template/warehouse for threat assessment documents			
● Form/template/warehouse for operations planning documents, similar to incident planning above			
<u>General Offense/Incident</u>			
◆ Records			
● Segregation of juvenile data			
● Integrated pictures/multi-media			
● Report status (e.g. Draft / Final)			
● Open Records - Ability to mask / redact certain data including audio and video			
● Report Expunction (Court Ordered)- Ability to expunge various data throughout the system			
● Ability to track Solicitation Permits			
■ Status (e.g. processed, denied, appealed)			
■ Violations			
■ Fees			
● Crime Statistics			
● Criminal history reports including ability to run NCIC/TCIC			
● Sound indexing (“sounds like”/Soundex to improve data entry)			
● Cross indexing to enable deep searches			

Capability	Included	Can be added	Not available
<ul style="list-style-type: none"> • Web access (w/appropriate redaction) for public access 			
<ul style="list-style-type: none"> • Screens need to match state reports 			
<ul style="list-style-type: none"> • Provide on-screen notice of defendant status upon entry or inquiry with viewing capabilities of basic warning/alert information. (i.e. outstanding warrants, in jail, etc.) 			
<ul style="list-style-type: none"> • Search capabilities of known associates, call types 			
<ul style="list-style-type: none"> • Input of pre-approved codes 			
<ul style="list-style-type: none"> • A/R fee tracking into financial system 			
<ul style="list-style-type: none"> • Case Management processing workflow and reporting capabilities 			
<ul style="list-style-type: none"> • Search multiple items, officer, badge offence, etc. 			
<ul style="list-style-type: none"> • Pop up warning on juvenile data displayed 			
<ul style="list-style-type: none"> • Juvenile Records purge date calculator on each record 			
<ul style="list-style-type: none"> • Ability to record Purge Date based on charge title and disposition 			
<ul style="list-style-type: none"> • Inclusive ability across modules for processing and tracking number of expungements and sealed orders 			
<ul style="list-style-type: none"> • Management of block of warrant numbers received from 3rd party organization 			
<ul style="list-style-type: none"> • Handle civil seizures, including multiple forms to provide information to external agencies (e.g. County) 			
<ul style="list-style-type: none"> • Ability to view data in reports not yet finalized 			
<ul style="list-style-type: none"> • UCR and NIBRS Reporting 			
<ul style="list-style-type: none"> <ul style="list-style-type: none"> ▪ Print a complete UCR Report with no need to utilize a pre-printed UCR Report form 			
<ul style="list-style-type: none"> <ul style="list-style-type: none"> ▪ Capability to deal with dual coding (city calls it one thing, while state, another). 			
<ul style="list-style-type: none"> <ul style="list-style-type: none"> ▪ UCR linked with NIBR system 			

Capability	Included	Can be added	Not available
◆ Pursuit information			
● Information regarding a pursuit			
● Participants			
● Cause			
● Outcome			
● Location of AVL recording			
◆ Master Name Index			
● Cross reference with all City systems			
● Unlimited Alias Names Cross Reference			
● Suspects, Witnesses and Complaints Included in Cross Referencing			
● Displays Individual Information Cross Reference on One Screen			
● Master Name Record Includes:			
■ Unlimited aliases			
■ Latest & prior addresses history			
■ Federal, state and local incarceration numbers			
■ Multiple DL info (multi-state as well as history)			
■ Scars, marks and tattoos			
■ Unlimited known associates/links			
◇ Including. group (criminal and non-criminal) associations			
■ Suicide possibility with notes			
■ Threat assessment			
■ Duplicate entry notification / merging. Also done on the front end by Jail or Officer submission for Adult and Juvenile entries			
● Records May Be Accessed By:			
■ Central Master Name Record Number			
■ Central Master Name Record Name Cross Reference			
■ Case number			
■ Inmate Name			

Capability	Included	Can be added	Not available
<ul style="list-style-type: none"> ■ Arrest and Officer Number 			
<ul style="list-style-type: none"> ■ Date Released 			
<ul style="list-style-type: none"> ■ Record Key 			
<ul style="list-style-type: none"> ■ Victim's Name 			
<ul style="list-style-type: none"> ■ Suspect Name 			
<ul style="list-style-type: none"> ■ Witness Name 			
<ul style="list-style-type: none"> ■ Complainant Name 			
<ul style="list-style-type: none"> ■ Offenses by Date Range 			
<ul style="list-style-type: none"> ■ Directly by Record Key 			
<ul style="list-style-type: none"> ● Maintenance of incorrect data and/or data merging in Master Name Index easily accomplished 			
<ul style="list-style-type: none"> ● Simple method of attaching images to reports 			
<ul style="list-style-type: none"> ● Ability to delete written information when images are attached to the wrong report 			
<ul style="list-style-type: none"> ● Ability for "Admin" level user to modify record data with a log that documents changes, including deleting 			
<ul style="list-style-type: none"> ◆ Criminal Investigations (CID) 			
<ul style="list-style-type: none"> ● Dashboard 			
<ul style="list-style-type: none"> ● Case workflow 			
<ul style="list-style-type: none"> ● Photo line ups 			
<ul style="list-style-type: none"> ● Disposition (release/destroy property) 			
<ul style="list-style-type: none"> ● Call history from CAD with ability to search by attribute 			
<ul style="list-style-type: none"> ● Smartphone access 			
<ul style="list-style-type: none"> ● Sex offenders data and tracking 			
<ul style="list-style-type: none"> ● Evidence logs/forms and ability to print them out 			
<ul style="list-style-type: none"> ● Misdemeanor/Felony case information sheets 			
<ul style="list-style-type: none"> ● Arrest warrants 			
<ul style="list-style-type: none"> ■ Ability to generate warrants for 3 different counties / jurisdictions. 			

Capability	Included	Can be added	Not available
• Ability to renumber (correct) Offense Reports			
• NCIC / TCIC Access			
• Ability to edit reports and reclassify offenses with tracking			
• Ability to create search and arrest warrants based on user-defined templates specific to multiple counties' requirements			
• Creates electronic Prosecution reports for DA specific to multiple counties' requirements			
• Search allowed by name, last name only, partial name etc.			
• Pawn-Shop related information			
• Arson Reporting - ability to enter more detailed information than typical offense report			
• Pursuit info report			
• Forensic phone results			
• User-defined case aggregation for transmission to DA's office (variable for each county)			
• Victim advocate case tracking			
• Kiosk / online reporting and document scanning capabilities for insurance related and other minor crimes			
• Performance management reports for individual detectives, sectors and divisions			
• Ability to map link analysis of suspects on documents			
♦ Crime Analysis			
• Search GIS data with user-defined polygons			
• Ability to distinguish "types" of offenses and track M.O.			
• Integrate with GIS (ESRI)			
• Ability to integrate various types of City internal databases (e.g. Utility Billing, Alarm, etc.)			

Capability	Included	Can be added	Not available
<ul style="list-style-type: none"> • Ability to extract information in multiple formats 			
<ul style="list-style-type: none"> • Crime analysis capabilities, forecast, trends, crime specific, detailed search 			
<ul style="list-style-type: none"> • Ability to add attributes as crime MO changes (i.e. more copper thieves) 			
<ul style="list-style-type: none"> • Crime forecasting, trending, geographic analysis, hotspot analysis, time based analysis, predictive options 			
<ul style="list-style-type: none"> ◆ Racial Profiling 			
<ul style="list-style-type: none"> <ul style="list-style-type: none"> • State Racial Profiling Codes 			
<ul style="list-style-type: none"> <ul style="list-style-type: none"> • Reports by Race with Each Specific Reason, Search, Consent, PC, Outcome, Contraband 			
<ul style="list-style-type: none"> <ul style="list-style-type: none"> <ul style="list-style-type: none"> ■ Contraband type found and other 			
<ul style="list-style-type: none"> <ul style="list-style-type: none"> <ul style="list-style-type: none"> ■ Arrest type 			
<ul style="list-style-type: none"> <ul style="list-style-type: none"> <ul style="list-style-type: none"> ■ Arrest reason 			
<ul style="list-style-type: none"> <ul style="list-style-type: none"> <ul style="list-style-type: none"> ■ Complies with state law 			
<ul style="list-style-type: none"> <ul style="list-style-type: none"> <ul style="list-style-type: none"> ■ Location information 			
<ul style="list-style-type: none"> ◆ Indexes (synced with CAD indexes) 			
<ul style="list-style-type: none"> <ul style="list-style-type: none"> • Master name 			
<ul style="list-style-type: none"> <ul style="list-style-type: none"> • Vehicle 			
<ul style="list-style-type: none"> <ul style="list-style-type: none"> • Business/Place/Location 			
<ul style="list-style-type: none"> <ul style="list-style-type: none"> • Criminal & non-criminal organization, compliance with CFR rules regarding intelligence gathering and state rules regarding criminal and non-criminal tracking 			
<p><u>Calls for Service (CFS)</u></p>			
<ul style="list-style-type: none"> ◆ Synced with CFS data from Dispatch 			
<ul style="list-style-type: none"> ◆ Screen to view CFS data 			
<p><u>Patrol</u></p>			
<ul style="list-style-type: none"> ◆ Timeline triggers such as follow up flag or notification (nag) screen, not just a “report” 			
<ul style="list-style-type: none"> ◆ Ability to search citations issued based on date range 			
<ul style="list-style-type: none"> ◆ Need ability to print reports on specific officer to include hire date, issued equipment, etc. 			
<ul style="list-style-type: none"> ◆ Management/creation of search warrants 			

Capability	Included	Can be added	Not available
◆ Vacation watch information			
◆ Residential overnight street parking permits (in Addison)			
◆ Citations issued history			
<u>Crime Scene</u>			
◆ Event details			
◆ Assigned case			
◆ Assigned staff			
◆ Photos			
◆ Crime Scene results provide supplements to primary offense or case reports			
<u>Property</u>			
◆ Extensive search capabilities (esp. by description)			
◆ Ability to inventory and audit			
◆ Track case #, esp. multiple case numbers			
◆ Bar coding capabilities			
• Integration with, or conversion from, existing barcode system			
• Compatibility with scanners			
◆ Compatibility with signature pads upon release of property			
◆ Deal with property #'s that bridge across cases, like #1-5 for one case, 6-10 for another			
◆ Link case disposition to case/property so know when to get rid of it			
◆ Lab management for results and sign off			
◆ Security flexibility to allow those who need access to information to get to it			
◆ Flexible status reports			
◆ Ability to send mail/email notifications to retrieve to owners of property			
◆ Ability to attach media of all types			
◆ Flexibility on how property is linked to case report, split cases, multiple cases. Clearly tracking ownership of property.			
◆ Ability to generate reports in preparing annual audit to the Attorney General			
◆ Interface with courts package to track status & disposition of property/monies			

Capability	Included	Can be added	Not available
◆ Seizures			
● Civil report of seizure			
● Seizure filing with county/federal government			
◆ Lost / stolen property			
◆ On line entry for insurance purposes			
◆ Custom form generation (e.g. lab submission forms) with data inserted into fields on required forms.			
<u>Quartermaster</u>			
◆ Disposables inventory			
● Disposables provided to officers			
● Expiration tracking			
◆ Durable inventory (e.g. camera, tracker, etc.)			
● Bar coding / RFID tag or similar			
● Replacement /refresh scheduling			
● Calibration/Recalibration scheduling			
● Compliant with Federal Grant Standards (CJD and HSGD)			
● Inventory			
■ Available items			
■ Assigned items, including responsible officer/unit/vehicle			
■ Maintenance required alerts			
■ Repair history including cost			
■ Fleet			
■ Inventory tracking by location, officer, fleet unit assigned			
■ Item cost tracking, with forecasting for purchasing need			
◆ Requests for item			
<u>Personnel</u>			
◆ Applicants/Applicant tracking			
● Online data submission			
● Demographic information			
● Manage hiring process data, testing, etc.			

Capability	Included	Can be added	Not available
◆ Personnel information			
● Demographic			
● Medical			
● Injuries			
● Assignment history			
● Use of force			
● License info and history			
● Log disclosures of personnel information			
● Exit information (date, reason, notes)			
◆ Status tracking of individual through lifecycle (i.e. application, academy, in service, field, etc.)			
◆ Ability for chain of command approval / workflow of various items, such as creation of a request for approval to attend training, through the appropriate level, for records documentation			
◆ Track discipline, absence, tardy, etc.			
◆ Workers' comp tracking			
◆ Personnel status (modified duty) tracking			
◆ Staffing trends tracking with snapshot data for historical comparison. (e.g. authorized positions, filled positions, positions assigned to specific duties - in training, in academy - positions unavailable due to modified duty)			
◆ Staffing trends by unit with snapshot, similar to above.			
◆ Awards			
● Ability to create commendation or award nominations in an administrative module. Ability to have chain of command approval, ability to create a report of administrative reports tied to one person or groups of people			
◆ Track promotions, demotions and reassignments			
◆ Skills / Expertise / Capabilities			
◆ Scheduling			
● Scheduling and shift changes need to be accommodated.			

Capability	Included	Can be added	Not available
<ul style="list-style-type: none"> • Ability to have officers bid for assignment, tied to roster so daily rosters are automatically completed once bid is completed 			
<u>FTO support</u>			
<ul style="list-style-type: none"> • Assigned officers and dates training 			
<ul style="list-style-type: none"> ◆ Manage trainee engagement 			
<ul style="list-style-type: none"> ◆ Ability to have a field training module with fields for narrative entries of day activity 			
<ul style="list-style-type: none"> ◆ Ability to have numerical scoring for pre-defined values 			
<ul style="list-style-type: none"> ◆ Ability to track how many days the trainee was assigned to the trainer and if the trainer submitted all required administrative training reports 			
<ul style="list-style-type: none"> ◆ Ability to link CAD events, offense reports, etc. to the daily training report so you can click links to spawn directly into the other report being references 			
<ul style="list-style-type: none"> ◆ Ability to see how daily scoring trends, how many hours of remedial training is required, how many days of training are required, various statistics 			
<ul style="list-style-type: none"> ◆ Checklists for the trainer where they can document they exposed the trainee to various scenarios or knowledge 			
<ul style="list-style-type: none"> ◆ Multiple forms of training documents (daily reports, phase based reports, end of phase reports, prescriptive training reports, coaching and training reports, final evaluation reports, probationary reports) 			
<u>Internal Affairs</u>			
<ul style="list-style-type: none"> ◆ Capabilities similar to IAPro 			
<ul style="list-style-type: none"> ◆ Capabilities similar to BlueTeam 			
<ul style="list-style-type: none"> ◆ Capabilities similar to EIPro 			
<ul style="list-style-type: none"> ◆ CCH history and audit capability 			
<ul style="list-style-type: none"> ◆ IA record change history 			
<ul style="list-style-type: none"> ◆ Administrative record security classifications 			
<ul style="list-style-type: none"> ◆ Ability to easily link files between administrative reports (pursuit, use of force) and criminal reports (offense report, case report) 			

Capability	Included	Can be added	Not available
◆ An early officer intervention methodology			
<u>Juvenile / SRO</u>			
◆ Notification to SROs of juvenile interaction			
◆ Juvenile referral (in lieu of citation)			
◆ SRO activity tracking			
◆ Automatic school notification with multiple letter templates			
◆ Protection of confidential juvenile records			
<u>Training Management</u>			
◆ Manage training and courses taken			
● Including registration in class			
● Class content			
● Class evaluation			
● Class Testing			
● Use of ID card for sign in/sign out			
◆ Training information			
● Training received			
● Certification			
● Training delivery (online learning environment)			
● Training recertification tracking			
◆ FTO(s) assigned and notes			
◆ Training content management			
◆ Link scheduling courses for calendars to MS Outlook.			
◆ Training request forms need workflow. Being done on SharePoint.			
◆ Do initial training and then follow up sessions on a regular scheduled.			
◆ Batch Training Entry			
◆ Training Certificate Held Report			
◆ Expired License Report			
◆ Qualification report (firearms, equipment)			
◆ Legislative Schedule of Courses			
◆ Video View Center			
◆ Training Report by Date			

Capability	Included	Can be added	Not available
◆ Training Report by Officer – search by employee ID, employee names with string search capability using a drop down screen for ease of selection			
◆ Training Report by School Type			
◆ Officer Report by Type – with sort capability by type			
◆ School Type Code File Maintenance			
◆ Flags/notification for required training			
◆ Up to the date report of training hours for each employee with variance comparison to state requirements			
◆ Policy and SOP published and available with individual staff sign off of having reviewed it, including prior versions			
<u>Reporting tools</u>			
◆ Ability to export data from any report to various Excel tables, charts and graphs			
◆ <i>Ad hoc</i> reporting			
◆ Ability to interface with industry standard reporting tools			
● Crystal Reports			
● SSRS			
◆ “Best practices” reports provided (trending, etc.)			
◆ Ability for user to customize reports and export to multiple file types (Word, PowerPoint, Excel, etc.)			
◆ Ability to print system information beyond just screen view of data. Create PDF version that is formatted appropriately.			
◆ Version for “public data” with pre-defined redactions			
● Accessible via web portal			
<u>Jail Functions and Features</u>			
◆ Book-in arrests fully interfaced with Police records by agency			
● Arresting agency			
● Capability of interface to, or incorporation of, a biometric data (i.e. fingerprints) for prisoner book in and book out of system.			

Capability	Included	Can be added	Not available
<ul style="list-style-type: none"> • Dashboard tracking of consulate notification; arrestee cycle; visitation. 			
<ul style="list-style-type: none"> • Interface capability with “Live scan” (Carrollton current vendor is Mentalix) 			
<ul style="list-style-type: none"> • Compliance with federal immigration rules to document compliance checks and detainees placed by federal government. 			
<ul style="list-style-type: none"> • Unlimited Number of Wants and Warrants, Offense and Bond information (including receipts) per Arrest 			
<ul style="list-style-type: none"> <ul style="list-style-type: none"> ▪ Multiple formats for various cities and counties 			
<ul style="list-style-type: none"> • Medical screening for suicide and drugs 			
<ul style="list-style-type: none"> • Management of mandatory field 			
<ul style="list-style-type: none"> • User-managed data alerts 			
<ul style="list-style-type: none"> • PREA (Prison Rape Elimination Act) analysis 			
<ul style="list-style-type: none"> • Kiosk for arresting officers agencies not using same RMS 			
<ul style="list-style-type: none"> • Arresting officer can provide charges, identity, etc. to allow book-in to proceed with other data entered later 			
<ul style="list-style-type: none"> ◆ Web based public jail and prisoner data with proper redaction. 			
<ul style="list-style-type: none"> ◆ Media access via web 			
<ul style="list-style-type: none"> ◆ Commissary functionality 			
<ul style="list-style-type: none"> ◆ Medications management 			
<ul style="list-style-type: none"> ◆ Bond management 			
<ul style="list-style-type: none"> • Bondsman info 			
<ul style="list-style-type: none"> • Accounting for housing inmates for other agencies 			
<ul style="list-style-type: none"> • Report bond and fine transactions for next day reconciliation, by agency and payment type. 			
<ul style="list-style-type: none"> • Ability to track transaction lifecycle. 			
<ul style="list-style-type: none"> • Payment management, including receipts 			
<ul style="list-style-type: none"> • Multiple custom form to support multiple agencies 			
<ul style="list-style-type: none"> ◆ Jail facility 			

Capability	Included	Can be added	Not available
• Capability of Graphical layout of cells			
▪ Indicating occupied or not			
▪ Showing inmate count			
• Cleaning data			
• Monitor and track safety issues			
◆ Reports			
• State reports			
• Complete inmate and arrest information			
• Arrest Statistics			
• Report of booking and arrest information			
• Online report of current inmates			
• Complete CJIS reporting information			
• Provides Secure Communities report			
• Automatic assignment of CJIS TRN Numbers			
• Printing and Reprinting of CJIS Fingerprint Cards			
• Data change report for auditing modifications to records			
• Inmate listings			
• History of who inmates were housed with			
• Report showing all time spent in jail on a particular charge, across all bookings			
• Report showing inmates with charges in need of magistration			
• Prints ID Card/Armband when inmate booked in			
• Centralized printing of city-wide weekly CJIS reporting			
• Demographic analysis of arrestees			
◆ Inmate management			
• Inmate tracking through barcode or other similar (RFID, etc.) technology			
• Medical/medication/blood draw/prisoner contact log			
• Biometric data recording			
• Inmate Property Log			

Capability	Included	Can be added	Not available
• Print Receipts for Deposits and Withdrawals			
• Arrestee movement log			
• "Trustee" management			
• Mass prisoner movement			
• Special watch (e.g. suicide) functionality with custom scheduling and compliance check/recording.			
■ Automatic alerts when checks required			
◆ IVR system			
◆ Video arraignment management			
◆ View of Case Prosecution Status From the Attorney's and Clerk's Offices			
◆ Automated decision tree complying with state jail standards for proper classification of inmates			
◆ Ability to require certain fields be completed before proceeding or saving record			
◆ User control over setup tables which control drop-down choices throughout the software			
◆ Interaction and communication with other systems			
◆ Ability to add record-specific pop-up message boxes			
◆ Multiple search criteria allowed/supported			
◆ Inmate image attached to each record			
◆ Updates to comply with changes in State law			
◆ Gathering of detailed identifiers including multiple AKA's, D.O.B.'s, DL#'s and SS#'s, birthmarks, tattoos, etc.			
◆ Spell checking			
◆ Accounting for housing inmates for other agencies			
◆ Mug Shot System			
• Can capture multiple angles			
• Ability to create inmate lineup/selection with individual criteria			
• Capability to take a picture and attach it to inmate record with meta data provided in the jpg image or templates/a suitable alternative			

Capability	Included	Can be added	Not available
<ul style="list-style-type: none"> • Ability to create and print an inmate information sheet with inmates identifiers 			
<ul style="list-style-type: none"> • Indicate hardware requirements for mug shots 			
<ul style="list-style-type: none"> • Interacts with video system 			
<p><u>Intel</u></p> <ul style="list-style-type: none"> ◆ Ability to track and secure by user confidential information 			
<ul style="list-style-type: none"> ◆ Criminal / Non-Criminal organization recording (including gangs) 			
<ul style="list-style-type: none"> ◆ Ability to download cell phone content in RMS for Link analysis 			
<p><u>Mobile/Field non-CAD Functionality</u></p> <ul style="list-style-type: none"> ◆ General <ul style="list-style-type: none"> • Ability to check local warrants in Municipal Court 			
<ul style="list-style-type: none"> • “Real time” records access 			
<ul style="list-style-type: none"> • Ability to remove mobile computer / notebook from car, retain access / connectivity 			
<ul style="list-style-type: none"> • Ability to cut and paste data from one screen to another. 			
<ul style="list-style-type: none"> • Ability for supervisors to “sign” reports (legally) 			
<ul style="list-style-type: none"> • Roadside AFIS capabilities 			
<ul style="list-style-type: none"> • Access to email and/or messaging 			
<ul style="list-style-type: none"> • Access from mobile device into RMS, Utilities, sanitation 			
<ul style="list-style-type: none"> • Access from mobile device to Internet 			
<ul style="list-style-type: none"> • Master name search including picture/mug shot 			
<ul style="list-style-type: none"> • Supervisor functions <ul style="list-style-type: none"> ■ Approvals of relevant items ■ Assignment of tasks to officers 			
<ul style="list-style-type: none"> • Signature capture 			
<ul style="list-style-type: none"> • Interface with GovPay or similar for field payment of outstanding warrants 			
<ul style="list-style-type: none"> • Racial profiling info data entry 			

Capability	Included	Can be added	Not available
• Smartphone formatted screens			
• Ability to transmit index records to other units			
• Text to speech capability			
• Drug recognition/evaluation tools			
◆ Mobile/Field Offense Reporting and associated operations			
• Allows user to input offense reports while in the field and transmit information to the system via the MDC			
• Supports Driver License swiping and scanning vehicle registration to gather information			
• Allows officers to print, email or export data			
• Generates reports needed to file cases			
• Support field interview recording			
• Ability to put lineup on screen have witness review and when identified, save lineup with incident/case/offense information			
• Field entry of evidence and property data collected in field			
• Blood draw information			
◆ Mobile Arrest entry			
◆ Mobile vehicle impound entry			
<u>Linkages, interfaces, exports and imports</u>			
◆ Fusion (CopLink, CarFax)			
◆ TexGang			
◆ Counties (multiple), including eFiling			
◆ Brazos			
• Racial profiling			
• Towing			
• Criminal trespass			
• Citations			
• Warnings			
• Field Contact			
◆ TDEX (Texas Data Exchange) & N-DEx (National Data Exchange)			
◆ Coban System (In-car and bodycam video)			

Capability	Included	Can be added	Not available
◆ Mentalix (Live scan)			
◆ Vigilant			
• License plate recognition			
• Facial recognition			
◆ ICE			
◆ NTECC			
• Calls for service			
■ Added new			
■ Changed existing			
• Synchronize indexes			
■ Master name			
■ Vehicle			
■ Business/Place/Location			
◆ Existing City systems			
• Kronos & TeleStaff or similar			
• ESRI			
• Interaction/integration with City HR system			
• Municipal Court			
• City Financial system (e.g. A/R, A/P, etc.)			
◆ Microsoft applications			
• Interface/merge/export to Microsoft Word			
• Export to Microsoft Excel			
• Scheduling info sent to Microsoft Outlook			
◆ Tech linkage			
• Cellebrite phone download & investigation			
• Omnivore by Ocean systems for video extraction			
• Avid video conversion and enhancement			
◆ Linkage to video systems			
◆ C.R.I.S. Crash			
◆ NORTEX SWAT			
• Equipment			
• Fleet			
• Training			
• Staff			

Capability	Included	Can be added	Not available
◆ MQC (Metrocrest Quad Cities)			
<ul style="list-style-type: none"> ● Child Abduction Response Team 			
<ul style="list-style-type: none"> ● Crash Team personnel 			
<ul style="list-style-type: none"> ● Critical Incident Response with After Action Review included 			
◆ Jail recorded phone system ability to track calls and numbers called by individual pin number, including costs			
◆ LexisNexis Accurint			
◆ Tracker			
◆ FORAY			