

City Of Carrollton
PARKS AND RECREATION BOARD
December 4, 2017 Minutes

The Parks and Recreation Board met December 4, 2017, 6:30 pm, at Crosby Recreation Center, 1610 E Crosby Road.

Members Present:

DeWayne Tallmon
Gabe Cruz
Annette Reese
Andrea Macaluso
Al Overholt
Adam Polter
Gerald Blase

Members Absent:

Willadean Martin
Daniel Dockeney

Staff Present:

Scott Whitaker, PARD Director
Bobby Brady, Park Mntce. Mgr
Kim Bybee, Athletic Mgr
Heather Smith, Leisure Serv. Mgr
Kara Dickson, PARD Admin.
Megan Gordon, Events Spec.
John Sutter, Council Liaison

- **CALL MEETING TO ORDER** – DeWayne Tallmon called the meeting to order at 6:35 pm.
- **VISITORS** – Maytelin Herrera-Batista and Victoria, a reporter from the Carrollton News.
- **APPROVALS OF MEETING MINUTES - Minutes from October 30, 2017** were approved. DeWayne Tallmon motioned the approval, 2nd was given by Annette Reese, all members for approval.
- Scott Whitaker asked the PARD executive team and Park Board members to introduce themselves. Scott also explained the Park Board Meeting binder contents starting with 2018 calendar, Park and Rec report card, Park Board By-Laws, and last year's minutes. In addition to the Park Board binder, additional details were provided on how the Park and Rec report card was created and how the criterion was determined, as well as how it is used to prioritize projects on existing City of Carrollton Parks and Rec properties. Scott provided a history of Carrollton Park and Recreation department to date including FY 2018 budget. Scott explained that it is time to update By-Laws as well as recent changes made by City Council. Scott also referenced 2018 budget of \$11.3 Million and Golf Course budget of \$3 Million; which is 11.4% of the city budget. 1999-2000 budget year Parks and Rec had 105 employees. 2010 it was down to 79 employees. Currently, we are at 81 employees. Scott Whitaker listed what improvements and additions have been added to the Parks and Recreation facilities and programs in the past and currently. Upcoming projects are City Hall pond, Mary Heads pavilion updates, security camera additions, lighting improvements at rec centers. New gym floors at Crosby and Rosemeade as well as addition to Rosemeade playground, through Rotary partnership.
- A vice chair was elected at this meeting. Al Overholt nominated Gabe Cruz with no other nominations. 2nd of nomination was given by Gerald Blase. Gabe Cruz was elected as the Park Board Vice Chair.

- Gabe Cruz discussed Jimmy Porter Athletic award and why it should be brought back. Annette Reese, Gabe Cruz, Gerald Blase and Adam Polter volunteered for the Jimmy Porter Award subcommittee to discuss ideas and develop a revised version of the award.
- Scott Whitaker provided updates on Veterans Memorial, Rotary playground and Josey Field #6. A work session has been schedule for the December 5 City Council meeting to discuss.
 - Scott explained the history of the project and the three locations that were presented for the Memorial project are Senior Center, Woodlake, and Amphitheater. The VFW prefers the amphitheater location. Tomorrow’s work session will be utilized to provide the pros and cons to each location and get more direction. Concern for the outdated restrooms at the Amphitheater was discussed. VFW does not currently have a plan or design right now. Once a location is picked, staff will work with VFW to have plans designed to fit the space.
 - Scott explained the recent history of the Rotary Playground project. The Rotary Playground location options that were reviewed included Harold Bessire Park, Rosemeade Park and park land in North Carrollton. The Rotary group prefers Rosemeade Park. Rotary group believed the Rosemeade location was more visible and it would be beneficial to add on to playground and make it the 2nd largest playground in Carrollton. Scott will be sharing the preference with City Council on December 5.
 - Josey Field #6- one of the options is installing synthetic turf on the infield for an all-inclusive field along with a grass outfield area that can be utilized for practice fields. The outfield would be utilized for practice fields. The recommendation going to council will be new fencing, installing synthetic turf on the infield for all-inclusive uses and utilizing outfield for practice fields.
- Scott Whitaker – CIPAC updates
 - CIPAC project handouts were provided. The City Council is looking at approximately \$100 million bond election. The bond election is expected to take place in May, 2018. In the past, approximately 80% was for infrastructure improvements such as roads, sidewalks, sewer with 20% for Facilities, Libraries and Parks and Recreation improvements. Parks and Rec projects under consideration for the bond election are trails, Rosemeade Rec Center, Rosemeade pool and bathhouse, and Crosby Rec Center (Crosby projects is a project that will be a few years down the road once the surrounding areas are redeveloped and it is determined what that best improvement would be to serve the neighborhood residents), McInnish parking lot and 4 concession restrooms. Additionally, the TC Rice property is also a consideration to start developing the property as more of a natural area for fishing, bird watching, access to the Trinity River. The Woodlake project was added as another consideration for enhancements to the area. Enhancements would potentially be lighting, looped trail and fishing pier. \$3.4-4.0 million in improvements at the Golf Course are considered separately because they expect the Golf Course revenues will pay for the updates over time. The improvements are promised through golf course revenues but are still considered in the bond election. Three major improvement items at the Golf Course include irrigation and cart paths at the Lake Course and the driving range. Further discussion on TC Rice took place on what has been considered for the property in the past as well as what development would be the best fit. It has not been determined if the bond election will be one vote are divided into multiple votes.

- Heather Smith updated the board on:
 - Success of Christmas events at the Perry Museum and Downtown. Santa on the Square brought about 1500 people to Downtown Carrollton. Implemented a virtual wait line to see Santa this year.
 - The senior trip to Iceland is underway.
 - Currently working with contractor to replace gym floor at Rosemeade and Crosby.
 - Gena Spradling retired last month so we are searching for a replacement.
 - Lori Luckey is retiring at the end of this month. Her position is posted and she will continue part-time helping with the Senior Center trip program. Her full-time position has been changed to include some adaptive programming responsibilities. Additional shade structures will be installed at Oak Creek Tennis Center at the end of the month.
 - There have been some issues with the temperature being too warm in the Cardio room at Rosemeade Rec Center. We are currently evaluating options to solve the issue.

- Kim Bybee - updated the board on:
 - 3rd annual Santa Dash. 95 kids registered for the run. The run is about ½ mile for kids up to age 12.
 - Fields are starting slow down. There is one more soccer tournament this weekend. Season will start back up in about a month.
 - Winter projects include improvements to McInnish fields 10 and 11. They are being brought up to a better maintenance standard. Improve the mounds and wear spots.
 - The pool deck improvements will take place before the pool opens and splash parks are in the process of updates and maintenance in preparation for opening on May 1.
 - Mill Valley Tennis and Basketball courts just got LED light replacements.
 - The Dream Court has been installed at Martha Pointer Park and the Grand Opening took place. The Nancy Leiberman Foundation has already mentioned donating another court within the next year in Carrollton. Covenant Church is also looking to donate bleachers.

- Bobby Brady updated the board on:
 - The Rhoton Park Ribbon Cutting is this Saturday. Santa Claus, RL Turner Choir and possibly the Snow Globe will be there from 4-6 p.m.
 - Rhoton Park sidewalk replacement project is going to Council tomorrow night. If council approves, the project will be started shortly after.
 - Harold Bessire Park lights are currently being replaced. The light poles are starting to rust out and the fixtures are old. Bids were taken and a vendor was chosen. Items are on order and once they arrive installation will take place.
 - Maintenance staff is transitioning into winter projects. Mowing has taken place longer than usual due to warmer weather. Starting tree maintenance, winter color changes at a couple of our facilities.

- Scott Whitaker answered additional questions about Josey Field #6 and the current shortage of practice fields and why part of Josey Field #6 would help resolve the shortage of practice fields for soccer and softball and then also provide the first all-inclusive outdoor sports field. Scott also explained how our projects and goals for the bond election were decided.
- John Sutter explained the challenges with acquiring land in North Carrollton for Parks and that Council is aware of the need.
- Gabe Cruz asked everyone to review By-Laws before the next meeting.

- **ADJOURNMENT** – Motion to adjourn was made by Adam Polter and seconded by Gerald Blase. The vote was unanimous with seven for. DeWayne Tallmon adjourned the meeting at 8:08 pm. The next meeting will be on Monday, February 26.

Respectfully submitted,

DeWayne Tallmon
Chairperson

Scott Whitaker
Parks & Recreation Director