



## Application for Residential Property Demolition/Rebuild Incentive

A person seeking a City of Carrollton Demolition/Rebuild Incentive for the demolition and rebuild of eligible single-family residential property must complete this application, furnish attachments as required therein and present the completed application to the Environmental Services Department, City of Carrollton, 1945 E. Jackson Road, Carrollton, Texas 75006.

Property Address \_\_\_\_\_

Property Owner Name(s) \_\_\_\_\_

Property Owner Street Address \_\_\_\_\_  
\_\_\_\_\_

Property Owner City, State, Zip Code \_\_\_\_\_

Property Owner Telephone \_\_\_\_\_

Property Owner Email Address \_\_\_\_\_

If the property is held by a corporation \_\_\_\_\_

Registered Agent Name \_\_\_\_\_

Registered Agent Mailing Address \_\_\_\_\_  
\_\_\_\_\_

Registered Agent Telephone \_\_\_\_\_

Registered Agent Email Address \_\_\_\_\_

Please attach:

- 1) Submit three estimates detailing the demolition cost;
- 2) A site plan depicting all buildings to be constructed, after the demolition;
- 3) A project timeline including the date by which demolition and new construction will be completed.

**Eligibility:** A homeowner or homebuilder may be eligible for assistance under this program if they meet all of the following conditions:

- The applicant is a United States citizen or legal resident
- The home is a single-family detached dwelling located in the city of Carrollton
- The home is located within a Neighborhood Empowerment Zone
- The home is located on a legally platted lot of record that is zoned to allow single-family detached homes
- The applicant will own and occupy the new home as his or her principal residence on a year-round basis
- A homebuilder may qualify for this program, provided that the rebuild incentive will be paid to the first owner occupant of the newly constructed house
- All payments for City-provided utilities and all property taxes are current for the property
- The applicant must complete an application and follow the application process
- The property must not be under enforcement action of the Property Standards Board
- The property must not be in foreclosure proceedings
- The applicant must complete demolition within twelve (12) months of the date of City Council approval of the grant
- Reconstruction of the new house must be completed within twenty-four (24) months of the date of City Council approval of the grant
- An incentive agreement must be approved by the Carrollton City Council prior to the start of any demolition work

Certification: "I hereby certify that all information provided in this application is, to the best of my knowledge and belief, true, accurate and complete. I further certify that eligibility criteria are fully met for the property described in this application."

Signature of Owner/Agent Attesting to Certification \_\_\_\_\_

Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Acknowledget:

State of Texas,

County of \_\_\_\_\_

Sworn to and subscribed before me, by the said \_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, to certify which, witness my hand and seal of office.

(Personalized Seal)

\_\_\_\_\_  
Notary Public's Signature

Please note these procedures:

- Demolition incentives will be paid on an invoice-reimbursable basis upon completion of the demolition
- Demolition of the existing house and completion of a new house must occur within 24 months of City Council approval of the incentive agreement
- Rebuild incentives will be paid in a lump sum upon approval of the final inspection by the City of Carrollton
- Project review of each application is required by city staff including appropriate comments and recommendations for changes prior to submission to the City Council Re-Development Sub-Committee
- All applications will be reviewed by the Re-Development Sub-Committee. Any modifications to the application will be made prior to forwarding the application to the full City Council with a recommendation for approval or denial
- City Council will review the recommendation of the Re-Development Sub-Committee and vote to either approve or deny the grant application
- The grant incentive will consist of cash payment payable upon successful completion of the project as outlined in an incentive agreement to be entered into between the City and the owner of the property

\* Applications are determined on a case-by-case approach. Exceptions to this policy may be approved by the Re-Development Sub-Committee