

City Of Carrollton
PARKS AND RECREATION BOARD
February 26, 2018 Minutes

The Parks and Recreation Board met February 26, 2017, 6:30 pm, at Crosby Recreation Center, 1610 E Crosby Road.

Members Present:

DeWayne Tallmon
Gabe Cruz
Andrea Macaluso
Al Overholt
Adam Polter
Gerald Blase
Willadean Martin

Members Absent:

Annetee Reese
Daniel Dockeney

Staff Present:

Scott Whitaker, PARD Director
Bobby Brady, Park Mntce. Mgr
Kim Bybee, Athletic Mgr
Heather Smith, Leisure Serv. Mgr
Dan Gregg, CIP Coordinator
Kara Dickson, PARD Admin.
John Sutter, Council Liaison

- **CALL MEETING TO ORDER** – DeWayne Tallmon called the meeting to order at 6:30 pm.
- **VISITORS** – Ron Branson, Tim Herrel, and Bob Baldwin (VFW)
- **APPROVALS OF MEETING MINUTES - Minutes from December 4, 2017** were approved. Al Overholt motioned the approval, 2nd was given by Gerald Blase, all members for approval.
- Scott Whitaker explained why City Council chose the Senior Center as the best location for the memorial. Council is ready to move forward and would like Park Board involved with developing a design for the location that would pay tribute to the five services. Scott introduced Council member James Lawrence. Council member Lawrence spoke on the Veteran’s Memorial. He gave the benefits of looking at the Senior Center as the location. Some of the advantages of Josey Ranch Lake are: It is a known and frequently visited location. The area gives additional space for increasing the scale of the project over time. The location is peaceful which includes a water feature. It is a location where celebrations happen already such as July 4th. Additionally, some Senior Center members and Lake View assisted living residents across the lake are veterans. Patrons of the library, families and children will be able to visit and be educated on our past. The project needs to be tasteful and it needs to honor our veterans. It needs to say the right things. This project tells the world how Carrollton residents feel about Veterans. Additionally, James Lawrence discussed potential ideas for the memorial. Starting with the existing memorial in the courtyard and build out a remembrance walk around the lake providing different stations to pay tribute to the branches of the armed services or the conflicts that Carrolltonians have been involved in. A second idea was utilizing the water feature by placing a flag pole. Another idea was utilizing the 5-pointed service star as part of the water feature. The VFW wants to provide feedback as ideas are being considered. Adam Polter asked what the budget was for the project. \$250,000 has been allocated to this project per James Lawrence. He also asked about the initial idea James brought up of the remembrance walk and that it will needed to probably be done later. The budget needs to go to the initial anchor piece for the walk to start from. Al Overholt asked what the intent is to recognize soldiers who have lost their lives in battle. Ron Branson explained what has been done at McInnish Park up to this point. Gerald Blase asked what would

happen to the existing memorial at Senior Center. Scott Whitaker explained that it would be incorporated into the future design. John Sutter explained why City Council chose the Senior Center as the location over the other locations that were being considered. Ron Branson gave background on the initial plans the VFW started the Veteran's Memorial project. Scott Whitaker introduced Dan Gregg and explained what his involvement will be in the project. Dan Gregg provided the size of the property and explained what his thoughts are and what he would focus would be on this project. He provided photos of other memorials and talked about different concepts and what will fit in the space. Gabe Cruz suggested reaching out to CFBISD and focusing on programming after the memorial is finished to further educate our children about our veterans and history. Scott Whitaker asked for direction on how to proceed with the development of the concept and project. Al Overholt made motion to have three members of the Park Board and two members of the VFW to serve as a subcommittee. Willadean Martin, Gerald Blase and Adam Polter volunteered from the Park Board. Gerald Blase seconded the motion. The motion was unanimously approved. Dan Gregg is the staff liaison and Tim Herrel and Ron Branson volunteered from the VFW.

- Scott Whitaker provided updates on Rotary playground and Josey Field #6. The Rotary chose Rosemeade playground. It was decided to give interested playground companies a budget of \$150,000 to design a playground enhancement. Staff met with the companies and they were all interested in providing proposals for the project. Submittals are due on Tuesday, March 20. The initial selections will be made soon to narrow down to one design firm. The Rotary will commit \$150,000 for the project and already has a start on the fundraising for the project. This project will realistically start at end of 2018 or beginning of 2019. The Park Board will see the top designs. The goal is to have the Rosemeade playground become the 2nd largest playground in Carrollton.
- Josey Field #6, an existing field will be converted to an all-inclusive field which will include a new backstop area. An architect has been contacted and is negotiating a contract to get the project going.
- Scott Whitaker – CIPAC updates
 - City Hall pond is almost complete.
 - Engineering department and Dan are working on updating the pavilion restroom and roof at Mary Heads Carter Park as well as the large restroom at Josey Ranch that serves football and softball. An architect is beginning the design.
 - At the Blue Sky project, most of underground utilities are currently in place they will start pouring the foundation for the 50,000 square foot building. The next step of the project will be to convert our Veterans Field A into a synthetic turf field at their cost. Grading will start sometime in the spring with plans to have the field complete in the summer.
 - Gym Floors at Rosemeade and Crosby are complete. They will officially re-open tomorrow.
 - The last of the funding from the last bond election has been used on the Oak Hills Spray Park and Mary Heads roof and restroom upgrades.
 - The last meeting for the Bond Election was held. There are three divisions of the bond election; Street, Alley and Sidewalks, Public Safety, and Parks totaling 106 million proposal. All projects proposed for Parks have been passed through along with an addition of the McInnish parking lot 1-5. Bond election will be held in May 5. Bond

Election booklets will be available at all facilities. The main projects will be the recreation centers and pools. Four million dollars was set aside for golf but the financing is done differently. The plans for the Golf course are to upgrade cart paths on the Lakes course and irrigation with hopes of including regrading and reseeding of fairway and driving range. A golf architect will oversee the project, regrading, grassing and grow in. Dan Gregg will be working on the irrigation design and engineering will be working on cart paths. The project timeline is to start design now, based on the outcome of the May election bid out in early summer, with an intent to start construction in November. The staff hopes to open the Lakes course in the summer. Adam Polter expressed his desire to include the driving range and adding a sand trap.

- Discussion on Park Board By-Laws
 - Recommendations from Gabe Cruz
 - Section 3 of attendance needs to be change to 50%.
 - Annual report section 6 - yearly summary add submittal time frame.
 - Requesting the agenda is sent out at least a week in advance.
 - Section 9 – meeting minutes include where the minutes are posted for the public.
 - Recommendations from Al Overholt
 - Sub committees should be made by a majority vote of the board to be included in Section 4.
 - Draft minutes shall be published in a timely manner.
 - Scott explained drafted minutes are not published.
 - Vice chairs should be elected for a term of one year by members of the board – Section 4 election of offices.
 - Section 5 – In the event of a resignation of chairman the vice chairman shall become the chair for the remainder of the term.
 - General vacancies on the board are filled by City Council selections.
 - Andrea Macaluso
 - Had questions over board member terms
 - Board members can serve 3 terms
 - It was determined staff will make adjustments to the by-laws, email current and proposed minutes with agenda to review before next meeting. Updated bylaws will be voted on at next meeting.
- Jimmy Porter awards – Bobby Brady and Mason Ward will be the staff liaisons for the Jimmy Porter subcommittee. The Board members of the subcommittee will be Adam Polter, Gabe Cruz, Gerald Blase and Annette Reese.
- AW Perry Museum – Gabe Cruz suggested Willie Rainwater’s efforts and if it is possible to include history from the switchyard at the AW Perry Museum since the switchyard is currently owned by DART. Scott Whitaker suggested to Gabe Cruz to reach out to Cody Scallions to see if it would be possibly to include history from the switchyard that is in the same time period as AW Perry Museum items.
- Bobby Brady
 - TRAPS equipment rodeo championship is tomorrow in Waco. Hoping to come back with State Championship.

- Harold Bessire Park lighting replacement project is underway. The lights and poles have been ordered and should be in this week. The electrician will replace five lights at a time so all of the lights won't be out all at one time. The lights will be LED lights for better efficiency and less upkeep.
- Phasing out of winter projects and moving into spring projects with pre-emergent treatments and spreading wildflower seeds. Mowing will be starting in the next couple of weeks.
- Kim Bybee
 - Soccer season has started.
 - Baseball is starting this week with the Triple Crown Tournament at McInnish.
 - Run for Rover was this past weekend. Run was successful even with the rain. \$2800 was raised for the animal shelter.
 - Also received an award for the 1st Annual Run for Rover event from TRAPS.
 - Carrollton Trails 5K is coming up soon. Registration is opening next week.
- Heather Smith
 - This Saturday the annual TEXFest will be held Downtown.
 - Leisure Services is focusing on improving attendance at our facilities:
 - One of the focuses is the Nature Preserve with some new events to spark interest in the area.
 - Staff is also working with Master Naturalist to redo the signs on the path to identify the plants and trees in the area.
 - Attendance at the AW Perry Homestead is another focus:
 - The Valentine event was held to increase exposure but the weather prevented the event from being held outside so it was moved to Crosby Rec.
 - The event was still successful
 - Crosby Rec is another focus:
 - The St. Patrick's event is this coming Saturday. Last year's event wasn't as successful as we hoped so we decided to send postcard mailers to improve attendance at this year's event.
 - Senior Center hosted a chair volleyball tournament this last week. It was well attended.
 - Jackie Byles is our new Senior Center supervisor
 - Also have two open positions
 - Education coordinator – plan to make an offer to a candidate this next week
 - Special Population position
- Gabe Cruz thanked Parks and Rec for donations and use of Senior Center for the Daddy Daughter dance.
- Scott Whitaker shared his feedback presented to City Council about Bike Share and what the direction Carrollton will take.
- Al Overholt suggested we could possibly rotate the locations of our meetings to other facilities for the board members to become familiar with other locations within the city.

- **ADJOURNMENT** – Motion to adjourn was made by Gabe Cruz and seconded by Willadean Martin. The vote was unanimous with seven for. DeWayne Tallmon adjourned the meeting at 8:10 pm. The next meeting will be on Monday, April 23.

Respectfully submitted,

DeWayne Tallmon
Chairperson

Scott Whitaker
Parks & Recreation Director