



Building Inspection Hours of Operation
7:00 am to 4:30 pm; Mon-Thurs 7:00 am to 11:00 am; Fr
24-Hour Inspection Requests Hotline 972-466-3370

HOW IT WORKS

To use the IVR System dial: 972-466-3370 and follow the simple instructions. It is available 24 hours a day, 7 days a week, 365 days a year.

WHAT YOU WILL NEED

1. A touch-tone telephone
2. A site-specific permit number & phone system number
3. Inspection code (see the panels to the right for a complete list) You will be prompted through the entire process. Press [*] at any time for more information on how to use the system. To return to the previous menu at any time, press the [#] key.

CHOOSE YOUR OPTION

When you call the Interactive Voice Response System, you will hear the main menu choices:

Press [1] Schedule an Inspection

Press [2] Cancel/Reschedule an Inspection

Press [3] Obtain Inspection Results

Press [4] Directions to the Office and Office Hours

Press [0] Transfer to Staff

Press [*] Additional Information

8300	FIRE ALARM
8301	FIRE ALARM FINAL
4001	FIRE ALARM TEST/FIRE DEPT. INSP
1052	FIRE LANE
8701	FIRE LANE UNOBSTRUCTED
4002	FIRE MARSHAL FINAL
8105	FIRE SPRINKLER U/GROUND FINAL
8100	FIRE SPRINKLER UNDERGROUND
3041	FIRE SPRINKLER, ABOVEGROUND
2040	FIRE SPRINKLER, UNDERGROUND