

HISTORIC PRESERVATION ADVISORY COMMITTEE
Meeting on April 5th, 2018, at 6:30 p.m.

Council Briefing Room
Carrollton City Hall

The following members were in attendance:

Dennis Raso (Chairman), Doug Wedemeyer (Vice-Chair), John Roppolo, Jack Discosky, Susan Rapp, Liz Castaneda, Celeste Forster, George Blackburn, Rebeca Madson-Mercado

The following members were absent:

Doug Hrbacek (Mayor Pro Term/Council Liaison)

Staff and guests present:

Cody Scallions, Staff Liaison and Museum Curator

1. Call the Meeting to Order: 6:31 pm by Mr. Raso

2. First order of business: Approval of Minutes from Last Meeting-Motion made and seconded.
Minutes approved for January 10, 2018.

3. Update on Driving and Walking Tours

- a. Mr. Scallions provided copies of original walking and driving tour prepared by HPAC. Current tour goes through downtown and Carrollton Heights areas. This is priority number one on our five year plan. While the current tour is in good shape, the text needs to be confirmed for accuracy. While looking at the tour Mr. Scallions had some suggestions which are the following:
 - i. Mr. Scallions proposed that the walking and driving tours be separated.
 - ii. Mr. Scallions also suggests that all of the stops on the tour are looked at to ensure that they have equal amounts of text to entice visitors to not skip any stops.
- b. Mr. Scallions suggests that HPAC review this copy, and final changes will be made at the next meeting.
- c. If a finalized copy is done at the end of May it will be sent to marketing and then there will be approximately two weeks for turn around for a finished product in July. Amount of copies and formatting will be finalized during this stage as well.
- d. Mrs. Castaneda suggests adding more depth to the driving tour and getting the tourists to engage by getting out in perhaps a scavenger hunt.
- e. Mr. Scallions suggests completing the walking tour first, and while working on that create a sub-committee to work on the driving tour.

4. Historic Resource Survey Committee Update

- a. Mr. Scallions will provide a copy of the Survey to the Committee.
- b. Mrs. Castaneda suggested looking at the Boatright house, attempting to get a City Historical Marker.

- c. Mrs. Castaneda will send the information she has on the survey to Mr. Scallions and he will make a packet, and then establish how the committee wants to move on from here.
- d. Mr. Scallions says focusing on city historical markers is a good approach. This makes the survey city oriented and then if while working the survey the committee finds a property which could warrant state or federal attention, you could work from the survey. In order for this to be effective, local guidelines would have to be established.
- e. Mr. Blackburn suggested that everyone outline their thoughts and then the committee can vote on which properties to keep on the list and which to remove from the survey.
- f. Mr. Raso suggested that the committee split the list up and each can provide their thoughts.
- g. Mr. Scallions suggested addressing a certain amount of properties every meeting. Committee is comfortable with each member looking at two properties for each meeting.
- h. Mr. Blackburn will email all members of the committee with which properties he would like them to look at for next meeting.

5. Historical Marker Update

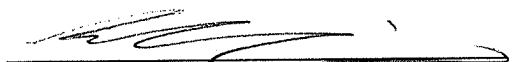
- a. Mr. Scallions reached out to more companies, got a quote price for the markers. So far there are three quotes all in the \$7,500-\$8,000 range. Mr. Scallions is asking for a mock up so we can see a preview of the marker. There is a 750 character maximum, and some of the markers have more than this character amount. If companies provide, Mr. Scallions will provide all pictures at next meeting.
- b. Question: How long will it take to get the signs?
 - i. Mr. Scallion's states that even after the signs are ordered the casting will take a while. It will be a couple of months after ordering that we receive the signs.

6. Adjournment

Motion to adjourn by Mr. Raso at 7:40pm.



Dennis Raso, Chair
Historic Preservation Advisory Committee



Cody Scallions, Staff Liaison and Secretary