Project Delivery Lifecycle – PDLC

**Assess**
- Start
- Submit project request
- PMO review
- ARC review
- Complete Project Charter

**Plan**
- Notify Executive Sponsor of est. start date & est. duration
- Kick-off meeting
- Create project timeline (baseline)
- Detailed Requirements & Specifications
- Resource plan
- Test plan
- Contract
- Training plan
- Budget

**Build**
- Procurement
- Change mgmt.
- Infrastructure
- Progress tracking
- Data migration
- Document mgmt.
- Budget tracking
- Risks management
- Progress reporting
- Training preparations & final schedule
- User testing preparations & final schedule
- Knowledge base fully implemented and in-use

**Test**
- User testing
- Golden code mgmt.
- Change mgmt. as needed
- Knowledge base
- Execute Training Plan
- Implementation preparations
- Support preparations
- Change Control for Implementation

**Implement**
- Deploy Ph1 modules
- Fix & go-forward
- User Validation
- Knowledge base
- Project team remains engaged for support 1-4 weeks
- Confirm support teams' readiness
- Lessons learned
- Customer acceptance

**Support**
- Transition to Support
- Disengage team
- Complete Comm plan
- Initiate benefits Tracking
- Confirm benefits tracking initiated
- Gather all closing information & costs
- Final status/budget report – request to close
- Artifacts & records preservation
- Stop