

**MEETING SUMMARY  
CITY OF CARROLLTON  
TRAFFIC ADVISORY COMMITTEE  
July 9, 2018**

**Committee Members Present**

Jason Carpenter  
Toby Knighton  
Fawaz Anwar  
Alejandro Arrieta  
Cheri Buckingham  
Michael Stapp

**Committee Members Absent**

Sam Courtney  
Howard Saltzman  
Peter Sharrow

**Staff Members and City Officials**

Tom Hammons – Engineering  
Marcos Fernandez – Engineering  
Carmella Flemming – Engineering  
Sgt. Charles Monroe – Carrollton Police Department  
Steve Babick – Councilmember  
Pat Cochran - Councilmember  
Sunil Sundaran – Planning and Zoning Commission

1. **Call to Order** – Jason Carpenter called the meeting to order at 7:00 P.M.
2. **Approval of minutes for May 14, 2018.** The meeting Summary of the **May 14, 2018** TAC meeting was reviewed by Committee members. A motion to approve the Meeting Summary as written was made by Michael Stapp. Seconded by Fawaz Anwar. All in favor. Vote was unanimous.
3. **Downtown Carrollton 4 Hour Parking (Marcos Fernandez)**

Marcos Fernandez advised the Traffic Advisory Committee that staff received a petition from a group of merchants in downtown Carrollton, requesting additional 4-hour parking restrictions around the square. Marcos explained that the merchants concern was that employees are parking in the square prior to businesses opening and taking away potential customer spaces later in the day.

Marcos briefed the committee on current parking conditions around the square, and the results of a parking survey conducted which showed that 20 of the 62 parking spaces around the square, approximately 1/3<sup>rd</sup>, were occupied prior to the opening of adjacent businesses. In addition, he indicated that research on customer parking has shown that time restricted parking has a beneficial impact in urbanized areas and encourages long term parking away from adjacent businesses.

Staff recommended the implementation of 4-hour parking restrictions, Monday thru Saturday, 7am to 5pm, for the on-street parking spaces on the perimeter streets of the gazebo square.

Downtown Carrollton business owners and customers, Andrew Guiette, Paula Smith, Melba Hamrick, Jackie Bourscheidt, Gary Adelman, David Oldfield, Mike Dooling 1406 Overture Way, Laurie Foster 1906 Crestview and James and Gillian Day 2105 Lavaca Trail, addressed the committee. Two of the business owners spoke in favor of the 4-hour parking restrictions, two spoke in opposition to 4-hour parking, and everyone in attendance expressed concerns related to the difficulty finding parking around the square. Several attendees requested that signing be installed that said "Customer Only" parking rather than 4-hour time restrictions. They expressed concerns regarding employees parking in front of their place of business, the need for additional signing, and additional public parking to accommodate customers and employees.

Discussion amongst the committee included, the enforceability of different signing options, including the fact that "customer only" parking would act as a deterrent rather than an enforceable restriction, additional signage for current public parking in the downtown area, status of the planned parking lot under I-35E that will be constructed in early 2019, and results of parking restrictions that have been implemented in other suburban downtown areas.

Toby Knighton made a motion to approve the installation of signs to identify parking around the square for "Customers and Park Users Only". Alejandro Arrieta seconded the motion. The committee voted 6-0 (Courtney, Saltzman, Sharrow absent) in favor.

#### **4. Other Business (Jason Carpenter)**

Tom Hammons advised the committee that we would have a meeting in October to discuss the Fall 2018 School Crossing Guard Index Summary.

Michael Stapp made a motion to adjourn. Fawaz Anwar seconded the motion. All in favor. Vote was unanimous.

#### **5. Adjourned – Meeting adjourned at 8:16.**



Jason Carpenter, Chairperson



Tom Hammons  
Transportation Engineering  
Division Manager