

This section office use only			
Application #		Receipt #	
Cash <input type="checkbox"/>		CC <input type="checkbox"/>	Phone order <input type="checkbox"/>
Check #		Balance due	
Permit type		CD Received <input type="checkbox"/>	CD Required <input type="checkbox"/>

## Commercial

Date	
<p>● All application fees are non-refundable ● All credit card transactions include a 2% convenience fee ● Permits and approved plans must be posted on site as failure to post may result in re-inspection fee ● City will call when permit is ready for pickup ● Application must be completed in its entirety prior to submittal</p>	

Job address		Suite #	
Business name (tenant)		Phone	
Contact person		Phone	
Check one: <input type="checkbox"/> New building <input type="checkbox"/> Addition <input type="checkbox"/> New tenant (finish out) <input type="checkbox"/> Existing Tenant (remodel) <input type="checkbox"/> Cell Tower <input type="checkbox"/> Racking			
Any early release for electrical service prior to finals? Yes <input type="checkbox"/> No <input type="checkbox"/> (If yes, additional fees shall apply)			
Describe business/building use			
Describe construction being done			
Cost of construction being done	\$	TDLR TABS Registration #	
Is building equipped with an automatic fire sprinkler? Yes <input type="checkbox"/> No <input type="checkbox"/>			
Is building equipped with med gas or med vac? Yes <input type="checkbox"/> No <input type="checkbox"/>		License #	
List any materials sold, stored or used by tenant:			
Total square footage of storage over 12 feet in height (measured to top of commodities)			
Maximum height (feet) at which commodities will be stored			
Areas:			
Retail _____ sf.	Manufacturing _____ sf.	Other _____ sf.	
Office _____ sf.	Restaurant _____ sf.	<b>TOTAL</b> _____ sf.	
Warehouse _____ sf.	Church _____ sf.		

By signing below, I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any state or local law regulating construction or the performance of construction. The issuance of any permit neither exempts nor modifies any covenants, deed restrictions, city ordinances and/or state or federal laws, whether herein specified or not.

**\*AN EMAIL ADDRESS OF THE MAIN CONTACT MUST BE PROVIDED TO RECEIVE INSPECTION RESULTS.**  
**Provide contractor list and see additional checklist information on reverse side of application**

Name		Signature	
Phone		Email*	

**Contractor List**

<b>General Contractor</b> (contact person)		Carrollton ID#	
Company Name		Expiration	
Company Address		Phone	
<b>Electrical Contractor</b> (contact person)		Carrollton ID#	
Company Name		Expiration	
Company Address		Phone	
<b>Mechanical Contractor</b> (contact person)		Carrollton ID#	
Company Name		Expiration	
Company Address		Phone	
<b>Plumbing Contractor</b> (contact person)		Carrollton ID#	
Company Name		Expiration	
Company Address		Phone	
<b>Paving Contractor</b> (contact person)		Carrollton ID#	
Company Name		Expiration	
Company Address		Phone	
<b>Utility Contractor</b> (contact person)		Carrollton ID#	
Company Name		Expiration	
Company Address		Phone	

**Requirements Checklist**

<input type="checkbox"/> 2 sets of plans (maximum size 30" x 42") <input type="checkbox"/> CD required	
<input type="checkbox"/> Asbestos report	
<input type="checkbox"/> Energy compliance certifications (i.e. COMchecks)	
Total # of employees:	
Maximum # of employees on-duty day or night (parking analysis may be required):	
Zoning:	
Sup:	
Required parking:	
Type of construction:	
Flood plain? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Occupancy:	
Sewer fee:	
Use:	
Other:	
Comments:	