

City Of Carrollton
PARKS AND RECREATION BOARD
April 22, 2019 Minutes

The Parks and Recreation Board met April 22, 2019, 6:30 pm, at Crosby Recreation Center, 1610 E Crosby Road.

Members Present:

Dewayne Tallmon
Annette Reese
Gerald Blase
Al Overholt
Adam Polter
Willadean Martin
Austin Waugh

Members Absent:

Andrea Macaluso
Suzanna Dooling

Staff Present:

Scott Whitaker, PARD Director
Heather Smith, Recreation Mgr.
Kim Bybee, Parks Mgr.
Kara Dickson, Admin. Specialist
John Sutter, Park Board Liaison

- **CALL MEETING TO ORDER** – DeWayne Tallmon called the meeting to order at 6:31 pm.
- **VISITORS** – Karina Roberts, Katie Edwards, Dani Tobies, Margeaux Brode
- **APPROVALS OF MEETING MINUTES - Minutes from February 25, 2019** Gerald Blase motioned the approval and 2nd for approval was given by Austin Waugh. All members for approval.
- **VETERANS MEMORIAL UPDATE**
 - Veterans Memorial was bid out and the bids came back high. Council recommended we reject all bids. This situation is not unusual right now. The construction market is doing very well so projects are being bid at a premium. Since the bids were rejected, staff has gone back to the architect to look at potential changes in materials to reduce costs. The type of concrete and lighting are two items can be adjusted without affecting the overall design. Additionally, staff adjusted the drainage system and made the world map slightly less detailed. Removing some of the details on the map will not affect the overall design. The project will go back out for bid in a few weeks. The deadline to return bids has also been extended to accommodate the contractors. Staff expects to take bids back to Council mid-June. The start date of the project is tentatively set for July with a potential opening in November. The Mayor did visit with the VFW. The VFW group has also been updated on the project. They are very excited about the project. Annette Reese asked what staff was expecting for bids. Scott Whitaker thought it would be realistic to have bids come in around the \$400 thousand range. Staff believes they addressed all the budget issues with the concrete, drainage and lighting. The panel costs were also confirmed. There is potential for adding alternates items if the bids come back lower than expected. Adam Polter asked if the location changing from McInnish to Josey Ranch affected the costs. Scott Whitaker explained that the bids were not submitted with McInnish as a location consideration so he could not answer that question. The materials specked where higher end so the majority of the overage was due to materials chosen. Willadean Martin asked if we were putting out one RFP or multiple for each part of the project. Scott Whitaker explained that there is one RFP for the entire project. The contractor would be able to subcontract parts of the job within the overall bid to the City. Al Overholt asked about the

timing of the bid and completion of the project. Scott Whitaker explained the timing of the RFP process.

- **CIP UPDATES**

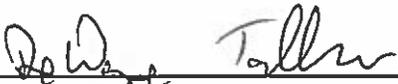
- Field 6 Ribbon Cutting ceremony is scheduled for this Saturday, 4/27 at 1pm.
- Equipment has been ordered for the Rosemeade Playground. Partnership contract and project budgets have been approved by City Council. Staff expects the project to take 2 months to complete, opening in late June.
- Rosemeade Pool Project is behind schedule due to weather related issues. Staff expects to get in around June 4 or 5 to get ready to open on June 15. There are concerns about staffing and loss of revenue due to project delays but long term the end product will be exceptional. Family discounts were approved by Council and will be offered. Staff is evaluating a partnership with Farmers Branch to get a reduced rate at the Farmers Branch pool while the pool is under constructions. Also meeting with CFBISD to discuss options of using the Natatorium to train staff and soften the blow of the delay with swim lessons schedule.
- Indian Creek Golf Course project is moving along very well. City Council recently toured the progress on the course. Showed irrigation installation, cart paths and how the old sand is being reused on the tees. Expect grass to be re-sprigged by the end of June and ready to be open by Labor Day weekend. Adam Polter asked if we could consider building in additional advertising, once the Lakes Course is back open. Scott explained the plan is to have a big media day and media blitz over multiple days with the Marketing department and Orion to promote the re-opening.
- Al Overholt asked about the status of the Mary Heads Carter Park, Trail Master, Josey Ranch Restrooms and Woodlake project. Scott Explained these projects will probably restart this summer. We do not have enough staff to work on those projects along with what is already in progress. The Woodlake project is with Engineering. Al Overholt requested Pocket Prairie be added to the next meeting agenda. Al also asked about the synthetic turf on the Josey Field 6 and the lifetime warranty. Kim Bybee confirmed that Synlawn does offer a Lifetime warranty.

- **Heather Smith – Updates**

- A lot of games and events have been cancelled or rescheduled due to the rain.
- We reschedule 90's Karaoke Night to April 27 rather than canceling it.
- The Spring Family Campout was rescheduled after polling the registered guest. We offered to move everything indoor to Crosby or reschedule and the large majority of participants opted to reschedule so the event was moved to May 18.
- Spring Blooms was scheduled for April 13 so the event was rescheduled to April 20. The weather was beautiful that day and the event was a success.
- This Saturday we have the Carrollton Trails 5K room. We currently have 350 registered with a goal of 400.
- Staff is also planning The Chalk Art Festival on May 18 by the Senior Center and Josey Ranch Library. Getting a lot of interest online. Staff is looking for artists to participate.
- Summer Camp Standards of Care was accepted by Ordinance with the City Council. Current registration is at approximately 30 kids per session. Our goal is to be at 50 per session. We are expecting that most of our weeks will be full.
- Senior Center hosted a Chair Volleyball Tournament this last week. Carrollton took 1st and 2nd place at the tournament.

- Danny Kershen has resigned as of April 2nd. Staff is currently interviewing to fill the position.
 - The AW Perry Homestead was hit by a storm which took down almost every tree around the house. One of the trees did lay on the roof and cause damage to the porch and window.
 - The Summer Leisure Connections is out.
 - May the 4th Be With You is coming soon. It is a great family event Downtown.
- **Kim Bybee – Updates**
 - Mowing is in full force. Staff is out mowing all the Parks. Our Contractor who mows right of ways and median isn't fully staffed due to H2B visas so their workforce has not arrive in Texas yet. Contractor should be in full force by the end of this week. Staff is doing their best to work through everything.
 - Ballfields are busy right now. Easter weekend was very busy
 - Splash Parks are scheduled to open on May 1.
 - Late this week, a company will be starting to restripe all of the trails.
 - After May The 4th at the Downtown Square, Staff will be updating irrigation, electrical and laying new TifTuf sod. Which is more drought tolerant and holds up better to foot traffic. The gazebo will also be undergoing some much needed maintenance. Staff expects the project to be complete in time for the Downtown Square to reopen for the World of Foodies event on June 29.
- **ADJOURNMENT** – Motion to adjourn was made by Willadean Martin and seconded by Annette Reese. The vote was unanimous with seven for. DeWayne Tallmon adjourned the meeting at 7:12pm. The next meeting will be on Monday, June 24.

Respectfully submitted,



 DeWayne Tallmon
 Chairperson



 Scott Whitaker
 Parks & Recreation Director