

City Of Carrollton
PARKS AND RECREATION BOARD
June 24, 2019 Minutes

The Parks and Recreation Board met June 24, 2019, 6:30 pm, at Crosby Recreation Center, 1610 E Crosby Road.

Members Present:

Dewayne Tallmon
Annette Reese
Gerald Blase
Al Overholt
Adam Polter
Willadean Martin
Suzanna Dooling
Andrea Macaluso

Members Absent:

Austin Waugh

Staff Present:

Scott Whitaker, PARD Director
Heather Smith, Recreation Mgr.
Kim Bybee, Parks Mgr.
Kara Dickson, Admin. Specialist
John Sutter, Park Board Liaison

- **CALL MEETING TO ORDER** – DeWayne Tallmon called the meeting to order at 6:30 pm.
- **VISITORS** – Victoria Atterbury, Jennifer Strobel
- **APPROVALS OF MEETING MINUTES - Minutes from February 25, 2019** Al Overholt motioned the approval and 2nd for approval was given by Suzanne Dooling. All members for approval.
- **VETERANS MEMORIAL UPDATE**
 - Scott Whitaker provided a power point to remind the Park Board of location and design of the Veteran’s Memorial with any changes that have occurred since last presentation. The design was rotated 180 degrees to use the natural slope of the hill. A 2nd bid request was posted. Staff received five bidders with more reasonable bids. The first bid came in at \$350,000.00, the next one was \$497,000.00 and the rest were around \$500,000. The low bid did not complete all of the paperwork so Council had to reject all bids. Staff will be posting a third request with some modifications to the cement work and lighting. The new bids are due in July. Staff plans to take it back to Council in late July. The budget for the project is \$350,000.00. Gerald Blasé asked about the budget and about history of past bids. Gerald also asked if staff was confident of vendors to provide a quality product at the current budget. Scott Whitaker explained staff is confident adjustments can be made to be within budget and provide a quality project. Adam Polter asked if there was more of a premium due to the location. Scott Whitaker explained he does not have a bid to provide to determine an answer to his question. Adam also asked about the location of the benches on the design. Scott explained the benches were just placed for the context of height and depth. Placement has not been determined yet. Style will be consistent with City Design standards. Al Overholt asked if the schedule would be an issue for the contractors. Scott Whitaker explained the schedule is not an issue but the contractor has the flexibility to include adjusted scheduling in the bid. Al Overholt asked if there would be penalties for missing the deadline. Scott Whitaker said there will be penalties if the project is not completed by the contracted deadline. Al Overholt asked if the Kneeling Soldier is part of the project. Scott explained the Kneeling Soldier is included in the specifications.

- **YOUTH SPORTS ORDINANCE DISCUSSION & RECOMMENDATION**

- Kim Bybee provided a little history on the Youth Sports Ordinance and what has been changed in the past as well as what adjustments were being suggested presently. The main changes will be the removal of Carrollton Little League since they are no longer a working association. Scott Whitaker explained that the City recognizes only one association per sport. This gives that association first preference to field availability. Additionally, the associations are recreational rather than select associations that provide the opportunity for all youth to play. Annette Reese seconded Adam Polter's motioned approval of changes to the Youth Sports Ordinance, the motion. All were in favor.

- **POCKET PRAIRIE DISCUSSION**

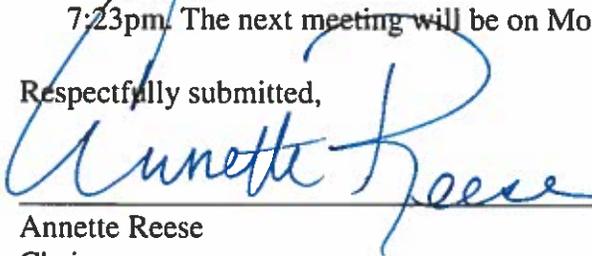
- Scott Whitaker updated on Pocket Prairie. Staff has met with some Master Naturalists. They are very interested in working on the Pocket Prairie. A few volunteers had recently spent some time spreading mulch. The Master Naturalists are working on establishing a lead for the project. Staff is excited and hopeful that more will begin to develop in the area. Adam Polter asked why mulch was spread and if it causes an issue with it be a Natural area. Suzanna Dooling explained that it is a restored area. She also explained what the volunteers did and how the plants are thriving. Scott Whitaker explained that while we want the area to be natural, we want to utilize it as an educational and visible which is why we need volunteers are needed to help maintain the area. Suzanna Dooling explained the Natural area is thriving and there is hope that more paths will be added. Al Overholt asked what is the responsibility of the City. Scott Whitaker explained it is City property and City is responsible for it but it does not have a specific budget. If a group of volunteers come in to help maintain it the City is willing to foster the project with supplies. Al Overholt said he sees a need for further improvements to make the area more accessible.

- **Heather Smith – Updates**

- Recreation has a very full calendar right now. Staff has been very involved and coming up with some great ideas.
- World of Foodies Fest is this Saturday from 3-9pm.
- July is Parks & Rec month; an activity calendar has been created. Anyone that participates and visits any of the areas listed on the card can come to the open house and provide proof of at least 16 days completed, there will be prizes
- Summer camp has been very successful. Crosby has been very busy every week with a wait list of at least 20 each week. There have been no major incidents or issues. There are field trips once a week. Staff is receiving great feedback.
- Tennis Center lost power for a couple of days due to a storm.
- A paranormal group came out last Friday night to evaluate A.W. Perry Homestead Museum.
- The Perry Gazebo has been very popular. Lots of photos being taken on the weekends.
- Father's Day Breakfast at the Perry went well. About 20-30 attended.
- Saturday on the Square are going well. The next one is in July - Christmas on the Square.
- Free lunch program is still on going.
- Youth Fishing event was well attended.
- Adaptive Rec Programming – working on networking with other groups.
 - Will be scheduling fall programming at Josey Ranch Field #6

- Adaptive programming get preference for use of fields but it is open for rentals.
 - Birthday parties have become very popular at the Rec Centers. Birthday parties have almost tripled since Kyla Pruitt has set up birthday party packages
 - Kyla Pruitt has been promoted to Recreation supervisor. She will be overseeing two coordinators and special events other than our Downtown events.
 - Staff is finishing up interviews this week for the coordinator position left vacant when Kyla Pruitt was promoted.
- **Kim Bybee – Updates**
 - Rain has been a challenge on the maintenance side. Our contractor is fully staffed now. Staff is working on a lot of storm damage.
 - Croft dream court has been fully replaced and is playable again.
 - Downtown gazebo restructuring is complete landscape is finishing this week.
 - The Rotary playground is underway. Hoping to finish by mid to end of July.
 - Josey Ranch West Restroom – staff has decided to go with a pre-fabricated building to stay within budget. Staff is going to council in July to be approved and hoping to be installed later this fall.
 - The Rosemeade pool is still under construction. Projected opening is now sometime in July. Our partnership with Farmers Branch has been very beneficial.
 - The Parks department currently has the Aquatic Supervisor position open.
- **Scott Whitaker - Updates**
 - Indian Creek Golf Course is a little behind due to weather. Staff is hoping they will start to seeding the greens later this week. Cart paths and irrigation work is coming along. The contractor is doing their best to keep up. Staff is hoping for an October opening.
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- **ADJOURNMENT** – Motion to adjourn was made by Annette Reese and seconded by Adam Polter. The vote was unanimous with six for. DeWayne Tallmon adjourned the meeting at 7:23pm. The next meeting will be on Monday, August 26.

Respectfully submitted,



Annette Reese
Chairperson



Scott Whitaker
Parks & Recreation Director