

**City Of Carrollton**  
**PARKS AND RECREATION BOARD**  
**October 15, 2018 Minutes**

The Parks and Recreation Board met October 15, 2018, 6:30 pm, at Crosby Recreation Center, 1610 E Crosby Road.

**Members Present:**

Dewayne Tallmon  
Annette Reese  
Willadean Martin  
Al Overholt  
Adam Polter  
Andrea Macaluso  
Dooling, Suzanna

**Members Absent:**

Gerald Blase

**Staff Present:**

Scott Whitaker, PARD Director  
Kim Bybee, Parks Mgr.  
Heather Smith, Recreation Mgr.  
Kara Dickson, Admin. Specialist  
John Sutter, Liaison

- **CALL MEETING TO ORDER** – DeWayne Tallmon called the meeting to order at 6:30 pm.
- **VISITORS** – Andrew Guiette, Paula McDonald, Ron Branson, Tim Herrel
- **APPROVALS OF MEETING MINUTES** - Minutes from August 27, 2018 were approved. Andrea Macaluso motioned the approval, 2<sup>nd</sup> was given by Annette Reese, all members for approval.
- **Kim Bybee – Updates**
  - Rotary Playground- Staff met with the Rotary Club last Thursday. The Council has approved to help fund the cost of the installation and synthetic turf. Rotary has committed to the fund about \$150,000 for the cost of the playground equipment. Projecting an early summer install and Grand Opening. Rotary Club will be mailing out fundraising pledge cards. Rotary Club has at least one third of the funds raised. Any additional funds will be set back for a potential phase 3 or extra expansion at a later date.
  - Josey Field 6 – construction documents are back from the Architect and are currently working with purchasing department to get project out to bid. Would like to have a contract approved by the end of the year or the first on next year.
- **Scott Whitaker – Updates**
  - Veterans Memorial discussion – Veterans Memorial subcommittee has met and discussed location. A couple of locations will be presented to Park Board. The sub-committee has also created a list of items to be included in a couple of different design. Dan Gregg will be researching and providing costs broken down by line item. Park Board will review and make a recommendation to City Council. In order to keep the project moving the sub-committee would like to provide location options, pricing and amenity options to the Park Board in November. Park Board meeting dates for November were discussed and it was determined to meet on November 12 to focus on Veterans Memorial.
  - Report Card discussion – Most Park Board members have two categories. The lead for the facilities sub-committee will be Heather Smith and Katy Bower. Aquatics will be Kim Bybee. Courts will be Heather Smith. Playgrounds/Pavilions will be Jason Avara. Kevin Vaquera and Kevin Burkman may also help with this sub-committee. Athletic

Fields/Concessions/Restrooms lead will be Randy Thompson. Trails/Bridges will be Richard Clarke. Scott Whitaker will be independently reviewing parking lots. Facilities sub-committee will include facility parking lots with their report card. John Sutter explained the benefits of the report card process. Scott Whitaker explained the point system involved in grading and how the grades are determined by the sub-committees. Each committee will inspect and discuss their grades and work as a team and come up with one score for each category. Committee leads will be reaching out within the next week to 10 days to start looking at potential dates for site inspections.

- **Heather Smith – Updates**

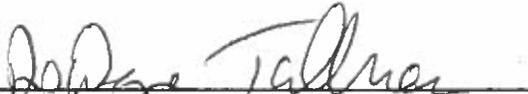
- There have been several water leaks in the facilities over the past couple of weeks. Staff is working with Facilities to resolve the leaks. Outdoor events have also been affected by the weather. The softball league has rescheduled to double headers to fit in as many games as possible.
- A new event, Swing the Night Away did get canceled due to lack of registration. Staff will be planning other dances. The Adult Prom – 80's theme is coming up in January.
- The following holiday events are coming up: Veterans day at the Senior Center, Veterans Concert and Santa on the Square in Downtown Carrollton and Photos with Santa and An Old Fashioned Christmas at the A.W. Perry Museum.
- Recreation department is now fully staffed with the addition of a full time Rec Attendant Amelia.
- Council approved the purchase of new Cardio equipment at the Rec Centers. Staff is working with IT to set up a time to get equipment set up.
- Rentals continue to increase. There were seven rentals just last weekend. People are already calling to rent for their holiday gatherings.

- **Kim Bybee – Updates**

- With all the rain, staff and contractors are trying to catch up on the mowing schedule. Staff is staying busy with cleaning trails when the rain stops. Staff has also been helping with an indoor project at the Rec Center and cleaning out sheds and pole barns.
- McInnish A was converted to a synthetic turf field. The irrigation hasn't been installed to help with the cooling and cleaning of the field.
- The Rosemeade Pool demo is underway. The additional funds were approved.
- Splash Parks are closed for the season. Staff has started winter maintenance and will be refreshing Thomas splash park changing out some of the features.
- The Jimmy Porter award is posted on the City website. The youth leagues and coaches have been notified and Marketing will be pushing it out to the public. The final award design has not been determined.
- An RC boat group is hosting a national event at McInnish retention pond on Saturday morning through the week until Friday. There will be a demo of the naval brigade. Mayor Falconer will be at the opening on Saturday morning.
- Installation of a playground will be taking place soon at Crosby Recreation center which was all paid for by a \$75,000 grant. Looking to open it in November
- The City of Carrollton received a TRAPS regional award for Excellence in Maintenance award for an irrigation system. The McInnish irrigation system pulls from the Trinity River. City water usage has been reduced substantially.

- **Scott Whitaker**
  - Council approved the FY2019 budget. The bids for the Golf Course repairs and updates are being reviewed by staff and will be brought to council at the end of October. Projected start of project is early December. Part of the discussion with Council will be the financial implications of shutting down the Lakes Course for a period of time.
  
- **ADJOURNMENT** – Motion to adjourn was made by Adam Polter and seconded by Willadean Martin. The vote was unanimous with eight for. DeWayne Tallmon adjourned the meeting at 7:27pm. The next meeting will be on Monday, November 12.

Respectfully submitted,

  
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DeWayne Tallmon  
Chairperson

  
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Scott Whitaker  
Parks & Recreation Director