

**City Of Carrollton**  
**PARKS AND RECREATION BOARD**  
**November 12, 2018 Minutes**

The Parks and Recreation Board met November 12, 2018, 6:30 pm, at Crosby Recreation Center, 1610 E Crosby Road.

**Members Present:**

Dewayne Tallmon  
Annette Reese  
Gerald Blase  
Al Overholt  
Adam Polter  
Andrea Macaluso  
Suzanna Dooling  
Austin Waugh

**Members Absent:**

Willadean Martin

**Staff Present:**

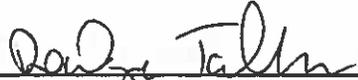
Scott Whitaker, PARD Director  
Richard Clarke, Parks Supervisor  
Heather Smith, Recreation Mgr.  
Kara Dickson, Admin. Specialist  
Dan Gregg, CIP Coordinator  
John Sutter, Liaison

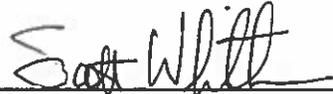
- **CALL MEETING TO ORDER** – DeWayne Tallmon called the meeting to order at 6:30 pm.
- **VISITORS** – Ron Branson, Tim Herrel, Mary East, Joseph A. Johnson, Raymond Bomar, Tim Himes, Charlie L. Davis, James Gaughan, Ken O’Brien, Walt Cunningham, Vaughan DeCanniere, Eddie Lopez
- **APPROVALS OF MEETING MINUTES** - Minutes from October 15, 2018 were approved. Annette Reese motioned the approval, 2<sup>nd</sup> was given by Suzanna Dooling, all members for approval.
- **Discussion and Recommendation for Park Board Vice Chair**
  - One nomination was made by Adam Polter for Al Overholt. 2<sup>nd</sup> was given by Suzanna Dooling. All were in favor of Al Overholt as the Vice Chair.
- **Discussion and Recommendation for CIPAC representative**
  - Two nominations were made; Al Overholt nominated Adam Polter and Annette Reese nominated Suzanna Dooling. Park Board voted 5 for Adam Polter and 1 for Suzanne Dooling. Adam Polter was elected CIPAC representative.
- **Veterans Memorial Discussion**
  - The Veterans Memorial Subcommittee has had 2 meetings and has provided a presentation to the Park Board for their review and consideration of their recommendations. The Park Board has reviewed and decided what recommendations to make to City Council.
  - The first location recommended is the Plaza between the Josey Ranch Library and Senior Center.
  - The second location is between Josey Ranch library and the pond by the Natural Area.
  - Conceptual designs were discussed for each location. The primary design includes a star, flag poles, and plantings. The second concept includes panels with different service organization shown on each panel with a map showing locations of conflicts around the world.

- The budget for the project is \$250,000. Each design concept has been broken down to show what can be accomplished within budget.
- The name of the memorial was also discussed.
- Park Board voted on location and design:
  - Al Overholt recommended the Park Board pass along both locations to City Council.
  - Park Board voted on location- Plaza location had 3 votes and the Park location had 5 votes
  - Park board voted on the designs – 6 members voted for the Star design and two members voted for the Panel.
- **Report Card Discussion** – Staff and Park Board have been very involved in inspecting various locations and facilities within the city. Over the next couple of weeks the remainder of areas will be completed. Staff will be gathering information and will share the results at the next Park Board meeting.
  - Adam Polter asked the weighting criteria be provided at the next Park Board meeting when the results are presented.
- **Heather Smith – Updates**
  - Perry Pumpkin Patch has over 200 more visitors than last year making it the most successful so far.
  - Paranormal Porch Panel was later the same night as Perry Pumpkin Patch and it was well attended.
  - Spooky Tours- had about 90 people participate in the event.
  - Craft Fair- had about 600 people come to the event.
  - Veterans Day luncheon- just under 300 Veterans and their guests attended.
  - Senior Trip to Amsterdam went well. There were about 35 seniors that went.
  - Photos with Santa at the Perry is later this week. Old Fashioned Christmas event and the Ribbon Cutting for the gazebo are on December 7.
  - Santa on the Square will be held at the Downtown Square on December 8.
  - Currently have a few Amenity Fund projects in the works with the Facilities department.
  - The new preschool playground is currently being installed at Crosby Recreation Center.
- **Richard Clarke – Updates**
  - Parks department is working around the weather and working on projects. A lot of attention is going to the ballfields to address safety issues. Crews will also be completing tree pruning and creek and trail clean ups. Crews will be updating irrigation systems as well.
- **Scott Whitaker**
  - Golf Course construction project will go to Council later this month. Hoping to start the project in December. Pool project is underway but the weather has slowed the project down a little. Hoping they will make up some time this winter.
- **John Sutter**
  - We did have the Boards and Commission dinner. We had over 200 applicants for boards and commissions openings. The City Council appreciates your hard work on the report card assessments. This work goes a long way in determining projects.
- **Adam Polter** requested we provide a notice to golfers about the work starting at ICGC.

- **ADJOURNMENT** – Motion to adjourn was made by Adam Polter and seconded by Willadean Martin. The vote was unanimous with eight for. DeWayne Tallmon adjourned the meeting at 7:27pm. The next meeting will be on Monday, February 25.

Respectfully submitted,

  
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DeWayne Tallmon  
Chairperson

  
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Scott Whitaker  
Parks & Recreation Director

