

**Capital Improvements Plan Advisory Committee**

July 17, 2019

6:30 p.m.

City Hall Room 1W2

*Minutes*

A meeting of the Capital Improvements Plan Advisory Committee (CIPAC) was held on Wednesday, July 17, 2019.

**Members Present:**

John Powell  
Quinn Spann  
Barbara McAninch  
Andrew Palacios  
Daniel Law  
Rajab Ali Bardaie  
Jason Carpenter  
Chad Averett  
Adam Polter  
Matthew McCombs

Chairperson  
Vice-Chairperson  
  
Traffic Advisory Committee  
Planning and Zoning Commission  
Parks Board  
Alternate

**Members Absent:**

Greg Kramer  
Thomas Bolger

Library Board

**Others in Attendance:**

Steve Babick  
Bob Scott  
Jean Piasecki  
Cesar Molina  
Claudia Gallegos  
Andrew Combs  
Herb Cavenaugh

Councilmember, Place 1  
Assistant City Manager/CFO  
Senior Accountant  
Director of Engineering  
City Treasurer  
Capital Improvements Project Manager  
Fire Marshall

1. John Powell opened the meeting at 6:32 p.m.
2. Chad Averett moved for approval of the June 12, 2019 meeting minutes. Andrew Palacios seconded; unanimous approval.
3. Cesar presented a Draft of the CIPAC Recommendations for the Fiscal Year 2020 Budget. The Committee discussed revisions to the Draft.
4. A motion was made by Adam Polter and seconded by Andrew Palacios to present the following CIPAC Recommendations for the Fiscal Year 2020 Budget.

**Policy Recommendations:**

The Committee was briefed on the possible impacts of the new state law that restricts a city's future property tax revenue to a 3.5 percent maximum increase (without the potential for a rollback election) going forward. It is expected that this law will influence future capital funding strategies and debt services. As a result, the committee is recommending the following equally important policy recommendations:

Council should consider using excess year-end surplus to fund projects that have a positive economic impact to the city.

Council should consider funding projects that satisfy the most urgent needs of the city.

Year-end surplus may be used to maintain a capital projects contingency fund.

**Funding Recommendations:**

Any additional surplus, year-end non-recurring funds should be used towards the following programs in priority order.

- 1) **Trails.**
- 2) **Sidewalks.**
- 3) **Intersection Improvements.**
- 4) **Traffic Flow.**

Unanimously Approved.

5. There were no formal staff reports to present to the Committee. Cesar updated the Committee members on the status of the Rainforest construction project.
6. The next meeting is scheduled for October 23, 2019.
7. Quinn Spann moved to adjourn the meeting at 7:55 p.m. Andrew Palacios seconded; unanimous approval.

Respectfully Submitted,

  
Chairperson

  
Staff Liaison