

City of Carrollton
PARKS AND RECREATION BOARD
December 2, 2019 Minutes

Members Present:	Members Absent:	Staff Present:
DeWayne Tallmon	Suzanna Dooling	Scott Whitaker, PARD Director
Annette Reese		Kim Bybee, Parks Mgr.
Gerald Blase		Kara Dickson, Admin. Specialist
Willadean Martin		
Meghan Monds		
Andrea Macaluso		Park Board Liaison Present:
Nancy Stallings		Glen Blanscet
Austin Waugh		

- **CALL MEETING TO ORDER** – Annette Reese called the meeting to order at 6:30pm.
- **VISITORS** – David Taylor
- **INTRODUCTIONS AND CARROLLTON PARKS & RECREATION OVERVIEW BY SCOTT WHITAKER**
 - Short introductions were given by each of the Park Board members and Parks & Recreation employees.
 - Scott Whitaker gave an overview of the Parks and Recreation department is organized and how the responsibilities are divided and an overview of employees and budget.
- **APPROVALS OF MEETING MINUTES - Minutes from June 24 and October 28**
 Minutes from June 24 were motioned for approval by Annette Reese and 2nd for approval was given by Willadean Martin. All members for approval. Minutes from October 28 were motioned for approval by Gerald Blase and 2nd for approval was given by DeWayne Tallmon. All members for approval.
- **TRAILS MASTER PLAN UPDATE** – Kim Bybee provided an overview on the Trails Master Plan update. The original Master Plan was created 2006. An update to the plan is needed. Staff has interviewed different firms in the area. Staff chose Dunaway Associates. Over the next 10-12 months, staff will be working with Dunaway Associates on updating the Master Plan by reviewing what we currently have and giving us recommendations on improvements on the Trail systems. There are several trail projects on the schedule. The Blue Trail extension project from Old Denton over to the Trinity Mill Rail Station is expected to start in 2020. The Dudley Branch extension project is currently in the Design phase. The Cotton Belt Trail extensions will be running east to west and running through Carrollton construction should be starting soon. A regional trail will be running to Coppell through McInnish and to Cotton Belt Trail. The Park Board will be involved in various aspects. Annette Reese asked about the Blue trail extension.

Gerald Blase asked about the Cotton Belt plans. Scott Whitaker explained how the Cotton Belt will follow Beltline and will also connect and utilize existing trails. Coppell and Plano are also looking at the project as well. Andrea Macaluso asked about updating the Trail Map. Kim Bybee explained the Map updates have been put on hold until more the trail projects are completed. Scott Whitaker also explained the Trail App that can be downloaded to your phone.

- **DISCUSS CULTURAL CENTER** – Scott Whitaker explained that City Council included money in the budget for preliminary studies/analysis for a potential Cultural Center. Currently staff is researching and benchmarking with bigger cities. Staff will present the findings to City Council. City Council will decide if there is a need to continue with further research or how to proceed with the Cultural Center project. This project is in a very preliminary phase and future plans have not been determined. There may be an opportunity in the future to participate in further developing plans for a Cultural Center.

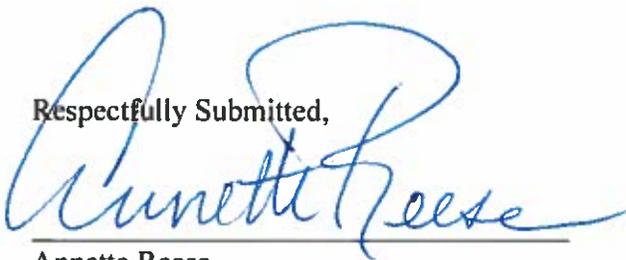
- **UPCOMING EVENTS/STAFF REPORTS** –
 - **Kim Bybee** gave updates for the Recreation division in Heather Smith's absence. The Oak Creek Tennis Center was approved for new lighting on all courts and updating the front 4 courts with post tension concrete slabs due to constant cracking in the current surface. The projects are expected to start in January and run through end of spring early summer.
 - Christmas is coming. This Friday night is the Old Fashioned Christmas at the AW Perry Homestead Museum. Santa on the Square in Downtown Carrollton is this Saturday starting at 10am with the Santa Dash. The kids will be chasing the Grinch this year. After the Santa Dash until 4pm, kids will be able to see Santa and participate in other activities.
 - Staff is currently promoting gift cards which can be used to pay for memberships, classes and programs at the facilities. The promotion is "give a gift card and get a gift." Anyone that comes in and purchases a gift card gets a Christmas stocking with great giveaway items.
 - Youth basketball is currently underway with approximately 500 kids registered.
 - Youth Volleyball registration is open. All Spring class registrations are open too.

- **Kim Bybee** –
 - The Veterans Memorial Ribbon Cutting will be this Saturday at 1pm.
 - Staff is working on setting up Christmas decorations around the City.
 - Staff recently purchased a GPS painter. The painter will paint a soccer field in 20 minutes. Staff has been testing it and is looking forward to using it this Spring. Staff expects the GPS painter to be a huge time saver which will free up time to complete other tasks such as fixing nets and low spots on the fields. Staff will set the GPS programs to paint.
 - Josey Ranch West concession/restroom building will be demolished in December and the new building will be delivered in January.
 - Staff is working with Engineering to finish the Rosemeade pool project and expects it to open this May. Staff is excited about the changes made and expect

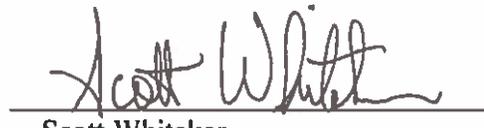
that the community will really enjoy all the changes in the pools and the new building.

- McInnish #3 After the massive floods in 2003, the field has not been repaired. Contractors have now started repairs and expect the project to be complete in February. Staff will also be moving irrigation to make it more effective for the ball fields
- The Jimmy Porter award nominations are open. Nominations can be done online.
- Scott Whitaker
 - Indian Creek Golf Course project is almost complete. The Lakes Course has been closed and undergoing a major renovation which included all new irrigation, cart paths, improvement of drainage, bunkers and leveling of fairways. Original grassing did not take in all areas, so the contractor reseeded those areas. The fairways are looking really good now. Staff expects to have a soft opening in December. The management company just signed a new contract and we have a new fleet of golf cars. Staff expects to do a grand re-opening in the Spring.
 - In the bond election funds were included for an addition to Rosemeade Rec Center. The preliminary design phase is expected to start in 2020.
 - Staff is excited about the Veterans Memorial ribbon cutting and dedication starting at 1pm with a reception following at the Senior Center.
- **ADJOURNMENT-** Motion to adjourn was made by DeWayne Tallmon and seconded by Willadean Martin. The vote was unanimous with six for. Annette Reese adjourned the meeting at 7:06pm. The next meeting will be on Monday, February 24.

Respectfully Submitted,



Annette Reese
Chairperson



Scott Whitaker
Parks & Recreation Director