

**MEETING SUMMARY  
CITY OF CARROLLTON  
TRAFFIC ADVISORY COMMITTEE  
May 13, 2019**

**Committee Members Present**

Jason Carpenter  
Toby Knighton  
Michael Stapp  
Howard Saltzman  
Carlie Moe  
Mike Gavin  
Travis Ward  
Fawaz Anwar  
Alejandro Arrieta

**Committee Members Absent**

**Staff Members and City Officials**

Tom Hammons – Engineering  
Carmella Flemming – Engineering  
John Romberger – Engineering  
Sgt. Randall Zabochnik – Carrollton Police Department  
Steve Babick - Councilmember  
Sunil Sundaran – Planning and Zoning Commission

1. **Call to Order** – Jason Carpenter called the meeting to order at 7:03 P.M.
2. **Approval of minutes for December 10, 2018.** The meeting Summary of the **December 10, 2018** TAC meeting was reviewed by Committee members. A motion to approve the Meeting Summary as written was made by Carlie Moe. Seconded by Fawaz Anwar. All in favor. The committee voted 9-0 in favor.
3. **Spring 2019 School Crossing Guard Summary and Locations (Roger Wheeler)**  
**Presented by John Romberger.**

John Romberger explained that crossing guard studies are conducted each semester, once in the fall and once in the spring to determine if new locations merit a crossing guard as well as which existing locations continue to warrant a school crossing guard. Pedestrian surveys for each of the existing school crossing guard locations were conducted in April 2019 along with school zone traffic volumes for the locations where data was older than 2017. All 27 locations continue to meet the criteria for assignment of school crossing guards. Therefore, staff recommended that the 27 current Locations remain on active status.

At the December 10, 2018 meeting, the Traffic Advisory Committee (TAC) approved an additional crossing guard for Country Place Elementary at the intersection of Raintree Drive and Quail Ridge Drive. During the meeting, discussion amongst the committee included the location of the existing cross walk for the proposed crossing guard location, and the possibility of alternate locations where the crossing guard could be moved to better serve pedestrian crossings.

Mr. Romberger reported that staff reviewed two optional crossing locations, one at the corner of North Surrey Drive and Raintree Drive, and the second at Raintree Drive on the south exit of the parking lot. He indicated that relocating the crossing guard to either location would likely result in the location being underutilized, which could result in the location falling below the minimum required 10 crossings per day. Based on this information, staff recommends the crossing guard at Raintree Drive and Quail Ridge Drive remain in place.

Discussion amongst the committee included, the advantages and disadvantages of the selected location at (Raintree Drive and Quail Ridge Drive), and the two optional crossings at (the corner of North Surrey Drive and Raintree Drive, and Raintree Drive on the south exit of the parking lot). In addition, the committee discussed improvements at the three locations to accommodate the needs of the crossing guard location, and available city and school district funding for the improvements.

Toby Knighton made a motion to approve staff's recommendation for the installation of a School Crossing Guard at Raintree Drive and Quail Ridge Drive for Country Place School, and that the 27 current Locations remain on active status. Michael Gavin seconded the motion. The committee voted 9-0 in favor.

#### **4. Signal Prioritization for Fiscal Year 2019 – 2020 (John Romberger)**

John Romberger stated that on an annual basis the Engineering Department Staff evaluates possible signal locations throughout the city, based on signal warrants in the MUTCD, as well as input from residents and City Staff. These warrants utilize traffic and pedestrian volumes, delay and crash data to assess the operational conditions of potential traffic signal locations. Staff collects traffic counts and evaluates crash data at each location. Once a location has met one of the eight signal warrants, a more detailed evaluation is conducted.

Potential traffic signal locations are prioritized using a point system that assigns values based on each of the signal warrants, intersection characteristics, number of correctable accidents over a three year period of time, distance from an adjacent signal, and the proximity of a location to a hike and bike trail or railroad crossing.

He further explained the signal warrant criteria and that two separate intersection lists are maintained. One list contains prioritized signal locations that meet at least one signal warrant and are desirable candidates for signal installation. This is the "Signal Prioritization List". The other list "Warranted Only" locations contains all other intersections that have been evaluated, meet at least one of the signal warrants, but are considered an undesirable location at the current time for signal installation. The determination of which list a potential location is assigned to is based on evaluation and engineering judgment. Mr. Romberger reviewed the prioritized signal locations for Fiscal Year 2019 - 2020 with the committee.

John Romberger presented an assessment of the two highest ranked intersections on the Signal Prioritization list. The highest ranked intersection is Belt Line Road at Hutton Parkway which provides access to the Valwood Business Park. The second highest ranked intersection is Marsh Lane and Marsh Ridge, however observation at this intersection does not indicate significant congestion at this time due to non-conflicting primary traffic movements. He discussed the Warranted Only locations considered for signalization, and locations that have not met any Signal Warrants but are being monitored by staff.

John spoke to the fact that Carrollton is close to being built out, diminishing the need for new traffic signals. He also discussed the potential for selection of warranted only locations, signal rebuilds and the overhaul of aging signal equipment throughout the city.

Staff recommended that, even though the intersection will have unique signalization challenges due to the railroad tracks crossing through the intersection, signal plans at the intersection of Belt Line Road at Hutton be completed, and coordination with the railroad, to determine the requirements of signalization, be conducted during Fiscal Year 2019-2020.

Discussion amongst the committee included, traffic volume, visibility, and frequency of accidents at the Belt Line at Hutton intersection, and the cost and available funding for the intersection. The future funding utilized for rebuilds and overhaul of aging signal equipment throughout the city was discussed. In addition, the committee discussed the possibility of signals being installed at commercial drives, in particular, Old Denton Road at the Walmart/Kroger Driveway, and Josey Lane at the Tom Thumb/Panda Express Driveway, and the possibility of implementing turning restrictions instead of signalization.

The committee discussed the current signal prioritization warrants and requested that staff provide additional accident details for the Old Denton Road at Walmart/Kroger Driveway, and Josey Lane at Tom Thumb/Panda Express Driveway to TAC this fall.

Resident Becky Hoover, 3640 Old Denton Road #1406, addressed the committee about the safety concerns in the area of the Kroger/Walmart Driveway at Old Denton Road during heavy traffic times.

Councilmen Steve Babick spoke to the committee about future funding for traffic signal construction.

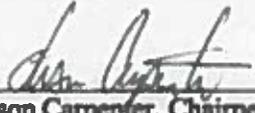
Toby Knighton made a motion to approve staff's recommendation that signal plans and coordination with the railroad be completed at the intersection of Belt Line Road at Hutton during Fiscal Year 2019-2020. Alejandro Arrieta seconded the motion. The committee voted 5 to 2 (Michael Stapp and Fawaz Anwar opposed) (Howard Saltzman abstained) in favor.

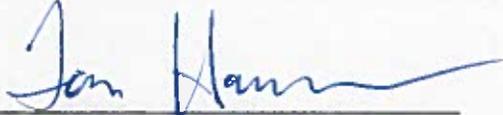
##### **5. Other Business (Jason Carpenter)**

Jason Carpenter requested and Tom Hammons provided an update on the three (3) intersections (Hebron Parkway at Furneaux, Hebron Parkway at Prairie, and Josey Lane at Arbor Creek) previously approved by TAC for Signal installation.

Fawaz Anwar made a motion to adjourn. Toby Knighton seconded the motion. All in favor. Vote was unanimous.

6. Adjourned – Meeting adjourned at 8:40PM.

  
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Jason Carpenter, Chairperson

  
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Tom Hammons  
Transportation Engineering  
Division Manager