

City of Carrollton
PARKS AND RECREATION BOARD
February 24, 2020 Minutes

Members Present:	Members Absent:	Staff Present:
DeWayne Tallmon	Willadean Martin	Scott Whitaker, PARD Director
Annette Reese		Kim Bybee, Parks Mgr.
Gerald Blase		Katy Bower, Recreation Superintendent
Suzanna Dooling		Kara Dickson, Admin. Specialist
Meghan Monds		
Andrea Macaluso		Park Board Liaison Present:
Nancy Stallings		none
Austin Waugh		

- **CALL MEETING TO ORDER** – Annette Reese called the meeting to order at 6:30pm.
- **VISITORS** – Chris Axenberg
- **APPROVALS OF MEETING MINUTES** - Minutes from **December 2, 2019** were motioned for approval by Gerald Blase and 2nd for approval was given by Austin Waugh. All members for approval.
- **DISCUSSION AND RECOMMENDATION FOR PARK BOARD VICE CHAIRPERSON** – Andrea Macaluso nominated herself and Gerald Blase for consideration. DeWayne Tallmon motioned to close the nominations. Andrea received the majority vote for Vice Chairperson.
- **DISCUSSION AND RECOMMENDATION FOR CIPAC REPRESENTATIVE**– Scott Whitaker explained what CIPAC is and what is involved with being a representative. Andrea Macaluso nominated Suzanna Dooling for CIPAC representative. Gerald Blase motioned to elect Suzanna Dooling as the representative. The motion was seconded by DeWayne Tallmon. All voted For Suzanna Dooling to be the CIPAC representative.
- **DISCUSSION AND RECOMMENDATION FOR JIMMY PORTER AWARD NOMINATIONS**
 - The candidate nominations were reviewed and selected based on scores given by each Board Member. The top 3 finalists were chosen based on score totals. The top three finalist were Jason Benavidez, Doug Mueller and Robert Mehnert. Austin Waugh motioned a vote for Jason Benavidez. Suzanna Dooling seconded the motion. The vote was 5 For and 3 Against. Jason Benavidez was chosen as the Jimmy Porter award recipient.

- **SUMMER CAMP STANDARDS OF CARE DISCUSSION AND RECOMMENDATION**
 - Park Board members reviewed the Standards of Care. Gerald Blase motioned the Standards of Care be presented to City Council as written and 2nd was given by DeWayne Tallmon. All in favor.

- **SUMMER CAMP REVIEW PRESENTATION**
 - Katie Bower presented a power point presentation about Camp Wonder. Explaining what was provided last year as our first year for campers and what staff was considering for this year's camp.

- **PARKS & RECREATION YEAR END REVIEW**
 - Scott Whitaker presented the 2019 Parks & Recreation Year End review PowerPoint. He explained the Parks & Recreation mission statement and provided details on the department responsibilities such as parks, trails and irrigation maintained by Parks division and facilities visits, programs provided and number of memberships at Recreation Centers overseen by the Recreation division.

- **UPCOMING EVENTS/STAFF REPORTS –**
- **Scott Whitaker –**
 - The Lakes Course at Indian Creek Golf Course opened up. The course has been overseeded with winter rye. President's Day was busy with 300 rounds played on the Creek and Lakes Courses.
- **Kim Bybee –**
 - Citizens Evening is coming up on Wednesday, March 4.
 - Staff is preparing to go to City Council for approval to dredge San Chester pond to eliminate silt and to deepen the pond.
 - A new contractor is working on the final repairs and the pool is tentatively scheduled to open on Memorial Day.
 - Dunaway Associates was selected and has started work on updating the Parks Master Plan.
 - The Cottonbelt Trail has been approved and will be coming in the next couple of years.
 - Soccer leagues have started, and baseball leagues will be starting soon.
 - Mowing season has started.
 - Parks staff are also busy with prep work for various events.
 - City Council approved the Harold Bessire playground replacement and Harvest Run playground surface replacement projects. Both projects will be starting soon and are expected to be complete this spring.
 - The Light replacement project is underway at Oak Creek Tennis Center. Once the light project is complete, eight tennis courts will undergo a slab overlay and resurfacing. This project is expected to be complete this summer.

- **Katy Bower**
 - The Run for Rover 5K is this Saturday, 2/29 at 8:30am. Staff is projecting a donation of \$4000 to Animal Services. The original goal was \$2000.
 - Spring Volleyball league is starting and will run through May.
 - Staff is preparing for TEXFest on March 7 from 3-9pm in Historic Downtown Carrollton.
 - Elm Fork Ladybug release is scheduled for Saturday, March 28 at 7pm.
 - There have been various updates at Rosemeade Rec. The dance room floor has been replaced and the Spin room floors and walls are getting resurfaced. The carpet is also being removed from the walls in the Main area and replaced with drywall.

- **ADJOURNMENT-** Motion to adjourn was made by Andrea Macaluso and seconded by DeWayne Tallmon. The vote was unanimous with eight for. Annette Reese adjourned the meeting at 7:36pm. The next meeting will be on Monday, April 27.

Respectfully Submitted,



Annette Reese
Chairperson



Scott Whitaker
Parks & Recreation Director