

## Carrollton Public Library Board Minutes for January 06, 2020

**Members Present:**

Amber Lasseigne, Chair  
Isam Abousaid  
Elizabeth Blake-Hedges  
Deborah Armstrong, V. Chair  
Rajiv Shenoy  
Janet Koslovsky  
Jessica Hernandez  
Karim Ali

**Members Absent:**

Juanita Mallory

**Visitors:**

Glen Blanscet, Council  
Observer

**Staff Present:**

Jonathan Scheu, Library Dir.  
Lynette Jones, Branch Mgr.  
Molly Coryell, Planner

### Meeting Minutes

1. **Call to Order** – Chairperson, Amber Lasseigne, called the meeting to order at 6:32 p.m.
2. **Approval of Minutes** – The October 21, 2019 meeting minutes were approved as submitted. Motion made by Deborah Armstrong and seconded by Janet Koslovsky. The motion passed unanimously.
3. **2020 Census Presentation** – City Planner, Molly Coryell, presented on Census 2020 and the City's participation in collecting accurate information. The City is working with Dallas County and Denton County to fund efforts to count every person within the city limits. The Library is assisting by providing public space and computer access, in addition to publicizing and sharing information with the public.
4. **Consider and Elect Officer Positions** – Amber Lasseigne explained the position and duties of Vice-Chair and asked for nominations. Rajiv Shenoy volunteered and was elected unanimously.
5. **Schedule Future Meeting Dates** – Library Director, Jonathan Scheu, presented a proposed schedule for Library Board meeting dates for the 2020 year. Future meetings will be held quarterly, on the 1<sup>st</sup> Monday of the month, as possible. Discussion was held and the following dates were accepted unanimously.  

Monday, January 06, 2020	Monday, April 06, 2020
Monday, July 20, 2020	Monday, October 05, 2020
6. **2020 Strategic Business Plan Discussion** – Jonathan Scheu presented the current Strategic Business Plan for the Library. Staff will begin editing and revising the document for the 2021 Business Plan over the next few months and is seeking the Board's input. Board members were encouraged to communicate new ideas that occur outside of meetings to Amber Lasseigne or Jonathan Scheu.

**7. Library Membership & Service Levels Update and Discussion** - Jonathan Scheu gave a brief update on the library membership and service levels. Staff continues to research non-resident fees at other libraries, placing additional emphasis on immediate neighbors.

**8. Possible Topics for Future Discussion** – Amber Lasseigne opened discussion for future board topics.

Board members were encouraged to communicate new ideas that occur outside of meetings to Amber Lasseigne or Jonathan Scheu. This item will be carried over to April's agenda for further discussion.

**9. Staff Reports** – Jonathan Scheu reviewed the Library Performance Dashboards for June-September 2019. The Board was informed that no data was lost during the October network outage and was only inaccessible for a short time. This report effectively concluded FY2019.

Branch Manager, Lynette Jones, gave a brief report on upcoming events on the Youth Services and Adult Services calendar. This year will be the first time the Library is offering a Winter Reading Challenge to encourage adults to read or learn something new.

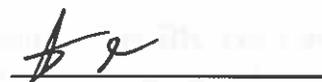
Lynette Jones reported that staffing in Access Services is complete. Information Services continues to search for 2 Part Time Library Technicians.

**10. Adjourn** – Deborah Armstrong made a motion to adjourn and Rajiv Shenoy seconded it. The meeting was adjourned at 7:48 p.m. The next meeting will be on April 6, 2020.

Respectfully submitted,



Amber Lasseigne,  
Chairperson



Jonathan Scheu,  
Library Director