



To ensure life safety and enhance our community by applying construction codes and development standards through professional, solution-oriented services.

Building Inspection Information System

Contact Information

Inspection Services Superintendent

Ray Davis..... 972-466-3242

Chief Building Inspectors

Rey Guerrero972-466-5752

Hermilo Balderas.....972-466-3047

Senior Building Inspector

Greg Smith..... 972-466-3279

Building Inspectors

David Garcia 972-466-3238

Matthew Bradley 972-466-3253

Michael Serna.....972-466-3216

Thomas Schenkelberg 972-466-3249

Landscape Planner

Leanne Wagener 972-466-9821

Permit Services Supervisor

Tony Vo972-466-3247

Building Official

Brett King.....972-466-3157

Director of Development Services

Ravi Shah 972-466-3245



Building Inspection

1945 E. Jackson Road
Carrollton, Texas 75006

General Business Hours:

Monday–Thursday 7:30 a.m.–5:30 p.m.
Friday 7:30 a.m.–11:30 a.m.

Field Hours:

Monday–Thursday 7 a.m.–4:30 p.m.
Friday 7 a.m.–11 a.m.

(no inspections Friday afternoon)

972-466-3225

Fax: 972-466-3220

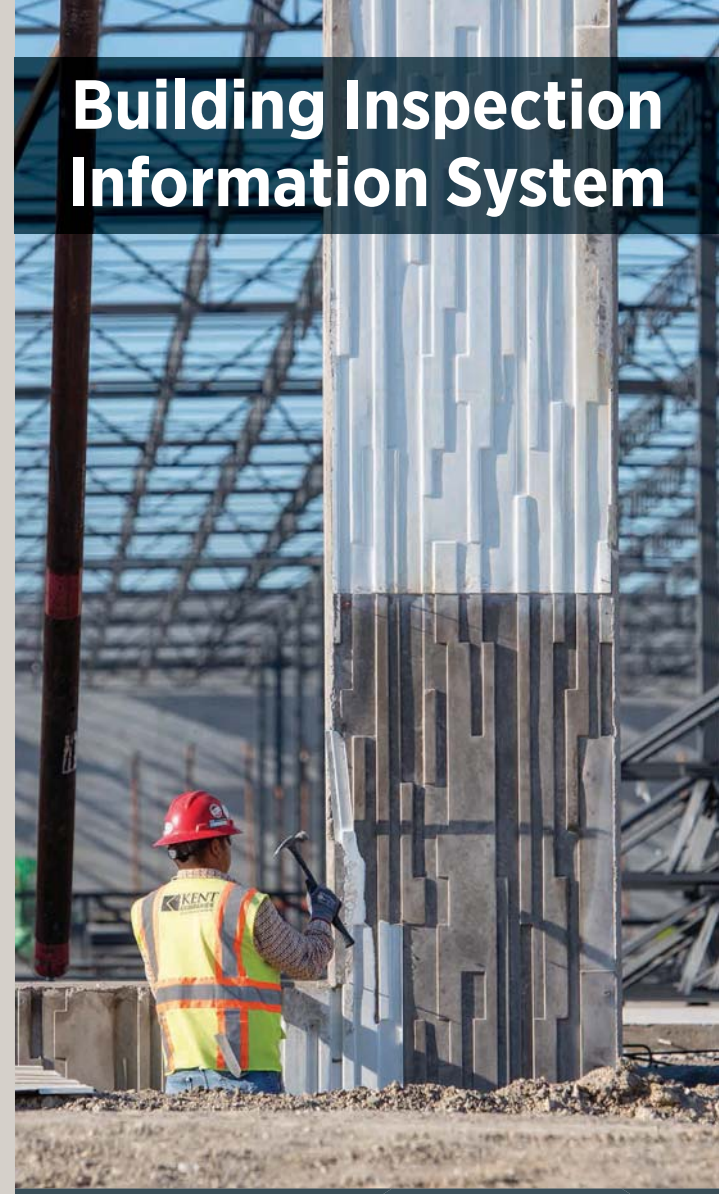
24-Hour Inspection Request Hotline:

972-466-3370

To schedule an after-hour inspection,
call during business hours.

BldgInsp@cityofcarrollton.com

cityofcarrollton.com/buildinginspection



Navigating the Interactive Voice Response System

In an effort to streamline our operations and improve customer service, the City of Carrollton's Building Inspection and Fire Inspection Departments have implemented an Interactive Voice Response (IVR) system.



HOW IT WORKS

To use the IVR System, simply dial:

972-466-3370

and follow the simple instructions. It's available 24 hours a day, 7 days a week.

WHAT YOU WILL NEED

1. A touch-tone telephone
2. A site-specific phone system number (found on the permit)
3. Inspection Code (see the panels to the right for a complete list)
4. You will be prompted through the entire process. Press [*] at any time for more information on how to use the system. To return to the previous menu at any time, press the [#] key.

CHOOSE YOUR OPTION

When you call the Building and Fire Inspections Information System, you will hear the main menu choices:

- Press [1] Schedule an inspection
- Press [2] Cancel/reschedule an inspection
- Press [3] Obtain inspection results
- Press [4] Directions to the office and office hours
- Press [0] Transfer to staff
- Press [*] Additional information

Commercial Kitchen Hood

Hood Final - Fire Inspection	4031
Hood Rough - Building Inspection	3031

Construction Trailer/Sales Trailer

Building Final	4040
Plumbing Rough	2025
Temporary Electric Pole	1011

NOTE: Off-street parking must be in place before all utilities are released.

Lawn Sprinkler

Irrigation B.F.P. & Final	1024
Irrigation B.F.P. Replacement	1023

Miscellaneous Construction

Fence Inspection	1090
Retaining Wall	1041
Sign, Pier/Setback/Electric Underground	1091
Sign Final	4041
SWPPP	1075
Wall Sign Final	4045

New Commercial Building Construction Inspections

Brick Pavers Installation on B.F.R.	1057
Drainage/Storm Inspection (private property)	1054
Drive Approach R.O.W.	5020
Median Opening R.O.W.	1102
On-site Paving Inspection	1058
Paving Fire Lane	1052
Paving Site/Parking Lot	1053
Plumbing Water Meter Vault R.O.W.	2045
Right of Way Sewer R.O.W.	5040
Right of Way Work Final R.O.W.	5050
Right Turn Lane R.O.W.	1101
Sewer Tap R.O.W.	2051
Sidewalk in R.O.W.	5010
Site Drainage/Grading (form letter from engineer)	9900
Storm Drain Inspection R.O.W.	1055
Traffic Barrier Protection R.O.W.	1100
Water in R.O.W./Easement in R.O.W.	503
Water Meter Pre-install, R.O.W.	1028
Water Meter/Service Com. Final R.O.W.	1051
Water Service Tap R.O.W.	1022
Water Test in R.O.W.	1040

New Commercial Buildings, Additions, Finish Outs, Remodels

Building General Site Inspection	1000
Building Foundation	2001
Building Rough/Framing	3040
Building Work Final	4040
Electrical Ceiling Rough	3011
Electrical Service	1010
Electrical Under Floor	2010
Electrical Wall Rough	3012
Electrical Work Final	4010
Foundation Pre-Pour Commercial	1902
HVAC Rough	3030
HVAC Rough/Insulation	3034

HVAC Work Final	4030
Insulation	3067
Landscape Final	4035
Med Gas/Vac Final	4023
Med Gas/Vac Rough	3022
Moisture Barrier	3045
Night Zoning/Glare Ordinance	4036
Plumbing Gas Rough & Test	3021
Plumbing Grease/Sand Interceptors	2022
Plumbing Rough/Setback/Commercial	2025
Plumbing Sewer	1021
Plumbing Top-out Commercial	3020
Plumbing Work Final	4020
Second Level Foundation/Pier	2002
SWPPP Final	4038
Third Level Foundation/Pier changes inside	2003
Zoning/S.U.P./Planned Development	4037

Occupancy Application

C.O./Zoning/Sign Final	4064
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Single Family, Duplex Addition/Remodel

Building/Energy Final	4063
Building (Framing)	3066
Covered Porch Framing	3044
Electrical/Energy Final	4062
Electrical Rough/Energy	3064
Fireplace (masonry)	3043
Foundation	2001
Foundation Pre-Pour Residential	1901
HVAC/Energy Final	4004
HVAC Rough/Energy	3063
Insulation	3067
Plumbing PRV Final	1030
Plumbing Rough/Sewer/Setbacks/Gas	2020
Plumbing Top-Out	3065
Pre-Brick	3042
Temporary Electric Pole	1011
Therm. Envelope/Duct Leak Test	3068
Utility Release/Plumbing/Energy Final	4005
Walk & Approach in R.O.W.	1056

Swimming Pools/Spas

Pool Elec. Bond/Ground/Setbacks	1012
Pool Final	4042
Pool Gas Rough/Wrap/Test	1025
Pool/Hot Tub/Plumbing, Elec., Zoning	1061
Pool P-Trap	1029

Special Inspection

Pre-Brick (fee required)	43042
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Temporary Heat (Gas/Electric)

Electric (application & fee required)	6015
Gas and Electric (application & fee required)	6060
Gas Test & Connection to Furnace (application & fee required)	6020

Water Heater

Water Heater Final	4021
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