

**Capital Improvements Plan Advisory Committee**

October 21, 2020

6:30 p.m.

City Hall Room – Council Chambers

*Minutes*

A meeting of the Capital Improvements Plan Advisory Committee (CIPAC) was held on Wednesday, October 21<sup>st</sup>, 2020 at City Hall's Council Chambers room.

**Members Present:**

Quinn Spann

Chairperson

Barbara McAninch

Vice Chairperson

Neil Anson

Caryl Meeks

Greg Kramer

Daniel Law

Jason Carpenter

Traffic Advisory Committee

Chad Averett

Planning and Zoning Commission

Amber Lasseigne

Library Board

Suzanna Dooling

Parks and Recreation Board

Jeffrey Wheeler

Alternate

**Members Absent:**

Rajab Ali

**Others in Attendance:**

Jonathan Wheat

Director of Engineering

Bob Scott

Assistant City Manager/CFO

Elise Loftis

Senior Accountant

Carmella Flemming

Administrative Support Specialist - Engineering

Andrew Combs

Capital Improvements Project Manager

Kevin McCoy

Assistant Police Chief

Jonathan Scheu

Library Director

1. Quinn Spann opened the meeting at 6:32 p.m.
2. Barbara McAninch moved for approval of the June 17th, 2020 meeting minutes. Chad Averett seconded; unanimous approval.
3. Quinn Spann inquired if there were visitors at the meeting. There were none.
4. Andrew Combs updated the Committee on the Major Capital Improvement Infrastructure Projects currently under construction. In addition, he updated the Committee on the projects scheduled for construction during the fourth quarter of 2020, and those during the first and second quarters of 2021.

- Jonathan Wheat introduced himself to the Committee and provided an update on the “Scoring Carrollton’s Infrastructure Maintenance” (SCIM) report. The update included a list of the top 25 worst scored streets and indicated that most of these streets are part of the Engineering Department’s 5-year Capital Improvements Project schedule, he also spoke to the partnering with Public Works to take an overall look at future street planning and alley replacement programs.

In addition, he briefed the committee on two projects Engineering is work on with the Information Service (IS) group, one to create a partnership with Waze (GPS system) to connect Engineering Department information with Waze to provide live updates of streets under construction and immediate alternate driver’s routes, and the second being on a better method to provide Engineering project information to the citizens and businesses of Carrollton through the city website.

- Discussion and comments amongst the committee members included, Barbara McAninch expressed her thanks for the replacement of sections of the city sidewalks and corner ramps in County Place, and Greg Kramer asked about the possibility of power lines being buried as part of the city’s road and alley way projects.
- Quinn Spann mentioned to everyone about the updated name for the “Infrastructure Report Card, which is a Scoring Carrollton’s Infrastructure Maintenance,” (SCIM) card. The SCIM name was chosen by the Committee during the June 17, 2020 CIPAC meeting.
- After a brief discussion, the Committee decided on the next meeting date, scheduled for January 27, 2021 as unanimous approval.
- Barbara McAninch thanked Quinn Spann for his time and services on the CIPAC committee, and for his instrumental contributions for a successful bond election in 2018.
- Quinn Spann adjourned the meeting at 6:50 p.m.

Respectfully Submitted,

  
Chairperson

  
Staff Liaison