

Capital Improvements Plan Advisory Committee

June 17, 2020

6:30 p.m.

Telephonic Meeting

Minutes

A meeting of the Capital Improvements Plan Advisory Committee (CIPAC) was held on Wednesday, June 17, 2020.

Members Present:

Quinn Spann	Chairperson
Barbara McAninch	Vice Chairperson
Greg Kramer	
Daniel Law	
Neil Anson	
Caryl Meeks	
Rajab Ali	
Jason Carpenter	Traffic Advisory Committee
Chad Averett	Planning and Zoning Commission
Amber Lasseigne	Library Board
Suzanna Dooling	Parks and Recreation Board
Jeffrey Wheeler	Alternate

Members Absent:

None

Others in Attendance:

Young Sung	Mayor Pro Tem, Place 6
Tom Hammons	Interim Director of Engineering
Bob Scott	Assistant City Manager/CFO
Jean Piasecki	Senior Accountant
Elise Loftis	Senior Accountant
Diana Vaughn	Finance Director
Claudia Gallegos	City Treasurer
Andrew Combs	Capital Improvements Project Manager
Matthew Brennan	Civil Engineering Manager
John Romberger	Transportation Engineer
Carmella Flemming	Administrative Support Specialist - Engineering
Jody Byerly	Public Works Director
Joshua Cohron	Public Works Manager
Kevin Pike	Public Works Manager
Scott Whitaker	Parks and Recreation Director
Jonathan Scheu	Library Director

1. Quinn Spann opened the meeting at 6:35 p.m.
2. Rajab Ali moved for approval of the January 21, 2020 meeting minutes. Caryl Meeks seconded; unanimous approval.

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3. Bob Scott updated the committee on the Budget. The City is reviewing expenses to look for potential savings as well as monitoring revenues. The City can take advantage of opportunities during an economic downturn. No delays in capital spending are anticipated.
4. Andrew Combs updated the committee on the status of the capital projects. He reported that the Rosemeade Aquatics Center is operational and showed an aerial view of the updated complex.
5. Tom Hammons reviewed the signal and streetlights on the 5-year Plan. Andrew Combs discussed the CIP projects on the Plan. He also noted the Josey Elevated Storage Tank is included in the Plan. Barbara McAninch expressed disappointment that residential streetlights were not included on the plan. Greg Kramer moved to approve the 5-Year Plan. Caryl Meeks seconded; Motion Approved 10-1. Barbara McAninch opposed.
6. The Committee discussed the FY2021 CIPAC Funding Recommendations to be made to the City Council. Quinn Spann referred to the FY2020 Recommendations as a starting point for discussion. The Committee members discussed the prioritization of the recommendations.

Quinn Spann moved that any additional surplus, year-end non-recurring funds should be used towards the following programs in priority order:

1. Sidewalks
2. Trails
3. Intersection Improvements
4. Residential Streetlights

Barbara McAninch seconded; Motion Approved 10-1. Greg Kramer opposed.

7. The Committee was notified the title "Infrastructure Report Card" is trademarked. The committee reviewed a listing of suggested titles. Barbara McAninch moved that the report be named "Scoring Carrollton's Infrastructure Maintenance" (SCIM). Neil Anson seconded; Motion Approved 10-1. Daniel Law opposed.
8. The next meeting is scheduled for September 16, 2020. Greg Kramer moved to approve. Neil Anson seconded; unanimous approval.
9. Greg Kramer moved to adjourn the meeting at 8:15 p.m. Caryl Meeks seconded; unanimous approval.

Respectfully Submitted,


Chairperson

10-21-20
Staff Liaison


10/10/2020